

**Edgewood Community Library Advisory Board Meeting**  
**Thursday April 21, 2022**  
**171B New Mexico 344**  
**Edgewood, New Mexico 87015**

**Roll Call**

Present were Vice Chairman Kenny Adams, board secretary Sandy Madsen, board members Willie Ellis and Linda Kissinger. Library Operations Manager Andrea Corvin. Not present was Librarian Rachel Martinez.

Kenny called the meeting to order at 6:36P.M.

Kenny read the mission statement.

**Approval of Minutes**

**MOTION:** Linda made a motion to approve the minutes for July 15, 2021 and for January 20, 2022.

Willie seconded the motion.

**VOTE:** All board members voted aye.

**Treasury Report**

Andrea presented the treasury report for March 31st, 2022. See attached. Andrea wanted to know if there were any questions. Willie wanted to know if we ever buy DVD's. Andrea stated we never spend money on DVD's. They are donated. Andrea also stated that we are still not taking donations because there isn't any room and staffing to catalog them, also they are not usually in good condition.

Andrea stated that on page 3 of the treasury report it looks like we are way over budget for the state library grants purchase line item but we are not. These need to have budget adjustments made to them because its impossible to know how to fund those accounts at each fiscal year because we are not guaranteed the same amount as the previous year.

The library expects to receive a grant from the NM State Library via the Federal American Rescue Plan Act totaling \$17,828.

Andrea stated that we are way ahead on the 2020 GO Bond funding. We used

that money to purchase more shelving and additional furniture. Because of the supply chain issue these items will not arrive till the summer or the fall.

### **Communications**

There were none.

### **Report of the Librarian**

Andrea presented the librarians report for quarter 3 FY22. See attached. Sandy wanted to know when we will get the \$17,828 in grant money. Andrea stated that she is still waiting and it will be deposited automatically into the town's account. We will have till September 30 to spend all that money.

There was a long discussion about the YES! summer program happening in the library. Andrea stated that with all the children, about 60, plus the councilors in the program, she will not be doing any summer events in the library, she will only be doing Take & Make kits for the patrons to take home. The board expressed a concern about that amount of children in the library. The volunteers will help as much as they can since Librarian Rachel Martinez will also be taking her 3 month maternity leave in June.

**MOTION:** Linda made a motion to accept the report of the librarian.  
Willie seconded the motion.

**VOTE:** All board members voted aye.

### **Unfinished Business**

Andrea stated that the terms for Willie and Linda and have been approved. Item closed.

Nobody has come forward to fill in any vacancies. Item closed.

### **New Business**

Andrea presented the Library Polices with some updates and changes. See attached. Item closed.

There was a discussion about the large print books. Willie suggested getting a magnifier to be checked out with the books.

**MOTION:** Linda made a motion to accepted the changes in polices that Andrea recommended.

Willie seconded the motion.

**VOTED:** All board members voted aye.

Andrea presented the community assessment which is required to be done prior to the end of the fiscal year to continue to qualify for the State Grants in Aid and GO Bond funding with the NM State Library. It is a survey asking four questions. We are getting good feed back from the community on the questions. We are rewarding people with tickets to different attractions as a incentive to answer the questions. Andrea would like to have a special meeting in the future to brain storm and come up with services responses to what people said on the questions.

### **Announcements**

There were no announcements.

**The next Board meeting will be held 6:30, Thursday July 21, 2022 in the library.**

**PASSED AND APPROVED ON THIS 21st DAY OF JULY 2022**

**MOTION:** Linda made a motion to adjourn at 8:06P.M.

Willie second the motion.

**VOTE:** All Board members voted aye.



Sandy Madsen  
Board Secretary



Vice-Chairman  
Kenny Adams