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**Librarian Report
Quarter 2 FY19
Submitted by: Librarian, Andrea Corvin**

Budget

- Used \$440 to renew 2 Explora memberships and procure 2 memberships from the National Museum of Nuclear Science & History for the Museum Pass Program.
- Used \$892 to purchase office/cleaning supplies and replace a broken vacuum cleaner.
- Purchased \$664 in library supplies for processing and cataloging materials using State Grants in Aid.
- Purchased \$1,900 in supplies for regular programming, special events, and upcoming summer reading program.
- Used \$1,680 for furniture and fixture improvements.



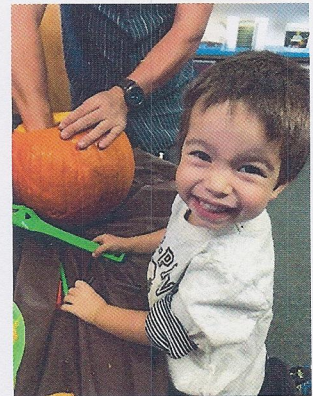
Collection Development

- The librarians began to weed and inventory the library collection in mid-October with some help from volunteers and co-workers in other departments.
- Processing and cataloging for the recent and very large book orders were completed in mid-November.
- The librarians have begun to curate another large collections acquisition order to be ready soon.
- The librarians, with lots of volunteer help, are continuing to check material records for consistency.
- It seems the community was busy with some early "spring cleaning" over the break as many donations were received. All will be evaluated for the library collection soon.

Coming Up!

There is always lots going on at the library, so watch out for our FREE upcoming programs, events, and other library happenings. You can find more information about these and other municipal activities from www.edgewood-nm.gov. Want to receive automatic text and email notifications about newsworthy items, alerts, and posted agendas? Subscribe from the bottom of the homepage!

- Weekly Story Time – Every Wednesday @ 10:30am
- Drop Everything and Read (DEAR) – Every Monday @ 4:00pm
- Paws for Reading – Every 3rd Saturday @ 1:00pm
- Friends Book Barn Sales – Every 2nd & 4th Saturday @ 10:00am
- Friends Meetings – Every 2nd Saturday @ 3pm



- Friends “Love Your Library” Fundraiser – Entire month of February
- Pinteresting Projects – Bleach Tees on Saturday, February 9 @ 10:30am
- MammoVan – Thursday, February 14 @ 8:00am to 5:00pm
- Amazing Science – Investigating the behavior of gases on Tuesday, February 26 @ 2:00pm
- Pinteresting Projects – Indoor LEGO Planters on Saturday, March 9 @ 10:30am
- Amazing Science – Investigating rate of reaction on Tuesday, March 26 @ 2:00pm
- National Volunteer Appreciation Week – Sunday, April 7 through Saturday, April 13
- Pinteresting Projects – Seed Bombs on Saturday, April 13 @ 10:30am
- Library Advisory Board Meeting – Thursday, April 18 @ 6:30pm
- Amazing Science – Investigating the rate of reaction on Tuesday, May 28 @ 2:00pm
- Spring Cleanup – Saturday, May 11 @ 10:30am
- Summer Reading Program Registration – Monday, May 20 through Wednesday, June 5



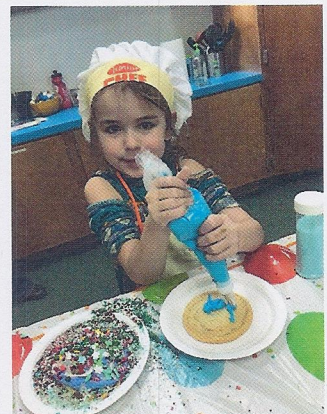
Maintenance/Improvements

- Purchased additional book cart, new scanners for cataloging purposes, and more wire book supports for shelves.
- James switched out a malfunctioning thermostat in the children’s area to another room while waiting for B&D to replace it. The computer lab and both restrooms are still unheated. James has requested work orders for these as well.
- Water leaks have continued in the same problem areas and in a couple new areas. Some repairs were made, and the ceiling tiles will be replaced soon.
- Town Maintenance replaced fluorescent bulbs with LED bulbs that are brighter and more energy efficient. Any faulty lighting ballasts were also replaced. The lights in the solar hallway were rewired to motion sensor timers to help conserve energy.
- Patrons have continued to express concern about how heavy the entry doors to the building, the library, and the restrooms are. They’ve commented that automatic doors would be a nice way to offer more suitable handicap access.



Other News

- General Obligation Bond “B” passed in Santa Fe County on November 6! The library is *projected* to receive **\$17,024.08** in reimbursement funds! Many thanks to all the library supporters out there!
- The Town made the switch to a different website hosting company recently. Although most of the library’s information was migrated over, the Librarian spent a lot of time updating and rearranging information, deleting items that didn’t migrate well, uploading new photos, and adding all library activities to the calendar. There is still much to do in the coming months.
- The library was honored to be a host site on November 8 for a Summer Reading Program training, offered by the New Mexico State Library, for fellow library peers.



- Volunteers assisted the Librarians in purging internet use agreement, inactive patron, and duplicate patron records that have been on file for more than 6 years.
- The Town launched a Facebook page recently to better communicate with citizens. The library is looking forward to utilizing this social media platform to more effectively promote its services, events, and programs!
- The Town “gave its blessing” to the Activities Room Policy with a couple minor suggestions.



Programs/Events

- The activities room and solar hallway were packed with participants during the Pumpkin Carving event on October 13. As the smell of pumpkin permeated the library, 70 carvers enthusiastically created jack-o'-lanterns.
- Two passes to the National Museum of Nuclear Science & History were added to the Museum Pass Program on October 16. The pass will circulate for 7 days at a time and allows free entry for 2 adults and 4 children to the museum.
- Representatives from Ben Ray Lujan’s office hosted Congressional Mobile Office Hours to assist constituents and hear their concerns on October 25.
- During Amazing Science on October 30, November 6, and December 18, participants investigated:
 - The “haunting” glow emitted by phosphorescent rocks when exposed to different light waves.
 - Newton’s 2nd Law of Motion through experiments examining the relationship between force and acceleration.
 - How and why crystals form using a borax solution to “grow” snowflakes.
- The MammoVan visited on November 8.
- Although attendance was light, participants were treated to an interactive musical program featuring various cultural instruments in “Songs of Peace” with accomplished jazz instrumentalist and composer, Sagit Zilberman on November 10.
- The library continued its partnership with Explora Museum to provide early learning opportunities to the community through their “Growing a Scientist” outreach program during Weekly Story Time on November 14.
- About 45 participants decorated sugar cookies with brightly colored frosting and festive sprinkles during the Christmas Cookie Party on December 8. Some cookies were meticulously decorated with well-thought-out designs while others were haphazardly piled high with frosting and sprinkles.
- The Edgewood Community Library Friends generously sponsored the annual Volunteer Christmas Party on December 15 and boy, was it spectacular! The Friends provided delicious catering, fun games, party favors, thoughtful gifts, a photo booth, and beautiful décor. They even arranged for live music with the Mountainside Jug Band! Thank you to the Friends for treating the library volunteers and staff to an unforgettably wonderful time!



Edgewood Community Library Statistics FY19

FY19 & FY18 Compared

	Quarter 1		Quarter 2		Quarter 3		Quarter 4	
	FY19	FY18	FY19	FY18	FY19	FY18	FY19	FY18
Adults	2,956	2,668	2,572	2,199		2,668		2,936
Children	1,371	1,401	1,058	809		1,007		1,539
Total Visitors	4,327	4,069	3,630	3,008		3,675		4,475
Reference Questions	1,018	1,172	1,285	959		1,221		1,368
Computer Usage	1,292	931	893	887		1,032		1,137
Checkouts	4,177	3,959	3,583	3,243		3,541		4,682
Staff Renewals	291	184	246	182		204		436
Patron Renewals	157	73	164	89		145		163
Total Circulation	4,625	4,147	3,993	3,514		3,890		5,281

Event/ Outreach/ Program/ Meeting Stats

	Quarter 1		Quarter 2		Quarter 3		Quarter 4	
	Qty	Attnd	Qty	Attnd	Qty	Attnd	Qty	Attnd
Amazing Science	1	3	4	34				
Drop Everything & Read	12	89	8	56				
Friends Meeting	3	39	3	27				
Library Advisory Board Meeting	1	4	1	5				
Outreach	8	696	0	0				
Paws for Reading	3	17	1	5				
Proctored Tests	0	0	4	4				
Special Library Events	3	70	5	200				
Summer Reading Program	4	260	0	0				
Volunteer Training	0	0	0	0				
Weekly Story Time	12	397	14	281				

STEM Program Usage

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Museum Pass Checkout	21	12		
Learning Backpack Checkout	6	5		
AWE Learning Tablet Minutes	1,990	2,271		

Export

Materials by Date Added

- 10/1/2018 through 12/31/2018
- Including items since deleted

387 items, \$6515.35 total price

Material Type	Items Added	Value Added (\$)
1 - Default		
2 - 0-99	1	49.99
3 - 100-199		
4 - 200-299	1	14.99
5 - 300-399	1	14.00
6 - 400-499		
7 - 500-599	1	28.00
8 - 600-699	3	84.95
9 - 700-799		
10 - 800-899	2	46.00
11 - 900-999	2	55.99
12 - Best Seller/Recent Acquisition	38	1077.50
13 - Biography	2	47.99
14 - Board Book	18	225.74
15 - Books on CD		
16 - Children's Picture Books	116	1954.12
17 - Computer Equipment		
18 - DVD		
19 - Easy Readers	31	297.15
20 - Fiction	8	156.83
21 - J Biography		
26 - J Nonfiction		
27 - Kit (Easy Reader)		
28 - Kit (Easy)		
29 - Kit (Juvenile)		
30 - Large Print		
31 - Learning Backpacks		
32 - Museum Pass	2	60.00
33 - Mystery	4	96.94
34 - Romance	1	26.99
35 - Science Fiction/Fantasy	2	52.94
36 - Southwest		
37 - Western	1	7.99
38 - YA Biography		
43 - YA Nonfiction		
44 - Youth Biography	3	53.89

45 - Youth Books on CD	1	75.00
46 - Youth DVD		
47 - Youth Fiction	118	1558.76
48 - Youth Graphic Novel	15	201.89
49 - Youth Nonfiction	16	327.70