

**Edgewood Community Library Advisory Board Meeting**  
**Thursday January 19, 2017**  
**95 New Mexico 344**  
**Edgewood, New Mexico 87015**

**Roll Call**

Present were Vice Chairman Kenny Adams, Secretary Sandy Madsen, Board Member Willie Ellis and Edgewood Community librarian Andrea Corvin. New Board Members Robert Stearley and Pat Fry.

Vice-Chairman Kenny Adams called the meeting to order at 6:24P.M.

**Approval Of Minutes**

**MOTION:** Willie made a motion to approve the minutes as written.  
Sandy second the motion.

**VOTE:** All Board members voted aye.

**Treasury Report**

Andrea stated that she does not get the Treasury Report in time for the meeting and she will e-mail one to the board next month. Andrea also stated that the library has not had any huge purchases, just our regular operational budget expenditures. Also the library has taken in \$1325.86 in deposits in copy monies for this fiscal year thus far.

Board member Pat Fry stated that she would like past copies of the budget reports for the past year. Andrea stated that she can e-mail her past copies.

**Communications**

Andrea stated that she verified that the newly appointed board members were voted in at last night's Town Council meeting for January 18, 2017.

**Report of the Librarian**

Andrea presented the report of the librarian. See attached.  
Board member Pat Fry suggested using the IRS figures as a guideline to assist in gauging the depreciated value of donated items when cataloging them. Andrea stated that Monica catalogs the books and that she will mention that information to her.

**MOTION:** Sandy made a motion to accept the report of the Librarian.  
Pat second the motion.

**VOTE:** All Board members voted aye.

**Unfinished Business**

Andrea stated that the Town of Edgewood is utilizing a contractor and structural engineer to evaluate the new library space to see what walls are load bearing and which are not. Since some of the walls are load bearing they are looking at putting in double-door sized entry ways instead of arches in original

discussions. Andrea stated that designer, Marci, is currently taking measurements of the space to provide a to-scale rendering soon. Andrea also stated that our main goal right now is to get the space up to code, ADA compliant, and in condition to move in to ultimately, save money on renting the library's current location. Andrea also stated that she is in the process of preparing for and planning the move. Item open. POC Andrea.

### **New Business**

The library advisory board has two new members. Pat Fry and Robert Stearly were previewed and appointed by Mayor Bassett and then approved by the Council. Item closed

Every January there is an election of the Officers of the board. The positions of the Officers are as follows Chairman, Vice-Chairman and Secretary.

**MOTION:** Pat made a nomination for Sandy Madsen as Secretary.

Robert second the motion.

**VOTE:** All Board members voted aye.

By Acclamation Robert Stearley is our new Chairman.

By Acclamation Kenny Adams is our Vice Chairman.

Andrea stated that she will e-mail the town of our elections of the Officers. Item closed.

At last month's board meeting there was a discussion on how to recruit new volunteers. Sandy volunteered to take this item and reached out to local libraries for information. She said that they rely heavily on volunteer work, too, and struggle with adequate staff coverage the same way we do. There is a program through Goodwill, Help NM and Workforce Connection that will place people in paid positions. Sandy give this information to Andrea.

Sandy and Bob volunteered to come up with a flyer to help recruit new volunteers. Item closed.

### **Announcements**

There were no announcements.

**The next Board Meeting will be held on Thursday February 16, 2017 in the library.**

### **PASSED AND APPROVED ON THIS 16TH DAY OF FEBRUARY 2017**

**MOTION:** Robert made a motion to adjourn at 7:40P.M.

Pat second the motion.

**VOTE:** All board members voted aye.

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Secretary Sandy Madsen

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Chairman Robert Stearley