

Edgewood Community Library Advisory Board Meeting
Thursday December 15, 2016
95 New Mexico 344
Edgewood, New Mexico 87015

Roll Call

Present were Chairman Barbara Holden, Vice Chairman Kenny Adams, Secretary Sandy Madsen, Board Member Willie Ellis and Edgewood Community librarian Andrea Corvin.

Chairman Barbara Holden Called the meeting to order at 6:30P.M.

Approval Of Minutes

MOTION: Willie made a motion to approve the minutes as written.
Sandy second the motion.

VOTE: All Board members voted aye.

Treasury Report

Andrea presented the treasury report. See attached. Andrea stated that the library is done with the office supply budget for the fiscal year. Andrea also stated she was able to utilize the monies from the copy machine and she also presented a spreadsheet for the copy's deposits for 2016. See attached.

Communications

There were no communications.

Report of the Librarian

Andrea presented the report of the librarian for the months of October and November. See attached. Andrea stated that at the Libraries Transform New Mexico conference there were three main topics discussed.

Broadband Infrastructure
Advocacy & Communication
Sustainable Funding

Andrea and Barbara encouraged the board to read the report for next month's board meeting.

MOTION: Sandy made a motion to accept the report of the librarian for the months of October and November.
Willie second the motion.

VOTE: All board members voted aye.

Unfinished Business

Andrea stated that she sent out an e-mail on Dec. 10 with the most recent updates concerning the municipal complex and new floor plans. The board stated that they did read the e-mail. Sandy wanted to know if there were any dates about moving in and or renovating. Andrea stated no. Willie wanted to know who is in charge of the renovations. Andrea stated that there is a contractor but mostly Juan and

the Mayor are in charge. Item open. POC Andrea.

New Business

There are no new plans for the future library planning. Item open. POC Andrea

Chairman Barbara Holden presented the board with her letter of resignation. Item closed.

Barbara had a suggestion to read the mission statement after Roll Call especially for new board members.

MOTION: Wille made a motion to read the Mission Statement after Roll Call every month.
Kenny second the motion.

VOTE: All Board members voted aye.

Barbara presented 6 tips for creating and sticking to a meeting. See attached. Item closed.

Announcements

Andrea stated that she really appreciated Barbara being on the board and that she brought new ideas to the board. Sandy also stated that she is sorry to see Barbara resigning.

The next Board Meeting will be Thursday January 19, 2017 6:30P.M. in the library.

PASSED AND APPROVED ON THIS 19th DAY OF JANUARY 2017

MOTION: Willie made a motion to adjourn at 8:00P.M.
Sandy second the motion.

VOTE: All Board members voted aye.

Boared Secretary
Sandy Madsen

Vice-Chairman
Kenny Adams