



PO Box 3610 171B New Mexico 344 Edgewood, New Mexico 87015 Phone (505) 281-0138

**Librarian Report**  
**Quarter 3 & 4 FY20**  
**Submitted by: Librarian, Andrea Corvin**

**Budget**

- Purchased \$8,457 in furniture upgrades for children's area including: LEGO table, 5 movable/adjustable tables, brightly colored sitting stools, step stools, 3 mobile discovery carts to hold learning manipulatives, 8 sturdy desk chairs.
- Used \$119.40 to subscribe to Canva design platform to make more professional promotional materials for Library and Town programs/events.
- Utilized \$2,500 for library-specific supplies, toner, new headphones for public computers, copy paper, toner cartridges, cleaning/restroom supplies/equipment.
- Used \$840 toward summer reading program supplies, youth programming supplies, and supplies for special library events.
- Purchased \$3,116 in print library acquisitions.
- Used \$8,616 from State Grants in Aid to renew malware software and purchase software upgrades for public computers, renew annual automation system subscription, book 3 community events for Summer Reading Program, purchase supplies for curbside service, and purchase eBooks and audiobooks for digital collection.
- Received extra funding from local legislators for STEM (Science, Technology, Engineering, & Math) Youth Programs. Used \$3,918 on renewing circulating museum passes to Explora and Nuclear Museum, STEM learning manipulatives for children's area, 8 community STEM events with Explora.

**COVID-19 Operations & Service Responses**

- **March 13, 2020 – March 27, 2020**
  - Town of Edgewood closed library to the public on March 13, 2020 due to public health emergency order.
    - Only paid Town of Edgewood staff were allowed to continue working in the library.
  - Attended regular virtual meetings with peers hosted by NM State Library.
  - Kept track of health orders and requirements for non-essential retailers as libraries fit into this category.
  - Sent out emails and posted public service announcements about free digital library services and vetted COVID-19 information.
  - Created sharable documents and digital promotional materials for library peers.
  - Updated the library webpages regularly.
  - Gave a quick informational virtual presentation to library peers hosted by NM State Library.



- **March 28, 2020 – June 1, 2020**

- Library became consortia member of, invested in, and launched New Mexico Library To Go digital library collection which is shared between approximately 40 other NM libraries.
- Attended several webinars on NM Library to Go, created promotional material, updated library webpages, and posted promos on social media to help spread the word.
- Reconfigured entire 2020 Summer Reading Program
  - Switched all in-person events over to a virtual format and attended webinars on how to host library programming on 4 different types of virtual platforms.
  - Re-designed all promotional materials, digital social media postings, informational handouts, and reading trackers.
  - Posted each virtual event to website calendar, library webpages, NM State Library listserv, Town of Edgewood Facebook page, and other local Facebook groups.
  - Invited other NM libraries to co-host these scheduled virtual events to help further promote each program.
  - Created digital registration forms and accompanying links for virtual events.
  - Prepped Summer Reading Program “registration bags”.
- Continued all administrative duties and clerical duties associated with library operations absent any volunteers and other Town of Edgewood library staff.
  - Continued digital customer service and assistance via phone and email.
  - Reconfigured member account application form to a digital, fillable pdf form.
  - Curated a list, ordered, cataloged and processed library materials.
  - Reconfigured library automation system to renew all member accounts active within the last calendar year and extended all due dates through quarantine order.
  - Submitted purchase orders and placed supply orders.
  - Researched the possibility of hotspot lending program.
- Used NM Department of Health COVID Safe Practices guidelines, Centers for Disease Control guidelines, and feedback from library peers/NM State Library to formulate Phase I Reopening Plan: Curbside Services.
  - Created informational flyers/social media postings, updated library webpages, posted under News Stories on website home page, submitted letter to the editor, shared to Facebook page and other local Facebook groups
  - Reconfigured automation system messages and parameters
  - Purchased supplies to facilitate curbside services

- **June 2, 2020 – June 30, 2020**

- Began Curbside Services, Summer Reading Program, and virtual events
- Hosted various virtual, free, family-friendly, educationally interactive events in collaboration with Explora, the Nuclear Museum, Opera Unlimited, Pint Size Polkas, and Science Spectrum
- Hosted curbside services 4 days a week for a total of 7.5 hours a week
  - Devoted approximately 30 hours a week retrieving/processing reserved items, fielding/curating patron reserve requests, setting up/facilitating drive-through reserve pick-ups, collecting reading trackers, distributing incentives for Summer Reading Program participants, and re-shelving/processing returned items.
- Continued all administrative duties and clerical duties associated with library operations absent any volunteers and other Town of Edgewood library staff.
- Purchased digital content for NM Library To Go consortium



## Collection Development

- Processed and cataloged approximately 445 material acquisitions and donations. Most items were a mix of popular fiction, adult nonfiction, patron requests, youth series, youth graphic novels, and replacements for well-loved items.
- Continued to relabel youth nonfiction collection, continued consolidating/connecting series in adult collections, and continued cleaning up materials records.
- Ran reports on high-demand digital items in NM Library To Go and purchased additional copies of these popular materials to shorten wait times. Also purchased anticipated high-demand materials and youth titles popular in the library's print collection.

## Maintenance/Improvements

- Still having leaks all over library, staining ceiling tiles and compromising library collections.
- Water spigot valve still broken at south library exit so cannot water/maintain any planted/landscaped vegetation in the Barrowhenge outdoor art installation area.
- Still having issues with 3 toilets in the women's restrooms with leaking and not flushing correctly.
- Our lovely Janitorial/Maintenance person, Chona, shampooed the carpet throughout the entire library!
- There are some unprotected lighting fixtures that need new covers.
- An inoperable emergency exit light needs to be replaced
- The fire door to the electrical room needs to be reattached securely.
- There are some exposed electrical wires that need to be capped/hidden.

## Other News

- Proposed changes to the *Computer/Internet Usage, Internet Access & Acceptable Use, Internet & Acceptable Use Disclaimer* policies, now titled *Public Access Devices & Internet Use Policy*, were evaluated, condensed into one policy draft and was approved during the Library Advisory Board's January meeting. A public meeting was held on February 1, 2020 for community input on the draft policy in accordance with the Children's Internet Protection Act to qualify for continued Federal ERate funding (see attached). This policy has since been posted to the Town of Edgewood website under *CURRENT Library Policies in Library Forms & Publications*.
- The Library Advisory Board held its annual election of officers. Chairman remains vacant, Vice-Chair is Kenny Adams, and Secretary is Sandy Madsen.
- Library Advisory Board members voted to renew expiring terms according to Town Ordinance 2008-02. Here is the list of current members and accompanying terms.

Term	Board Member
1/17/2019 – 12/31/2021	Kenny Adams
1/23/2020 – 12/31/2022	Sandy Madsen
1/17/2019 – 12/31/2021	Willie Ellis
1/23/2020 – 12/31/2022	Linda Kissinger
1/23/2020 – 12/31/2021	VACANT
1/17/2019 – 12/31/2020 (Alternate)	VACANT

## Virtual Events

- **Sat 5/23/2020 – Science Snacks**
  - Enjoy a buffet of fun science activities demonstrating Newton's Laws from the comfort of your home! Please tune in to this live virtual learning opportunity @ 1:00pm from Explora's Facebook



page: <https://www.facebook.com/ExploraScienceCenter/>. Do you want to do some experimenting of your own during the livestream? Here is a list of supplies you can gather beforehand: 2 books, 2 to 4 canned goods, piece of cloth without a hem.

- **6/4/2020 – Dragons, Return of the Ice Princess**
  - The Edgewood Community Library invites you to share in an action-packed adventure as we soar high into the air and touch the clouds from the back of a dragon! This interactive story-telling program blends the tale of a fanciful journey with the awesome powers of science for an unforgettable virtual learning experience. Space is limited for this free digital event so please make sure to register right away: <https://forms.gle/CZQASjxzRD7yqWsW9>
- **6/5/2020 – Cool Chemistry with Explora**
  - Explora staff will demonstrate exciting chemical reactions! Please tune in to this live virtual learning opportunity @ 1:00pm from Explora's Facebook page: <https://www.facebook.com/ExploraScienceCenter/>. Do you want to do some experimenting of your own? Here is a list of supplies to gather beforehand: red cabbage juice (boil red cabbage leaves and save the water), vinegar, baking soda, cup, straw.
- **6/11/2020 – Science & Fairy Tales with Explora**
  - Discover the science behind some of your favorite stories. Please tune in to this live virtual learning opportunity @ 1:00pm from Explora's Facebook page: <https://www.facebook.com/ExploraScienceCenter/>
- **6/12/2020 – Under Pressure with Explora**
  - Hair dryers, vacuum chambers and more will reveal the hidden power of air! Please tune in to this live virtual learning opportunity @ 1:00pm from Explora's Facebook page: <https://www.facebook.com/ExploraScienceCenter/>. Do you want to do some experimenting of your own? Here is a list of supplies to gather beforehand: paper, scissors, ping pong ball, hair dryer, bendy straw.
- **6/18/2020 – Fairy Wing Nano Science & Time Stop Bubble Painting**
  - Please tune in for this livestream event with the National Museum of Nuclear Science & History from their YouTube channel on Thursday, June 18, 2020 @ 1:00PM MDT: [https://www.youtube.com/channel/UCCqG\\_DH7jbf3dr2T7tvIV0w](https://www.youtube.com/channel/UCCqG_DH7jbf3dr2T7tvIV0w)
  - Fairy Wing Nano Science: Have you ever seen the rainbow shimmer of a Fairy wing? Create your own fairy wing that will reflect the rainbow using science!
  - Time-Stop Bubble Painting: Use bubbles and colors to create your own masterpiece. You may not be able to halt time in them, but you will have a piece of art you can save forever!
  - Do you want to do some experimenting of your own? Don't forget to gather these materials beforehand: Dish soap, spoon, straws, mugs/bowls, food coloring water-based paints, clear nail polish, black construction paper.
- **6/24/2020 – Electrifying with Explora**
  - Electromagnets, a Van de Graff generator, plasma balls and more! Please tune in to this live virtual learning opportunity on @ 1:00pm from Explora's Facebook page: <https://www.facebook.com/ExploraScienceCenter/>. Do you want to do some experimenting of your own? Here is a list of supplies to gather beforehand: balloon, short PVC pipe (~ 1 ft), felt, empty aluminum can.
- **6/25/2020 – Plant & Pebbles with Explora**
  - Become a nature investigator with Explora! Please tune in to this live virtual learning opportunity on Thursday, June 25, 2020 @ 1:00pm from Explora's Facebook page: <https://www.facebook.com/ExploraScienceCenter/>. Do you want to do some experimenting of your own? Here is a list of supplies to gather beforehand: leaves from nearby plants (at least a



variety of 5), rocks and pebbles (at least 3 of each), a magnifying lens if you have one (Its ok if you don't), water, cup/bowl, pencil, paper.

- **7/2/2020 – Surviving the Wild with Science Spectrum**
  - Is your bug-out bag ready for an adventure? Let's learn how to survive the wild with poop, knots, and chocolate! Space is limited for this free digital event so please make sure to register right away: <https://forms.gle/jb1WvRozrUr4tT4u9>
- **7/10/2020 – Animal Adaptations with Science Spectrum**
  - Join us as we explore the animal kingdom and how different species survive different habitats. Maybe we'll see a tree frog, a poisonous butterfly, or a leucisitic alligator! Space is limited for this free digital event so please make sure to register right away: <https://forms.gle/BATNSDtBJSugZ8Zw5>
- **7/16/2020 – Fact or Science Fiction with Science Spectrum**
  - Could Paul Bunyan have really chopped down 147, 946 square miles of trees in one day? Is it possible to bring a body to life with electricity like Dr. Frankenstein did? Can hairspray in my aquarium help my fish grow hair? Do unicorns really exist? Join us as we experiment through the scientific method to determine if these legends are Fact or Science Fiction! Space is limited for this free digital event so please make sure to register right away: <https://forms.gle/DaKZZ5usqbXqjQZr5>
- **7/18/2020 – Roller Coasters with Science Spectrum**
  - Grab a ping-pong ball and let's see if we can make a roller coaster with a loop while still keeping the people on track! Space is limited for this free digital event so please make sure to register right away: <https://forms.gle/eRuzK14tWxZC85hi6>
- **7/23/2020 – Aesop's Fables with Opera Unlimited**
  - This opera brings to life three of Aesop's most beloved and well-known fables: The Ant and the Grasshopper, The Lion and the Mouse, and The Tortoise and the Hare. The lazy grasshopper, proud lion, and arrogant hare learn that it is better to prepare, small friends may prove to be great friends, and slow and steady wins the race. Three performers portray 12 different characters throughout the show. Lively music by Sir Arthur Sullivan, Wolfgang Amadeus Mozart, and Giuseppe Verdi, clever lyrics, and steampunk inspired costumes, combine to make these moral tales enchanting to children and adults alike. Registration: <https://attendee.gotowebinar.com/regi.../4127084373452921871>
- **7/24/2020 – Music & Magic from Polka Kingdom**
  - Looking for a fun, musical and magical way to celebrate the classic stories of the past and present? Mike's music will have participants of all ages singing, clapping, and dancing along to such favorites as the "Chicken Dance" and "I've Been Working on the Railroad." But, Mike's program is so much more than music! It's magic, comedy, and education rolled into one fluid, high-energy musical package guaranteed to bring a smile to the faces of young and old alike! Age-appropriate trivia questions, jokes, and a special edition of "name that tune" will relate to fairy tales, fantasy, and some amazing real-life stories. It's fun for the whole family! Space is limited for this free digital event so please make sure to register right away: <https://forms.gle/o3obxNqFYZzbn9jdA>
- **7/25/2020 – Javelin Rockets with Science Spectrum**
  - Blast off into space with your own homemade rocket! Space is limited for this free digital event so please make sure to register right away: <https://forms.gle/CC3m3o87x5M7Scjm9>
- **7/30/2020 – Drive-thru Pizza Party Sponsored by Domino's**
  - Celebrate your reading efforts and participation in the Summer Reading Program with a slice of pizza and a popsicle! Just drive up during scheduled Summer Reading Program curbside hours

and collect your treats and savor the fruits of your labor! Many thanks to our Edgewood Domino's for supporting youth literacy in our community!

- **7/31/2020 – Catapults with Science Spectrum**
  - We're going back to the Middle Ages to learn all about how catapults work and how we can make one of our own! Space is limited for this free digital event so please make sure to register right away: <https://forms.gle/CmkzVoLLhEsB5H4y9>
- **8/1/2020 - Geology Rocks with Science Spectrum**
  - Geology is more than just rocks. Explore tectonic plates, volcanoes, and dinosaur bones, too! Space is limited for this free digital event so please make sure to register right away: <https://forms.gle/vTGSEE7wdBbtD9adA>

### **Stay Involved!**

Although in-person programs and events have been put on hold while the library doors remain closed to the public, we are still offering curbside services, a Reading Program for prizes, and virtual events. You can find more information about these and other municipal activities from [www.edgewood-nm.gov](http://www.edgewood-nm.gov) . Want to receive automatic text and email notifications about newsworthy items, alerts, and posted agendas? Subscribe from the bottom of the homepage! You can follow Town events and happenings from Facebook as well! Just select the Facebook icon in the upper righthand corner from the homepage!



# Edgewood Community Library Statistics FY20

## FY19 & FY20 Compared

	Quarter 1		Quarter 2		Quarter 3		Quarter 4	
	FY19	FY20	FY19	FY20	FY19	FY20	FY19	FY20
Adults	2,956	2,606	2,572	1,811	2,647	1,676	2,876	0
Children	1,371	1,509	1,058	855	1,008	719	1,713	0
<b>Total Visitors</b>	<b>4,327</b>	<b>4,115</b>	<b>3,630</b>	<b>2,666</b>	<b>3,655</b>	<b>2,395</b>	<b>4,589</b>	<b>0</b>
Reference Questions	1,018	853	1,285	621	1,345	603	855	975
Computer Usage	1,292	1,234	893	605	966	577	1,072	0
Checkouts	4,177	4,708	3,583	3,263	3,655	3,064	4,478	489
Renewals	448	311	410	1,341	246	1,045	429	512
Digital Checkouts	N/A	N/A	N/A	N/A	N/A	N/A	N/A	188
<b>Total Circulation</b>	<b>4,625</b>	<b>5,019</b>	<b>3,993</b>	<b>4,604</b>	<b>4,036</b>	<b>4,109</b>	<b>4,907</b>	<b>1,189</b>

## Event/ Outreach/ Program/ Meeting Stats

	Quarter 1		Quarter 2		Quarter 3		Quarter 4	
	Qty	Attnd	Qty	Attnd	Qty	Attnd	Qty	Attnd
Activities Room Use	0	0	2	32	8	92	0	0
Drop Everything & Read	12	99	10	95	7	94	0	0
Friends Meeting	3	21	3	19	2	10	0	0
Library Advisory Board Meeting	0	0	1	7	1	7	0	0
Outreach	3	542	0	0	1	25	0	0
Paws for Reading	3	12	1	4	2	8	0	0
Proctored Tests	0	0	0	0	0	0	0	0
Special Library Events	4	125	4	251	2	48	16	192
Summer Reading Program	4	484	0	0	0	0	0	0
Volunteer Training	0	0	0	0	1	12	0	0
Weekly Story Time	13	465	11	249	10	172	0	0

## STEM Program Usage

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Museum Pass Checkout	15	48	31	0
Learning Backpack Checkout	56	6	3	0
AWE Learning Minutes	2,098	1,570	1,200	0

Note: Library closed its doors to the public until further notice and halted all in-person programming on March 13, 2020 due to the public health emergency.

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## Materials by Date Added

- 1/1/2020 through 6/30/2020
- Including items since deleted

445 items, \$9,583.98 total price

Material Type	Items Added	Value Added (\$)			
1 - Default			32 - Western	4	\$71.92
2 - 0-99			33 - YA Biography		
3 - 100-199	2	\$53.00	34 - YA Nonfiction		
4 - 200-299			35 - Youth Biography	1	\$25.00
5 - 300-399	21	\$574.77	36 - Youth Books on CD		
6 - 400-499	1	\$14.95	37 - Youth DVD	5	\$75.00
7 - 500-599	4	\$97.99	38 - Youth Fiction	52	\$863.26
8 - 600-699	35	\$812.31	39 - Youth Graphic Novel	34	\$460.53
9 - 700-799	23	\$558.68	40 - Youth Nonfiction	8	\$215.85
10 - 800-899	5	\$77.90			
11 - 900-999	8	\$216.90			
12 - Best Seller/Recent Acquisition	1	\$26.00			
13 - Biography	5	\$123.83			
14 - Board Book	1	\$7.99			
15 - Books on CD					
16 - Children's Picture Books	2	\$35.98			
17 - DVD	83	\$1,255.00			
18 - Easy Readers	3	\$48.97			
19 - Fiction	79	\$1,772.77			
20 - J Biography					
21 - J Nonfiction					
22 - Kit (Easy Reader)					
23 - Kit (Easy)					
24 - Kit (Juvenile)					
25 - Large Print					
26 - Learning Backpacks					
27 - Museum Pass	4	\$800.00			
28 - Mystery	26	\$664.89			
29 - Romance	11	\$149.86			
30 - Science Fiction/Fantasy	26	\$554.68			
31 - Southwest	1	\$25.95			



# NOTICE OF PUBLIC MEETING

10:30 AM on Saturday, February 1, 2020  
Town of Edgewood Council Chambers  
171A NM-344, Edgewood, NM 87015

## Edgewood Community Library Public Access Devices & Internet Use Policy

The purpose of this public meeting is to receive comment on Edgewood Community Library's Public Access Devices & Internet Use Policy in accordance with the Children's Internet Protection Act. The policy will be presented by the Librarian followed by questions and/or comments by attendees. The proposed policy may also be seen online at <https://www.edgewood-nm.gov> under *Library Forms & Publications* or a copy may be picked up at the library at 171B NM-344.

Those unable to attend the public meeting may send written comments to:

Edgewood Community Library  
PO Box 3610  
Edgewood, NM 87015

\* Posted in-library online & in local newspaper  
(see attached)

\* Attached are meeting sign-in &  
Draft policy



# The Independent's CLASSIFIED ADS

Ads in our classifieds get results!

Line Ads: Up to 20 words is \$6 + tax  
For more than 20 words ad 25¢ a word

Display Ads: As low as \$8 per week!  
All display ads include free color. To  
place your ad contact 505-286-1212 or  
news.ind.ads@gmail.com today!

## LEGAL NOTICE

STATE OF NEW MEXICO  
COUNTY OF TOR-  
RANCE  
SEVENTH JUDICIAL DIS-  
TRICT COURT

Honorable Matthew G.  
Reynolds, District Judge  
for the 7th District of the  
State of New Mexico, at:

IN RE: The Petition for  
Change of Name  
of ALORA ANNE BATES

Neil Mertz Judicial Com-  
plex  
903 N. 5th Street  
Estancia, Torrance  
County, New Mexico,  
87016

No. D-722-CV-2019-288

87016

## NOTICE

TAKE NOTICE that in ac-  
cordance with the provi-  
sions of Section 40-8-3,  
NMSA 1978, Alora Anne  
Bates will apply to the

on 4th day of February,  
2020, at 11:30 a.m., dur-  
ing a regular term of the  
Court, or as soon there-  
after as the matter may  
be heard, the matter of  
The Petition for Change

of Name for Alora Anne  
Bates, a person over the  
age of 14, from Alora  
Anne Bates to Alora  
Anne Potter.

Angela M. Simpson,  
Clerk of Court  
By: /s/  
Deputy Court Clerk

Submitted by:  
/s/  
Petitioner, pro se

55 lines  
The Independent  
1/24/20, 1/31/20

## LEGAL NOTICE

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10:30 AM on Saturday,  
February 1, 2020  
Town of Edgewood  
Council Chambers  
171A NM-344, Edge-  
wood, NM 87015

Edgewood Community  
Library  
Public Access Devices &  
Internet Use Policy

The purpose of this pub-  
lic meeting is to receive  
comment on Edgewood

Community Library's  
Public Access Devices &  
Internet Use Policy in ac-  
cordance with the Chil-  
dren's Internet Protection  
Act. The policy will be  
presented by the Librar-  
ian followed by ques-  
tions and/or comments  
by attendees. The pro-  
posed policy may also be  
seen online at  
[https://www.edgewood-  
nm.gov](https://www.edgewood-<br/>nm.gov) under Library  
Forms & Publications or  
a copy may be picked up  
at the library at 171B  
NM-344.

Those unable to attend  
the public meeting may  
send written comments  
to:  
Edgewood Community  
Library  
PO Box 3610  
Edgewood, NM 87015

47 lines  
The Independent  
1/24/20



**Calendar Name: Master**  
**Event Name: Public Meeting - Edgewood Community Library**



Date: Feb 1, 2020

Day: Sat

Time: 10:30 am - 11:30 am

Duration: 1 Hour

**NOTICE OF PUBLIC MEETING**

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Town of Edgewood Council Chambers  
171A NM-344, Edgewood, NM 87015

**Edgewood Community Library  
Public Access Devices & Internet Use Policy**

Detail:

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Those unable to attend the public meeting may send written comments to:

Edgewood Community Library  
PO Box 3610  
Edgewood, NM 87015

Contact Phone: 505-281-0138

Event updated: Friday January 24, 2020 10:13:02 am

Viewing Event Details









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## PUBLIC ACCESS DEVICES & INTERNET USE POLICY

Approved Month 0000

The Edgewood Community Library strives to protect the public's right to information through free access to informational, educational, and recreational materials via public access devices, software programs, and the Internet. To promote equality, courtesy, and safety, the Library maintains usage guidelines and standards. Please be advised, patrons using the Library's Internet connection and public access devices do so at their own risk.

If patrons need assistance using the library's public access devices or Internet connection and time allows, staff will help to the best of their ability. Extended explanations, in-depth training, and specific software assistance are not available.

### A. Content & Filtering

1. The Internet is a global entity without content restrictions. The Library does not censor access to information; users may encounter information they find controversial or offensive.
2. The Library is not responsible for the accuracy, completeness, usefulness, or security of information found on or accessed from the Internet.
3. Filtering software will not be used in the Computer Room or with the WiFi network as:
  - Filters may block sites that are informative and useful.
  - The Library operates in accordance with American Library Association's policies supporting unlimited access to information.
  - The First Amendment forbids government agencies from restricting information to the public based on viewpoint or content.

### B. Public Access Devices in Children's & Youth Areas

1. All public access devices located in the Children's/Youth Areas are filtered and may only be utilized by underage patrons and their parents/caregivers.

### C. Privacy

1. The Library does not monitor nor guarantee privacy regarding personal information entered, accessed, or downloaded using public access devices and Internet connection. Users are responsible for erasing personal content or securely closing out of personal browsing windows on public access devices.





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#### D. Rules

1. Accessing or displaying sexually explicit or pornographic material using personal devices, the Library's public access devices or Internet connection on Library premises in the presence of a minor is strictly prohibited.
2. Please sign in and out at the circulation desk when utilizing public access devices and Internet connection.
3. Food and beverages (other than bottled water) may not be consumed while using public access devices.
4. Computer Room users must silence all personal devices and take phone calls elsewhere in the library.
5. Downloading programs and/or executable files on library public access devices is prohibited.
6. Altering settings, software, network connections, or storing personal data on public access devices is prohibited.
7. Printing costs 15¢ per page.
8. Parents/caregivers, not library staff, are responsible for communicating and monitoring their child's access and activity.

#### E. Consequences of Violation

1. Policy violations may suspend a patron's Library privileges.
2. Accessing or displaying sexually explicit or pornographic material using personal devices, the Library's public access devices or Internet connection on Library premises to exploit or solicit a minor will result in immediate loss of these privileges and law enforcement will be notified.
  - Exposing minors to sexually explicit material is a violation of the New Mexico State Statute 1978, Chapter 30, Article 37.
3. Deliberate damage to and tampering with library equipment, software, systems, networks, security protections, etc. will result in immediate suspension of library privileges and notification of law enforcement.