

**MINUTES
TOWN OF EDGEWOOD
COUNCIL MEETING
October 14, 2020 @ 6:30 P.M.
TOWN OF EDGEWOOD COUNCIL CHAMBERS – 171A State Rd. 344**

CALL TO ORDER.

Mayor Bassett called the meeting to order at 6:30p.m.

Councilors Present: John Abrams, Sherry Abraham, and Linda Holle. Audrey Jaramillo arrived at 6:43pm.

Also Present: Clerk/Treasurer Juan Torres, Deputy Clerk Carla Salazar, Police Chief Darrell Sanchez, Planning and Zoning Tawnya Mortensen, Administrative Assistant Courtney LaBrum, and Secretary Rachel Martinez.

PLEDGE OF ALLEGIANCE.

I. APPROVAL OF AGENDA

MOTION: Councilor Abrams made the motion to approve the agenda. Councilor Abraham seconded the motion.

VOTE: Councilor Holle voted aye. Councilor Abraham voted aye. Councilor Abrams voted aye. The motion carried.

II. CONSENT AGENDA

- A. Council Meeting Minutes for September 23, 2020
- B. Council Special Meeting Minutes for October 1, 2020
- C. Wastewater Treatment Plant Report for the month of September 2020

Councilor Abraham asked that Council pull the Wastewater Treatment Plant report for discussion.

MOTION: Councilor Abrams made the motion to approve the consent agenda. Councilor Holle seconded the motion.

Councilor Abraham stated she had asked for Mr. Hall to be available for questions about the Wastewater Plant because she didn't see any numbers on the report.

Mayor Bassett stated those numbers will be in at the end of the month when the quarter is up. Once those numbers are in, the plan is to have Mr. Hall at a meeting in November.

VOTE: Councilor Holle voted aye. Councilor Abraham voted nay. Councilor Abrams voted aye. The motion carried.

III. DISCUSSION ITEMS

A. Town of Edgewood CARES Act Funding

a. CARES Act Small Business Grant Funding

Deputy Clerk Carla Salazar explained what the CARES Act Small Business Grant Fund is, what qualifies a small business for the funding, and how small businesses can apply.

Planning and Zoning Tawnya Mortensen commented on the application process and how lengthy it is.

b. CARES Act Local Government Grant Funding

Ms. Salazar discussed the CARES Act Local Government Grant Funding, and the \$50,000 the Town received from this program.

B. Matters from the Planning and Zoning Administrator

a. Manufactured Housing

Tawnya Mortensen went over “Article 21-A: Manufactured Housing and Zoning” and explained the Town has been getting calls regarding Ravens Roost Subdivision. This subdivision has been purchased by Clayton Homes, who will be putting manufactured homes on the property. She stated that many people are not happy about it and want the Town to do something about it. She informed Council that it is against the law for the Town to prevent Clayton Homes from doing so.

Councilor Jaramillo joined the meeting at 6:43p.m.

C. Matters from the Mayor

Mayor Bassett commented on the success of the free community dumpster days that took place July thru September and thanked the staff that helped facilitate these events. Second, Mayor Bassett mentioned that he has gotten quotes for speed trailers for speed limit studies that were previously discussed and asked Council for their thoughts on purchasing one. The trailers range from \$6,000 to \$18,000. Third, he read an update from the New Mexico Environment Department regarding the Wastewater Treatment Plant compliance update and thanked all the Staff who have worked hard to get the Plant to where it is today. Fourth, he gave a shoutout to Police Chief Darrell Sanchez for his article in The Independent. Lastly, Mayor Bassett mentioned that the Purple Heart signs have been ordered and addressed why the Town does not do preliminary agendas. He stated they can get confusing for the public.

D. Public Comment on General Matters

The Governing Body entertained public comments on general matters from the following residents:
Carla Corona
Karen Kiser

E. Matters from the Councilors

a. **Councilor Audrey Jaramillo**

Councilor Jaramillo stated she is encouraging the Town to explore a public-private partnership with the Water Treatment Plant rather than a takeover. She stated that the community wants a P3 and would benefit from it. She also stated she would like to see something on the agenda regarding the sale of the old Town Hall and explained that in today’s market, it may be better to make use of the building rather than sell it.

b. **Councilor John Abrams**

Councilor Abrams thanked Santa Fe County in regard to the piece of trail that he has been concerned about for months. It has now been completed. He also stated he would like the extension of the trail to go North. Lastly, Councilor Abrams mentioned the major spike in COVID and reminded everyone to be careful.

c. **Councilor Sherry Abraham**

Councilor Abraham stated that back before COVID, a Veteran’s Day Ceremony was discussed, and she requested it to be put on the next October agenda in order to avoid missing Veteran’s Day. She would like to come up with a way to honor the Purple Heart recipients.

d. **Councilor Linda Holle**

Councilor Holle mentioned the Virtual Princess Storytime taking place Saturday, October 17th, 2020. She also reminded the public about the Halloween Drive-Boo event and encouraged participants to look over the map on the Town’s website before attending.

Initials 

F. Matters from the Clerk/Treasurer

a. General Election Absentee and Early Voting Schedule

Clerk/ Treasurer Juan Torres stated that Absentee and Early In-Person Voting began October 6th at the County Clerk's Office. October 17th Early Voting will begin at the Edgewood Town Hall. There will also be a drop box at Town Hall for voters choosing to drop off their Absentee Ballot.

b. Report on Traffic Study request for Jane Lane

Clerk/Treasurer Juan Torres presented the results of the Jane Lane survey to the Governing Body and stated the majority of residents on the road do not want the town to initiate a Traffic Study.

Mr. Torres stated there are two JPA's the Town is working to get reopened for correction. One is for fire services, and the other is for dispatch services. The Town is also working to get an MOU between the Town's and Santa Fe County's Road Departments.

Councilor Jaramillo asked Mr. Torres about the bond capacity presentation and the Town's Road Department Director's presentation to council now that the quarter has ended.

Mr. Torres stated the bond capacity presentation will be on the agenda as soon as he receives an updated request from Capital Markets. He also stated Road Department Supervisor Chuck Williams will have his Road Department report at the end of the month.

IV. ACTION ITEMS

A. Discussion, Consideration and Action on Capital Assets List for the Town of Edgewood

MOTION: Councilor Abrams made the motion to approve the Capital Assets List for the Town of Edgewood. Councilor Holle seconded the motion.

Clerk/Treasurer Juan Torres stated that the Capital Asset List was deemed complete during the last Audit, and explained that the previous administration had done projects and/or accepted roads into the Town that were not put on the list. To fix this, what Town staff has done is drive all the Town's roads, identify the roads that were improved, came up with a listing, searched the Town records, and got them on the list. For the roads the Town didn't have records for, the Town contracted out with Bohannan Houston Inc. to establish values on those roads.

Councilor Abraham asked if any of those roads were acquired through annexation.

Clerk/Treasurer Juan Torres stated that yes, they were either acquired through annexation or donated by the developer. He also stated this will be the last time the Capital Assets List will be in this format as he is working on transitioning it over to the Town's accounting software.

Councilor Jaramillo asked if Mr. Torres had gone back and reconciled the capital outlay expenditures to the additions.

Mr. Torres stated that all the capital outlay additions that the town has done are on the Capital Asset List and stated that this is the most complete list that the town has ever had.

Councilor Jaramillo stated that easements were not on the list, and suggested that the list needs more work before being approved.

Councilor Abrams clarified with Mr. Torres that Mr. Torres went through all the Town's records. He Also mentioned that if easements were not in our records, it was discussed before that it would be costly to get it on our books.

Clerk/Treasurer Juan Torres confirmed this and stated the Town is not required to keep records of easements filed with the county.

Councilor Abraham suggested that we listen to Councilor Jaramillo, since this is her area of expertise.

Councilor Jaramillo asked that Council table this until the next meeting, and stated that she is willing to sit down with Mr. Torres and make sure the Town has a complete listing.

VOTE: Councilor Jaramillo voted nay. Councilor Abrams voted aye. Councilor Abraham voted nay. Councilor Holle voted aye. Mayor Bassett voted aye. The motion carried.

V. CALENDAR REVIEW

- A. Next Regular Council Meeting – October 28, 2020, 6:30 pm
- B. Halloween Drive Boo – October 30, 2020, 5:30 pm
- C. November Council Meeting(s) Discussion

Mayor Bassett informed Council of the conflicts with November's Council Meetings. The November 11th meeting falls on a day that Town offices will be closed, and the November 25th meeting is the day before Thanksgiving and several people have expressed their concerns with availability on that day. Mayor Bassett encouraged Council to check their schedules and be ready to discuss the November Council Meeting(s) at the next Regular Council Meeting.

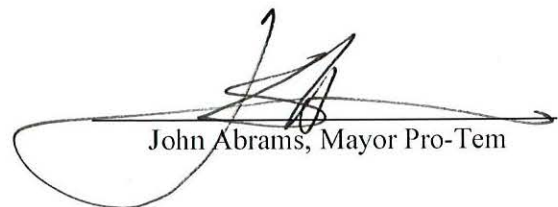
VI. ADJOURN

MOTION: Councilor Holle made the motion to adjourn the meeting. Councilor Abrams seconded the motion.


VOTE: Councilor Abrams voted aye. Councilor Holle voted aye. Councilor Abraham voted aye. Councilor Jaramillo voted aye. The motion carried.

Mayor Bassett adjourned the meeting of October 14, 2020 at 7:46p.m.

PASSED, APPROVED, and ADOPTED this 10th day of February 2021.


John Abrams, Mayor Pro-Tem

ATTEST:


Juan Torres, Clerk/Treasurer



Initials 