



# Town of Edgewood Parks and Recreation Advisory Committee Meeting 23 May 2016

**Advisory Committee Members:**

Paul McClure -Chair  
Ray Seagers-Vice Chair  
Roxanne Carpenter-Secretary  
Al Humble  
Patrick Wagner  
Phillip Silva

**FINAL AGENDA**  
**TOWN OF EDGEWOOD**  
**REGULAR**  
**PARKS AND RECREATION ADVISORY COMMITTEE (PRAC)**  
**MEETING**  
**Monday, 23 May, 2016 @ 6:30 P.M.**  
**EDGEWOOD COMMUNITY CENTER - #27 E. FRONTAGE ROAD**  
**286-4518**

The Town of Edgewood Parks and Recreation Department is pleased to have residents of the community take time to attend Parks and Recreation Advisory Committee Meetings. Attendance and participation is encouraged. Written comments are also welcomed and should be given to the Chairman or Program Manager prior to the start of the meeting or sent to the Program Manager at [rholden@edgewood-tm.gov](mailto:rholden@edgewood-tm.gov) at least 24 hours prior to the meeting.

**Members:** Chair, Paul McClure Vice Chair; Ray Seagers, Secretary; Roxy Carpenter, Members: Al Humble, Patrick Wagner, Phillip Silva

**Alternates:** TBD

**Parks & Recreation Program Manager:** Roger Holden

- 1) Call to Order
- 2) Approval of 23 May 2016 agenda
- 3) Approval of Minutes of 11 April 2016 Parks and Recreation Advisory Committee meeting.
- 4) Photos of PRAC members for web site.
- 5) Public Comments
- 6) Matters from the Chairman
- 7) Matters from the Advisory Committee members
- 8) Matters from the Parks and Recreation Program Manager:
  - a) Edgewood Elementary recreational facilities for residents use;
    1. Signage; DOT/MESD
  - b) Section 34 lease, patent, berm removal, gravel
  - c) Town Commons:
    1. BMX track
    2. Windmill update
    3. Community Garden
  - d) NMDOT Trail agreement includes Hwy 344 and Route 66
  - e) Information Sign; Contract; 2 June bid proposals due into office
  - f) Logo & Style Guide RFP/Contract; Steering Committee meeting to review Design Concepts; 25 May
  - g) Edgewood 7 trail planning; 19 May meeting with MRRTPO; processing grant; 85/15 split
  - h) Santa Fe County Equestrian Center; designation as Equestrian Rest Stop; submit proposal
  - i) Americans for the Arts; New Community Visions Forum;
    1. Exploring what makes great communities and what role arts and culture might play.
    2. Exploring common issues that impact progress in creating healthy communities.
- 9) Budget Review; 2016/17
- 10) Schedule next meeting;
  - a) date: 27, June 2016 time: 6:30 PM location; Edgewood Community Center
- 11) Future Agenda Items;
- 12) Adjourn.

MINUTES  
TOWN OF EDGEWOOD

REGULAR  
PARKS AND RECREATION ADVISORY COMMITTEE MEETING

April 11, 2016 @ 6:30 P.M  
EDGEWOOD COMMUNITY CENTER - #27 E. FRONTAGE ROAD

**Attendance:**

**Parks and Recreation Program Manager:** Roger Holden. **Members:** Paul McClure (Chair), Roxie Carpenter (Secretary), Al Humble, Patrick Wagner, and Phillip Silva.

**Alternates:** TBD. **Absent:** Ray Seagers (Vice-chair)

- 1) A Quorum was established, call to Order by Chair, Paul McClure at 6:30 pm.
- 2) Approval of 11 April 2016 agenda.  
**Motion #6:** (Humble/Carpenter) Motion to approve agenda for 11 April 2016 meeting.  
5 in favor/0 opposed. Motion Carries
- 3) Approval of Minutes of 7 March 2016 Parks and Recreation Advisory Committee meeting.  
**Motion #7:** (Humble/Carpenter) Motion to approve minutes for 7 March 2016 meeting.  
5 in favor/0 opposed. Motion Carries
- 4) Public Comments
  - a) Julia Wood – commented that Oak Creek, CA had approved 1,800 miles of continuous trails in the 1950s. Every developer gave the town 10% of the land for trails. Ms. Woods also noted that there are boulders on the NM 344 trail that reduce the width so that it is not wide enough to drive a team of horses through.
- 5) Revised meeting date – Meeting dates have been changed from the first Monday to the fourth Monday of the month effective in May.
- 6) Matters from the Chairman
  - a) Mr. McClure suggested that we ask the State to install signs on the Route 66 trail.  
**Motion #8:** (McClure/Carpenter) Motion to request the State to designate the user defined trail on the south side of Route 66 along the entire portion that runs through the Town of Edgewood as a recognized trail.  
5 in favor/0 opposed. Motion Carries
- 7) Matters from the Advisory Committee Members:
  - a) Phillip Silva – Mr. Silva wants to ensure that trail planning follows priorities that are set by the Parks and Recreation Advisory Committee.
- 8) Matters from the Parks and Recreation Program Manager
  - a) Edgewood Elementary recreational facilities for residents use;
    - i) Signage; DOT/MESD – no response yet from Town.
  - b) Section 34 lease, patent, berm removal – The Parks Department has permission from the Town to remove berms and widen the entrance so that horse trailers can get in.
  - c) Town Commons
    - i) BMX track – waiting for price from insurance company.
    - ii) Windmill – Mr. Holden spoke to Mayor Bassett’s contact. It will cost about \$2,000 to make the windmill turn and another \$3,000 to make it operational.

- iii) Community Gardens – Dee Ann Payne spoke on this matter. Her church is interested in constructing a community garden. When she heard that the Town is also considering a community garden, she suggested that her church combine resources with the Town. Several fund raising options were presented. This will be an item for a future agenda.
  - d) Information Sign; RFP/Contract – The Town has \$35,000 for the sign. The owner of Chili Hills Restaurant has given the Town permission to install the sign on his property.
  - e) Logos & Style Guide RFP/Contract – no discussion.
  - f) Edgewood 7 trail planning – need to confirm with new mayor that we can do a survey.
- 9) Budget Review – Mr. Holden submitted a budget to Mayor Bassett and the town administrator for mid-budget review.
  - 10) Schedule next meeting;
    - a) Date: Monday, 23 May 2016 time: 6:30 PM location; Edgewood Community Center.
  - 11) Future Agenda Items
  - 12) Adjourn at 8:25 pm.

Respectfully submitted by:  
Roxie Carpenter

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Paul McClure, Chair

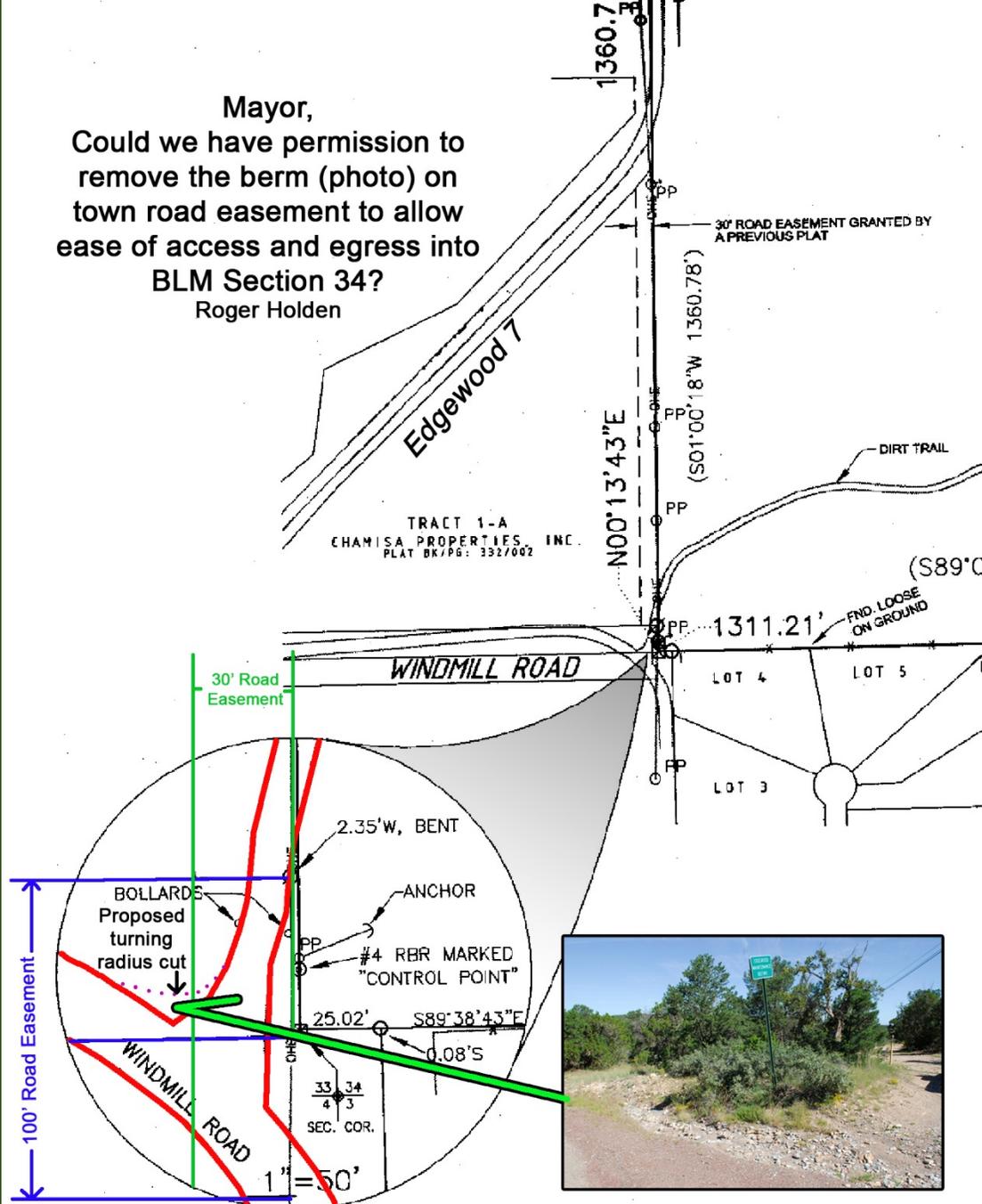
Date

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Roxie Carpenter, Secretary

Date

Mayor,  
 Could we have permission to  
 remove the berm (photo) on  
 town road easement to allow  
 ease of access and egress into  
 BLM Section 34?  
 Roger Holden









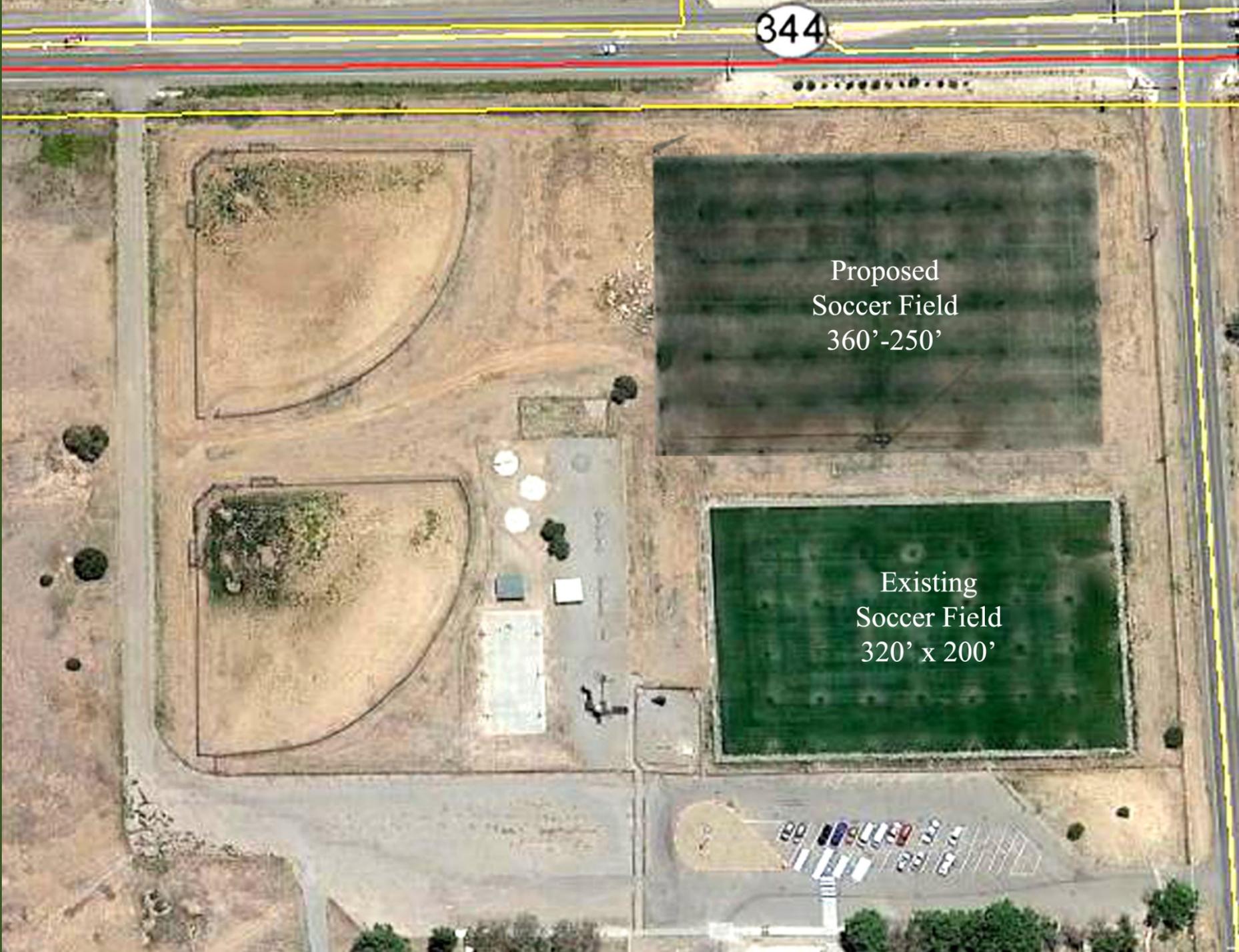


NO VEHICLES  
ALLOWED  
ON THIS ROAD  
DURING  
CONSTRUCTION  
PHASES  
SEE SIGNAGE  
FOR DETAILS



**EDGEWOOD  
COMMUNITY  
PARK**  
**OPEN**  
Sun up To Sundown

**EDGEWOOD  
COMMUNITY  
PARK**  
←



344

Proposed  
Soccer Field  
360'-250'

Existing  
Soccer Field  
320' x 200'

# BMX Track

Hwy 344

Proposed  
BMX bicycle course

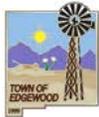
Move dirt from here

© SPOT IMAGE  
© 2015 Europa Technologies  
© 2015 Google

Google earth

344





## Town of Edgewood BMX Bicycle Play Track Proposal

26 February 2016

### Purpose of this proposal:

To seek Council approval for a BMX Bicycle informal recreational play track facility in Edgewood's *Town Commons* on Section 16 on the South side of Bachelor Draw.

### What are BMX bicycle informal recreational play track?

Play tracks are smaller versions of the traditional racing tracks. They can be used as introductory circuits and can be used by all types of bicycle and age groups.

Play tracks are adaptable with regards to size and shape and can be built to suit a given space or budget. They are constructed from soil which is readily available at the Town Commons Recreation site.



### Why build a BMX bicycle informal recreational play track?

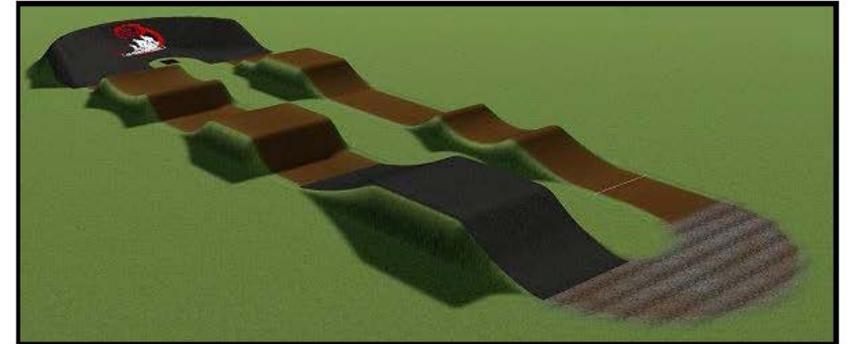
- Have a positive effect on the health of young people by encouraging them to lead a more active lifestyle:
  - Increases strength
  - Enhances cardiovascular fitness
  - Builds confidence
  - Burns calories
- Provides a diversionary activity from crime and anti-social behavior.
- Provides a safe, fun, exciting and challenging place for both boys and girls to ride their bikes; easily accessible from Edgewood Middle School and Highway 344.
- Be environmentally friendly being principally constructed from adjacent soil ultimately destined for use at the future soccer fields. See attached plan.
- Provides a sense of community by developing a sense of citizenship in young people.
- Has a low capital cost compared to other facilities.
- Is a low cost low maintenance facility.
- Fits the needs of youth culture.
- Provides a local recreation opportunity in a rural community without recourse to additional transport needs.
- Provides an alternative activity for youth whose siblings may be playing soccer.
- Visible location for parents and police.
- It's fun!

It is clear that cycling is a popular activity amongst young people. Surveys have found that cycling to be the second most popular sport amongst children aged 6-16 years. However, there are currently very few facilities for young people to ride their bikes on other than the roads.

Because of perceived road danger the number of children allowed by their parents to ride their bikes on local roads has fallen dramatically.

There are also opportunities through these facilities to encourage:

- More cycling activity at a local level
- Possible Club development
- Increased involvement by girls in clubs/competition/recreation
- Business opportunity in equipment and bicycle sales, maintenance and repairs of BMX bicycles as well as food/ice cream vendors.



A typical BMX Play track - 100' long by 45' wide – 500 tons of soil

### Cost to build a BMX bicycle informal recreational play track?

- Labor & Equipment to relocate 400 tons/285 yards of soil from South West of Pavilion to North of Pavilion. See attached "Athletic Field Grading Plan" and "Soil Source for BMX Play Track", for location of soil.

<u>Scope of work</u>	<u>Labor Hours</u>	<u>Equipment Hours</u>
◦ Breakup soil with backhoe;	8	8
◦ Load soil in trucks with backhoe; 16 x 1 person=	16	16
◦ Drive and dump trucks; 16 x 2 people=	32	32
◦ Groom track;	8	8
◦ Totals=	64 labor hours	64 equipment hours

- This soil will ultimately be moved to this location anyway for fields planned for this area. See documents, "Recreation Buildout for Town Commons" and "Athletic Complex-1"
- Sign as required by Municipal League Self-Insurers Fund. Approximately \$200.

### Estimated completion date; Early June 2016

The Parks and Recreation Department requests Town of Edgewood Council approve the construction of a BMX bicycle informal recreational play track on Town Commons in Section 16 recreational area South of Bachelor Draw.

# Community Gardens



# Logo and Style Guide Contract

Steering Committee to review

Design Concepts

Wednesday, 25 May

# Town Information Sign Accepting bids until 2 June 4 PM



Belgard interlocking block or similar  
Available at Lowes for \$1.83 each

Landscape gravel from Sewer Plant storage  
Put down weed block before gravel

# Edgewood 7 Trail

## MRCOG, MRRTPO & NM DOT assistance

Submitted Project Feasibility Form (PFF) for Active Transportation and Recreation Program funding grants.

Met with representatives from;

-MRCOG (Mid-Region Council of Governments), MRRTPO; (Mid-Region Rural Transportation Planning Organization)

-NM DOT; (NM Department of Transportation)

to discuss the PFF for Edgewood 7 Trail.

# Edgewood 7 Trail

## MRCOG, MRRTPO & NM DOT assistance

If we get grant:

Plan/Design 2018; with NM DOT assistance

Construction 2019; with NM DOT assistance

85.44% NM DOT funded

14.56% Town funded;

-may include “In-Kind” including soft costs such as town equipment/personnel/volunteers.

# Edgewood 7 Trail

To follow up on the items discussed at yesterday's review of the proposed LGA project the Town of Edgewood is proposing for development of a PFF for the multi-use trail on Edgewood 7, the following design considerations should be evaluated during development of the PFF:

- Use of Base Course for trail location on shoulder of Edgewood 7 – the use of base course for a roadway shoulder/trail may be a liability to the town during heavy rainfall events should vehicles drive on it and lose control because of erosion issues and the need for periodic maintenance because of erosion issues until the trail is paved
- the use of federal funding for this project will require compliance with PROWAG standards (i.e., accessibility for handicapped persons) for the finished project (depending on the availability of funding to pave the trail).



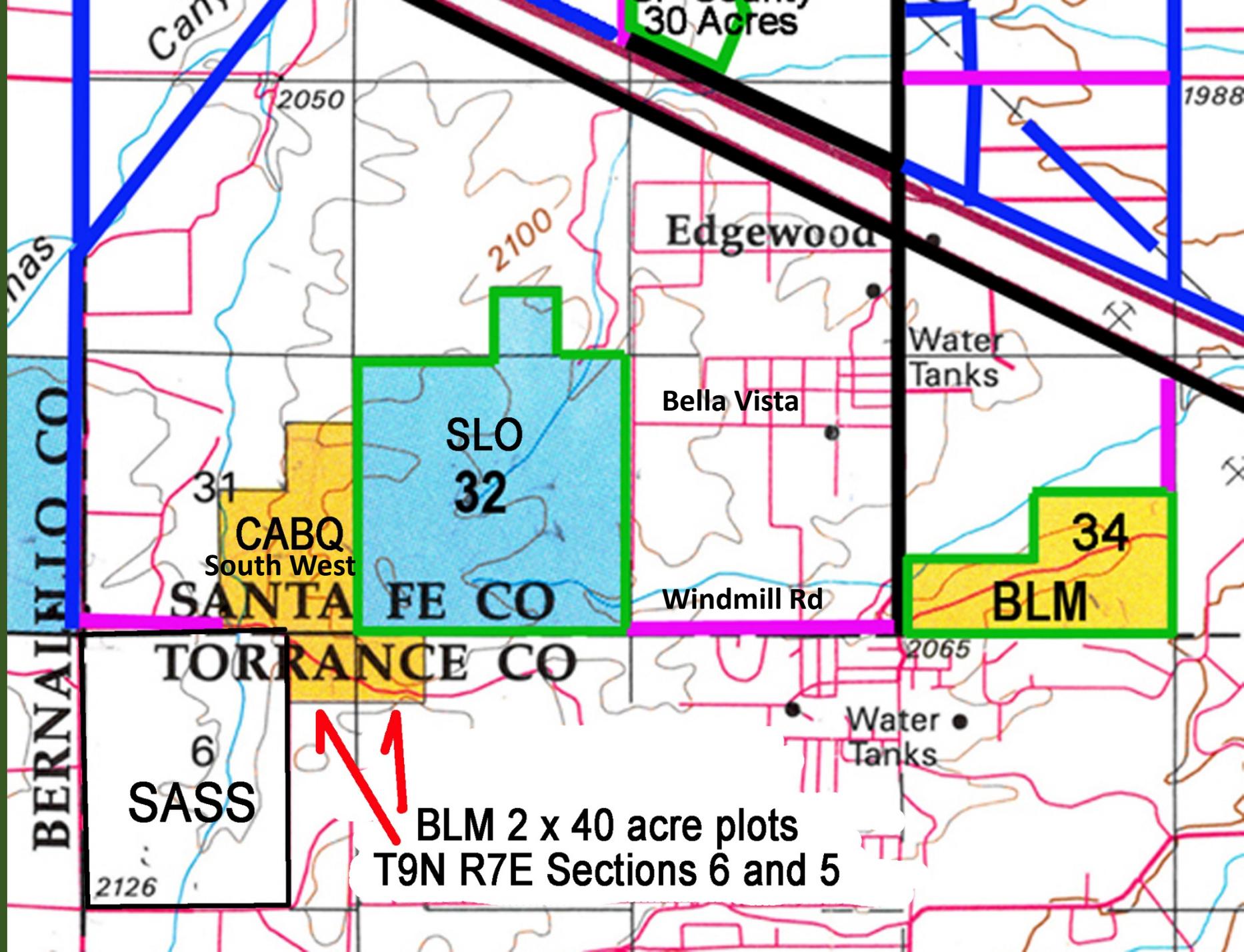


# Equestrian Center Rest Stop



Section 32  
access

South West  
CR-2



SASS

BLM 2 x 40 acre plots  
T9N R7E Sections 6 and 5

# Section 32 access

# Lease information

## BL-1867-0000

Company name: TOWN OF  
EDGEWOOD

Company ID: 211520

Total acres: 694.94

## Lease term:

Lease term: Unknown

Issue date: 6/2/2013

Termination date: Active

Termination reason: N/A

Current term: Unknown

## Billing information:

Bill to: TOWN OF EDGEWOOD

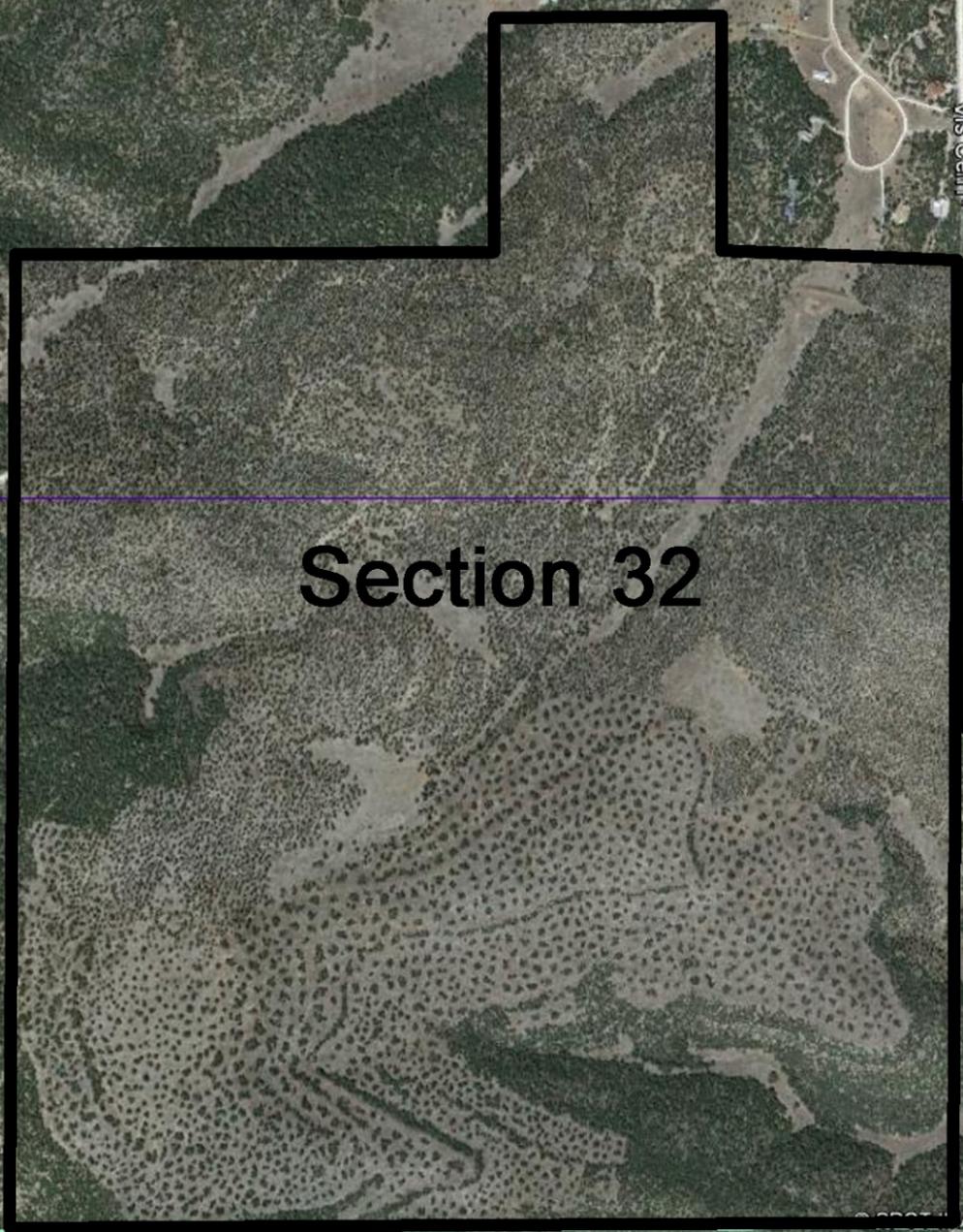
Billing frequency: Annual

Minimum annual rent: 1500.00

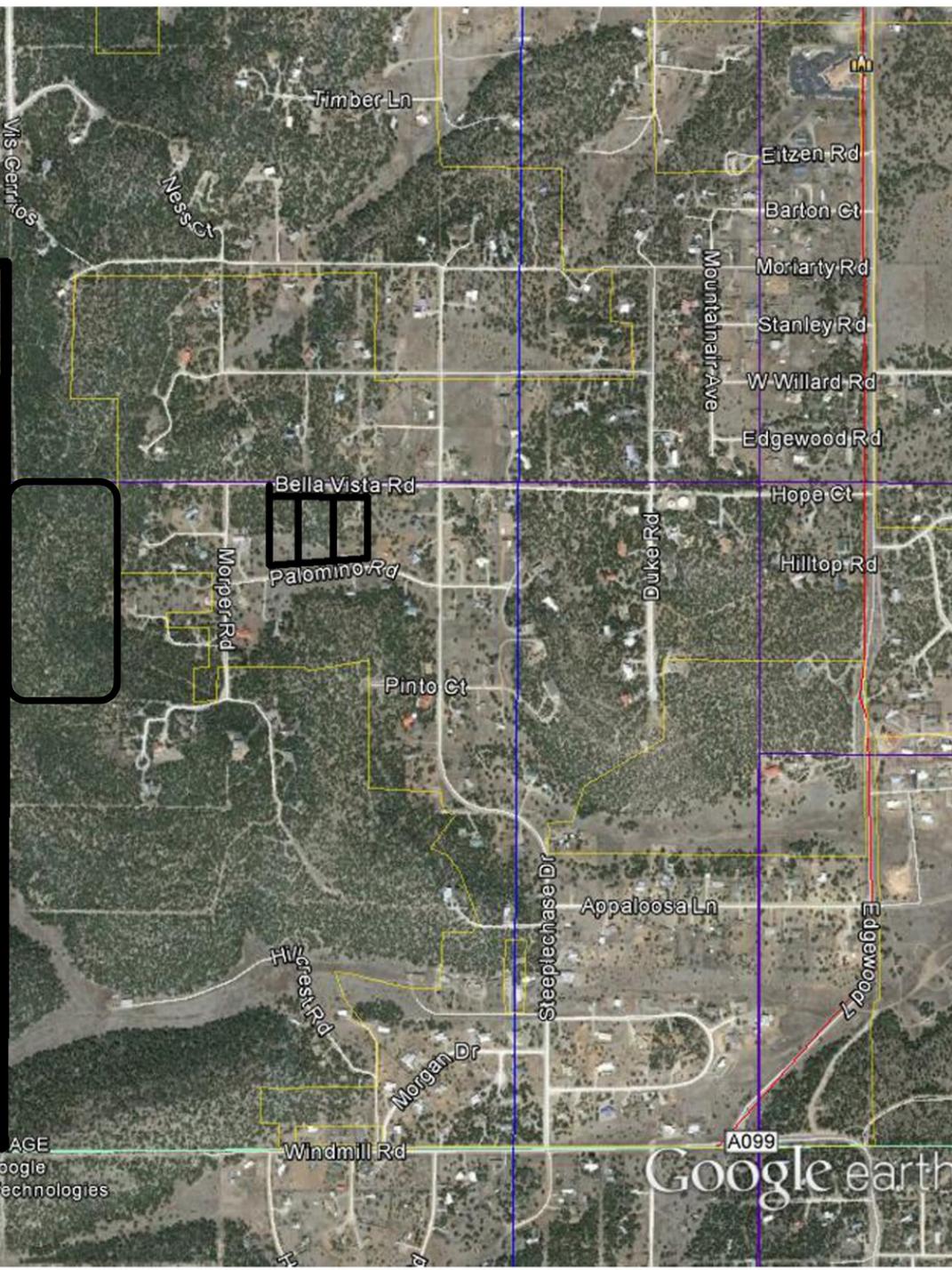
Last bill date: 4/28/2016

Next bill date: 6/2/2017

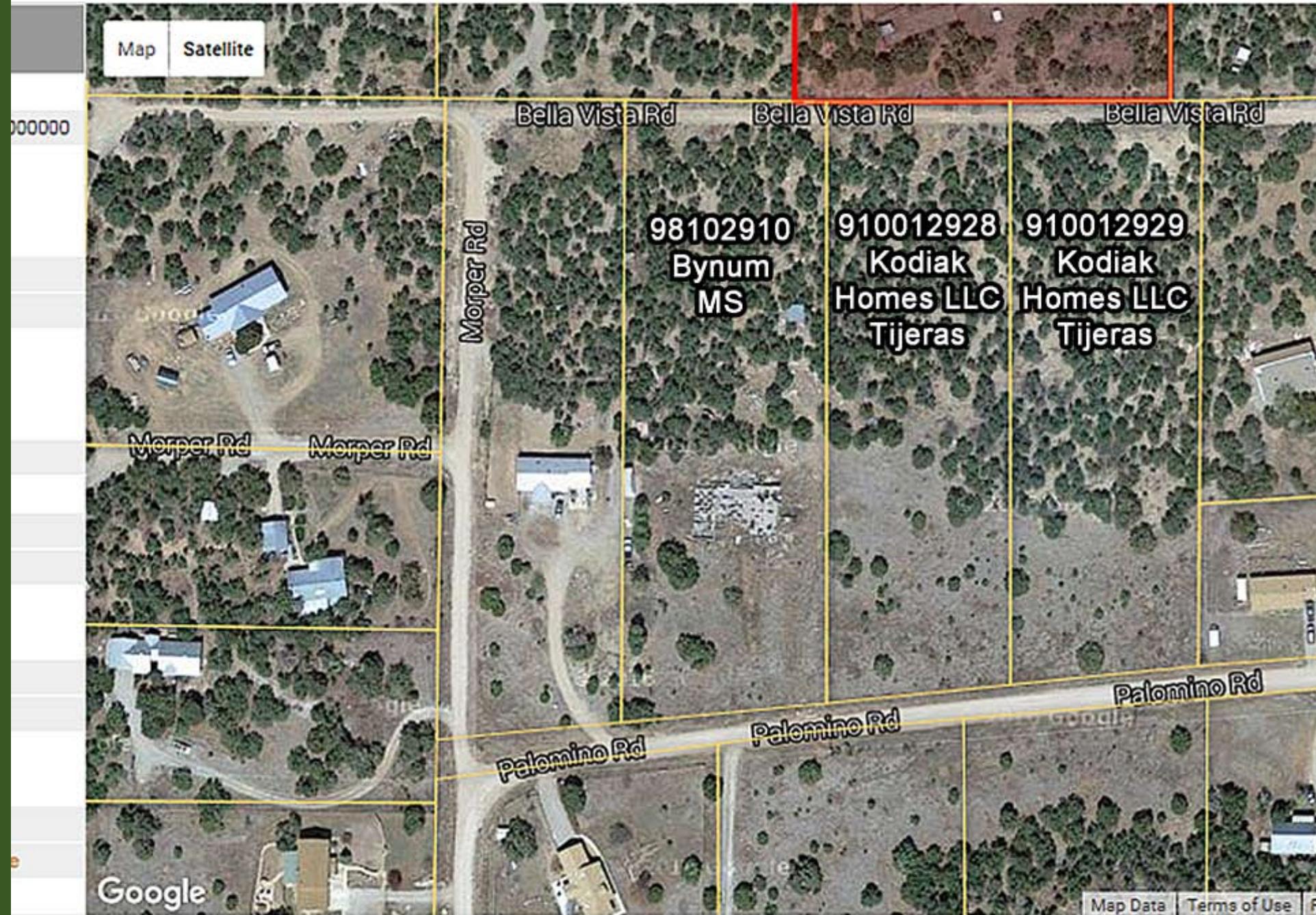
Section 32  
access  
Bella Vista  
Rd?



Section 32

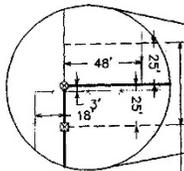


Section 32  
access  
Bella Vista Rd  
1-cost of lots  
2-available?  
3-direct access  
to trail

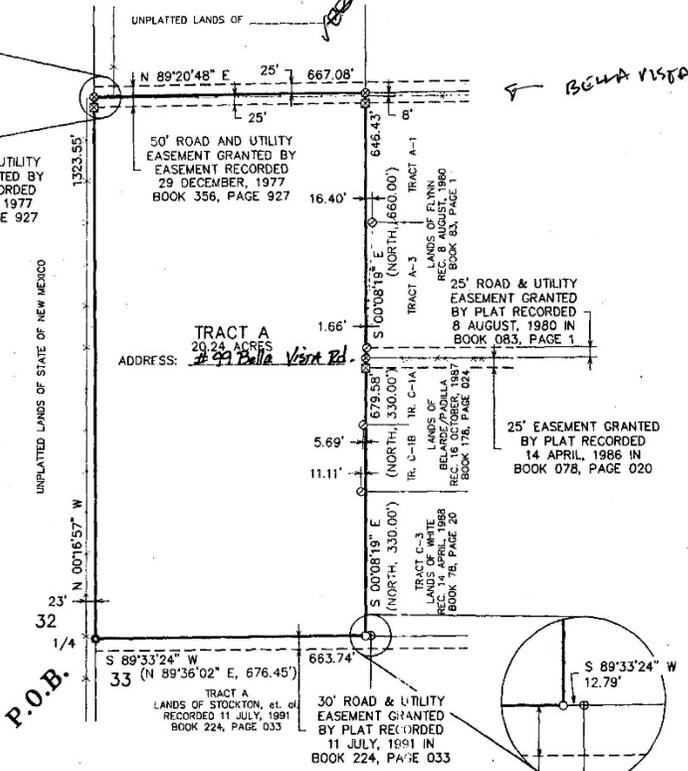


BOUNDARY SURVEY OF LANDS OF  
**HARRIETT WESTMAN**  
 BEING A PART OF THE W1/2 OF SECTION 33, T.10N., R.7E, N.M.P.M.  
 SANTA FE COUNTY, NEW MEXICO  
 MARCH, 2004

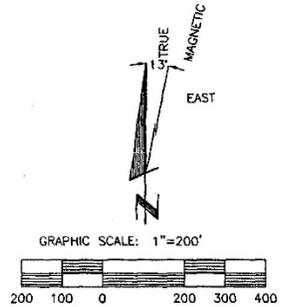
- LEGEND**
- SET 5/8" x 16" REBAR AND YELLOW I.D. CAP STAMPED "TRODEN 8667".
  - FOUND 1" PIPE ATTACHED 1 1/2" WASHER STAMPED "TRODEN 8667" 564008
  - ⊠ SET 5/8" x 16" REBAR AND YELLOW I.D. CAP STAMPED "TRODEN 8667". (WITNESS CORNER)
  - ⊙ FOUND BALD 1/2" REBAR ATTACHED 1 1/2" WASHER STAMPED "TRODEN 8667"
  - ⊖ FOUND BALD 1/2" REBAR (NOT ACCEPTED)
  - ⊕ FOUND BALD 1/2" REBAR WITH I.D. TAG STAMPED "LS 11808"
  - BOUNDARY LINE
  - - - EASEMENT LINE
  - · - · - BARBED WIRE FENCE
  - · · · · 4' WIRE MESH FENCE



50' ROAD AND UTILITY EASEMENT GRANTED BY EASEMENT RECORDED 29 DECEMBER, 1977 BOOK 356, PAGE 927



Bella Vista Rd →



Section 32  
 access  
 Bella Vista Rd  
 1-cost of lots  
 2-available?  
 3-direct access  
 to trail

INDEXING INFORMATION FOR THE COUNTY CLERK						
OWNER: HARRIETT WESTMAN SECTION 33 T.10N., R. 7 E., N.M.P.M., SANTA FE COUNTY, NEW MEXICO						
<b>Oden - Miller &amp; Associates</b> surveyors, engineers & planners					P.O. BOX 1876 200 CENTRAL S.E. MORRISTOWN, NJ 07935 (202) 832-4225 (202) 832-4225 (FAX)	
Designed TRO	Date 3/15/04	Drawn MAV	Date checked TRO	Date 3/15/04	Sheet 2 of 2	
Job # S2004-039	File STOCKTON, DAN	COMP. FILE 33-10-7	35107	DWG NAME S04-039.DWG		



Section 32 access Windmill Rd.  
1-cost of lots  
2-available?  
3-no direct access to trail  
or open space  
4- must build trail to 32



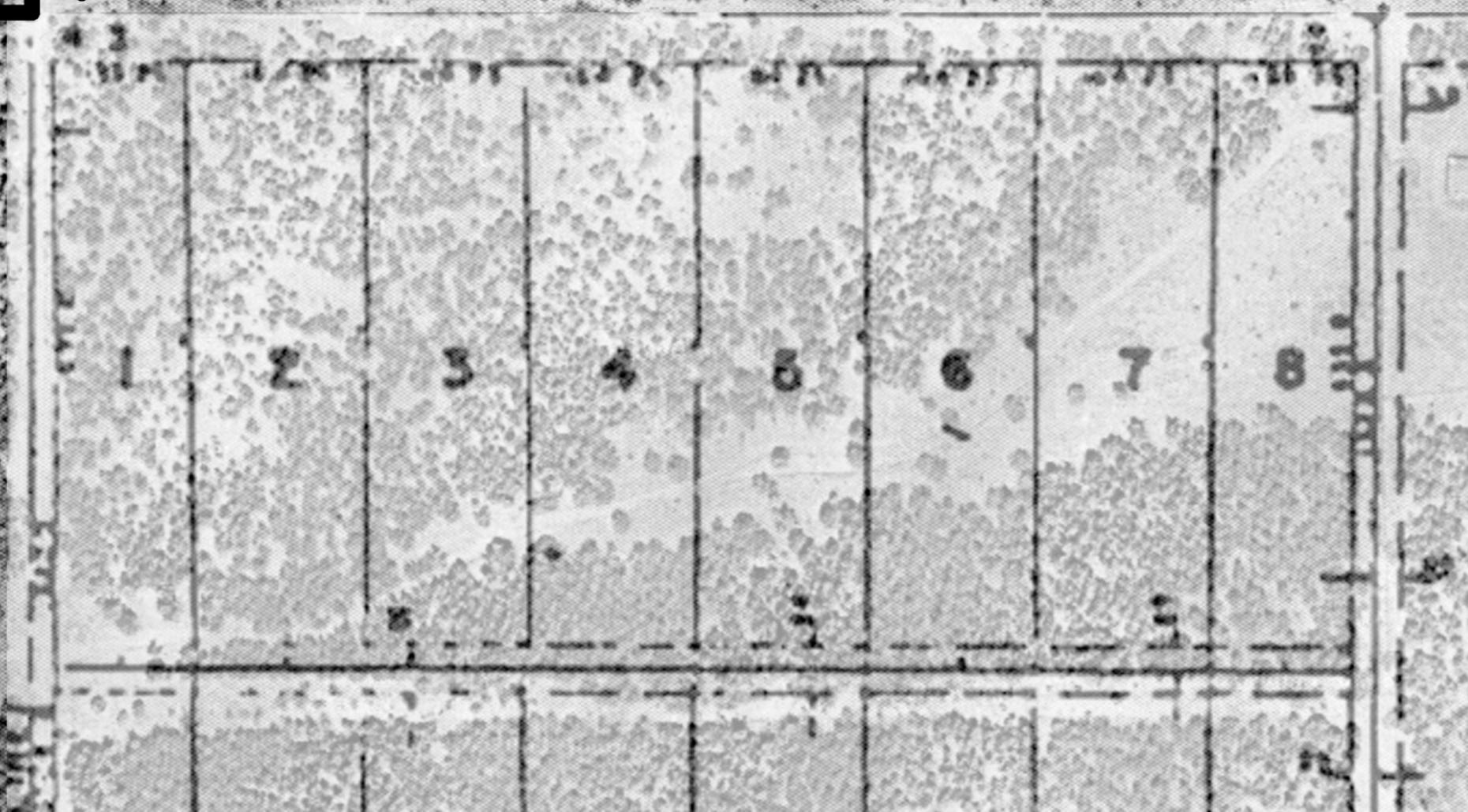
# Windmill Road South East Corner Access



- Section 32 access Windmill Rd.**
- 1-cost of lots**
  - 2-available?**
  - 3-no direct access to trail or open space**
  - 4- must build trail to 32**

**Section 32  
SouthEast Corner**

**Windmill  
Road**



Section 32  
access  
Barton Rd. & CR-2  
Write letter to CABQ re: parking  
and or vehicle access to  
Section 32



Section 32  
access

Barton Rd. & CR-2

Write letter to CABQ re: parking  
and or vehicle access to  
Section 32





**After review of the plans for Horton Road and it's trails I propose the following considerations:**

- 1-Parks and Recreation Department be involved during the planning stage for future roads and subdivisions.
- 2-Consider trails and roads as complimentary and designed in unison.
- 3-Always include equestrian trail easements.
- 4-Consider minimum distance from fall hazards (t-posts) for equestrian riders.
- 5-Build bridge over box culvert for trails where there is not enough room otherwise. See attached Frost Road Culvert trail.
- 6-Consider use of Porous Asphalt for trails. See attached.
- 7-Design equestrian trails furthest from roads.

Roger,

Thank you for your thoughts and feedback on this important matter. As you know, when I was first approached about the trails along Horton Road, the Parks and Recreation Department was the first group that I went to when seeking input on their design.

Your suggestions for future considerations when planning roadways seem reasonable to me. When I served on the Planning & Zoning commission we were tasked with the assignment of developing a Road Standards design guide. One of the things we were asked to do was to develop a trail design for any future road construction projects. Unfortunately I was removed from the commission and all further work on that project was terminated.

Councilor John Abrams and I share a desire to restart that project at some point so that any future road projects wouldn't need to have trails wedged into their design like Horton Road had to. Input from Parks and Recreation would seem appropriate.

John

Mayor and Steve,

Some insights with regard to trails on Section 16 perimeter:

Attached, “Edgewood Commons (Section 16) – Trail and Project Edge Buffer System” **Map designates a tree buffer and perimeter trail system around Section 16.** This is part of the State Land Office approved, “Edgewood Commons Master Plan (Section 16) Adopted February 19, 2014” signed by Commissioner Ray Powell. See attached.

Furthermore, the Master Plan states:

Page 5; Open Space and Trails: Bachelor Draw is reserved as the primary open space within the section. Multiuse trails will thread their way throughout the development, providing linkages within the section as well as to the greater community outside of the section.

Page 13; The basic goals of this land use plan are as follows:

- Enable residents to reach their destinations not just by automobile but also by walking along sidewalks and trails, and by horseback riding or bicycling.

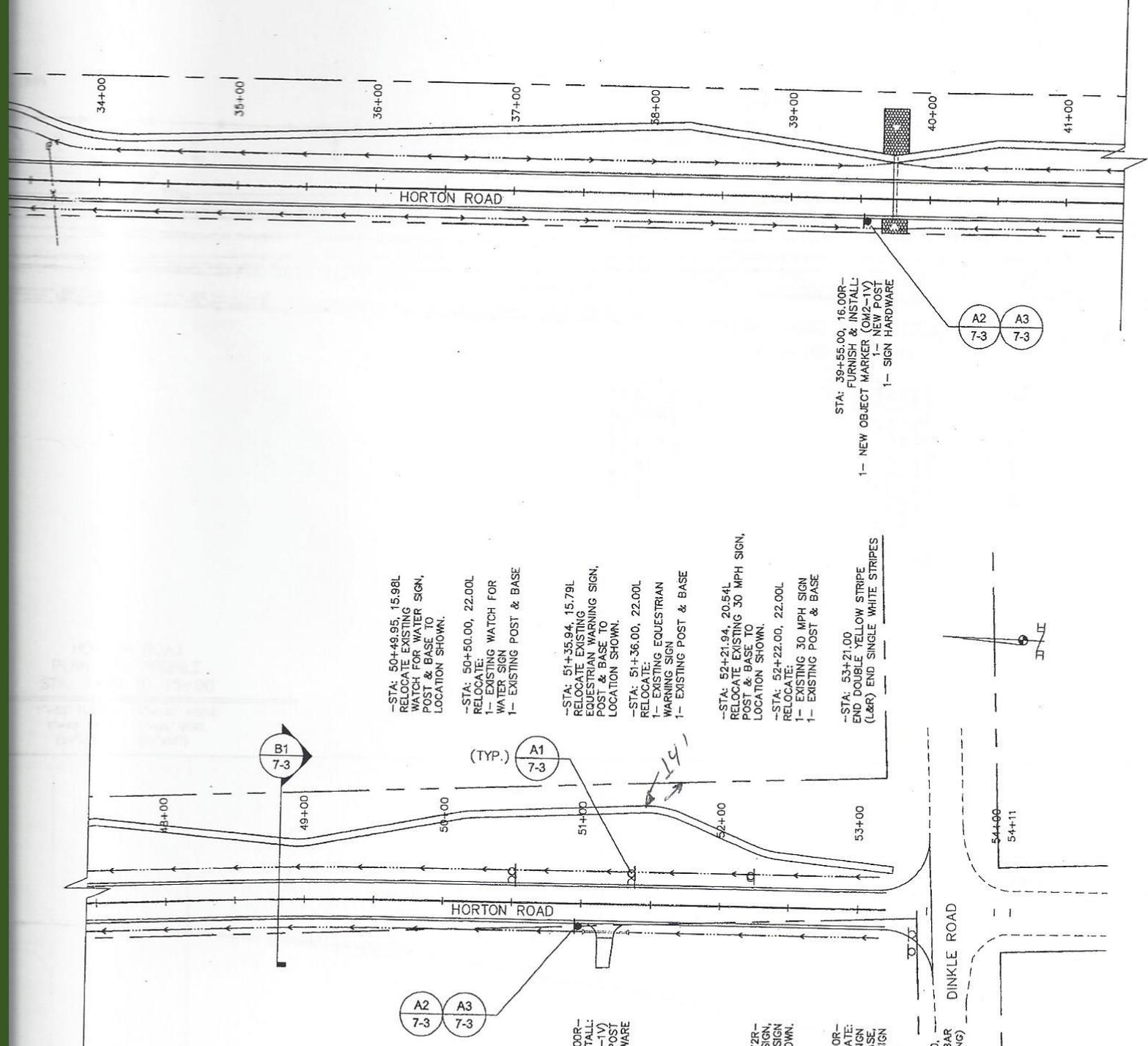
Page 16; Good trail connections will build a strong tie between the Town's equestrian facilities and the new Santa Fe County Equestrian Center to the southwest of Section 16.

Page 20; Trails at Edgewood Commons will serve as a highly useful recreational amenity as well as an integral part of the transportation network. Paths linking the entire site will enable residents to reduce their dependency on the automobile by linking residential neighborhoods with schools, the town center, commercial areas, and parks. Children will be able to walk to school, residents can walk to community meetings in the town center, and workers can walk home for lunch from the commercial area.

Page 22; Design Guidelines for Trails:

Trails are intended for use by pedestrians, bicyclists, and horses. In some areas, trails will be limited to pedestrians and bicyclists. Horses will be allowed along the arroyo and on one side of the main north south road that crosses Bachelor Draw. Trailheads will provide parking for horse trailers. At public places accessible by equestrian trails, hitching posts will also be available.

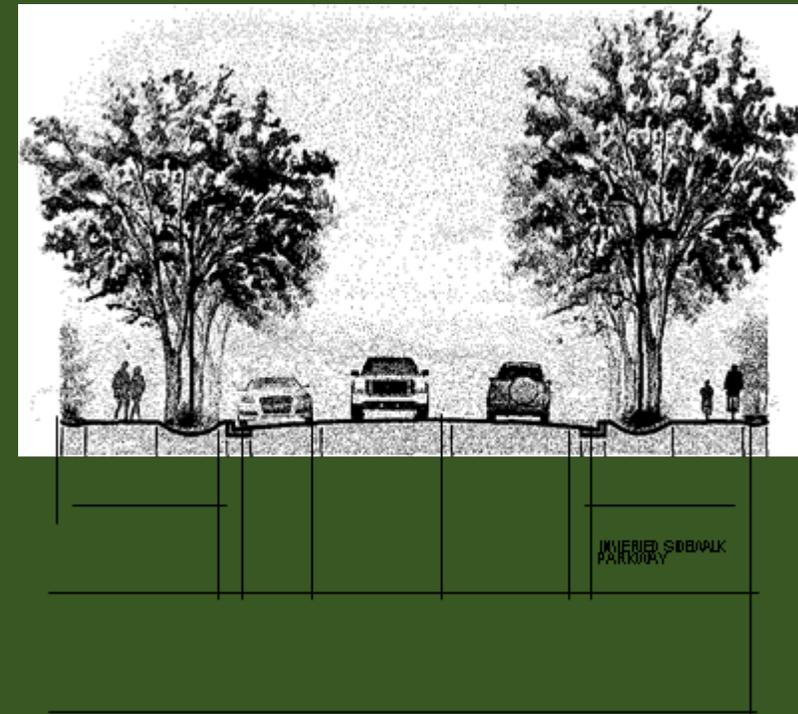
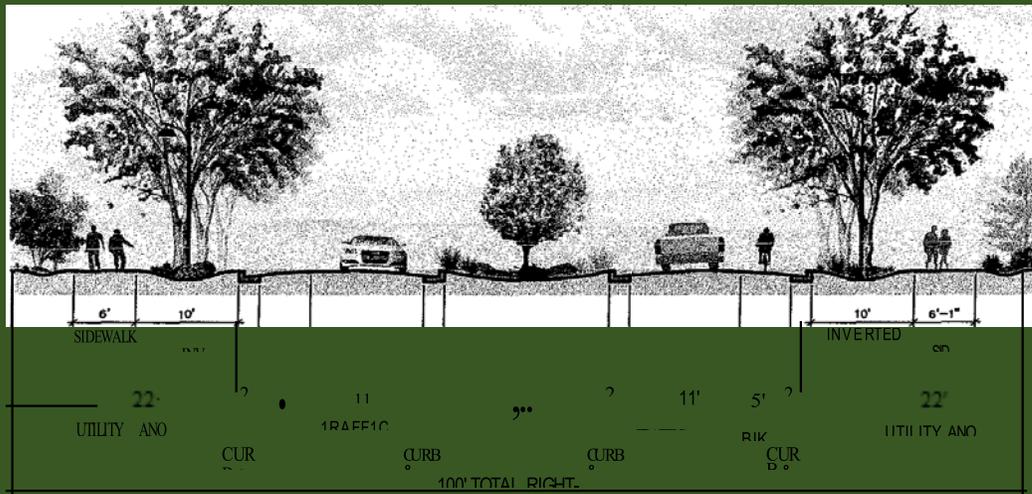
# Horton Road Trail Writing Trails Specs for Roadways



Where appropriate, trails will have marked separations for pedestrians, horses, and bicyclists to minimize conflict between different trail users.

A key consideration for the trails is universal accessibility. **Trail surfaces will be asphalt, crusher fines or a similar material. Equestrian trails will be dirt or another appropriate surface for horses. The minimum trail width will be four feet with a wider trail near the town center and other areas anticipated to have heavy use.**

Page 25; Road Hierarchy and Design goes into detail of internal trail sizes and location with typical layouts. See below



Schedule next meeting:

Fourth Mondays or...

Date: 23 May 2016

Time: 6:30 PM

Edgewood Community Center

Adjournment:

Motion:

Seconded:

Passed: