

**AGENDA**  
**TOWN OF EDGEWOOD**  
**PLANNING & ZONING COMMISSION MEETING**  
**June 20, 2024. AT 5:30 PM**  
**171A STATE ROAD 344**  
**EDGEWOOD TOWN HALL – CONFERENCE ROOM**

THE TOWN OF EDGEWOOD PLANNING & ZONING COMMISSION IS PLEASED TO HAVE RESIDENTS OF THE COMMUNITY TAKE TIME TO ATTEND COMMISSION MEETINGS. ATTENDANCE AND PARTICIPATION IS ENCOURAGED. INDIVIDUALS WISHING TO BE HEARD DURING PUBLIC HEARING PROCEEDINGS ARE ENCOURAGED TO BE PREPARED PUBLIC COMMENTS ARE EXPECTED TO BE CONSTRUCTIVE AND DEVOID OF CHARACTER ASSASSINATION. WRITTEN COMMENTS ARE WELCOME AND SHOULD BE GIVEN TO THE TOWN ADMINISTRATOR PRIOR TO THE START OF THE MEETING.

- 1. CALL TO ORDER & ROLL CALL**
- 2. OATH OF OFFICE – ALTERNAT COMMISSIONER LOIS REEVES**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF MINUTES**  
DRAFT PLANNING & ZONING COMMISSION MEETING MINUTES FOR 5/16/2024
- 5. ACKNOWLEDGEMENT OF PUBLIC NOTICE AND NOTICE LETTER**

**QUASI-JUDICIAL MATTERS:**

*QUASI JUDICIAL PROCEDURE: Certification that public notice of this meeting has been posted as required: This case is being heard under provisions required by the New Mexico Court of Appeals intended to protect the rights of all parties and their witnesses and the swearing in of all parties giving testimony. The Applicant, the affected parties and Zoning Official and Commissioners will have the right to cross-examine persons giving testimony. Commissioners will provide confirmation of no conflict of interest or ex-parte communication.*

**6. RE-HEARING FOR APPLICATION FOR SUBDIVISION**

Application is to Re-hear a request for approval of **Preliminary Plat / Final Plat for a subdivision**. The Applicant is Tim Oden as agent for **Hillcrest, LLC** as owner. Request is to divide one lot into three (3) lots. All resultant properties will be subject to conditions identified in Ord. 2019-04, and any further conditions determined by the Planning and Zoning Commission. **Location of subject property is: 14 East Venus Road, TON R7E Section 15 Lot 1, Also identified as Parcel # 99307960.** Property is fully located within Edgewood, Santa Fe County, New Mexico. The property is zoned MP Master Plan.

Identification and swearing in witness

Procedural review by Zoning Official

Public Comment

Continuation of Testimony from Applicant

Testimony from Affected Parties

Continuation of Testimony from Zoning Official / Staff Report

Examination of facts in evidence and deliberation from Commission

Recommendation from Commission

**7. PUBLIC COMMENTS**

**8. MATTERS FROM THE CHAIR AND COMMISSION MEMBERS**

**9. MATTERS FROM STAFF**

**10. CALENDAR UPDATE & FUTURE AGENDA ITEMS**

**a. Next regular P&Z Meeting – July 18, 2024**

**11. ADJOURN**

A COPY OF THE AGENDA MAY BE OBTAINED AT THE TOWN OFFICE, 171A STATE ROAD 344 DURING REGULAR BUSINESS HOURS OF 8:00 AM - 5:00 PM. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER, OR ANY OTHER FORM OF AUXILIARY AID OR SERVICE TO ATTEND OR PARTICIPATE IN THE HEARING OR MEETING, PLEASE CONTACT THE TOWN CLERK AT 505-286-4518 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.

**TOWN OF  
EDGEWOOD**

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