

**Edgewood Community Library Advisory Board Meeting**  
**Thursday June 16, 2016**  
**95 New Mexico 344**  
**Edgewood, New Mexico 87015**

**Roll Call**

Present were Vice-Chairman Kenny Adams, Secretary Sandy Madsen, Board Member Willie Ellis, Alternate board member Barbara Holden and Edgewood Community Librarian Andrea Corvin.

Vice-Chairman Kenny Adams called the meeting to order at 6 :30P.M.

**Approval of the Minutes**

**MOTION:** Willie made a motion to approve the minutes as written.  
Barbara second the motion.

**VOTE:** All Board members voted aye.

**Treasury Report**

Andrea stated that she did not print out a treasury report because nothing new has changed. We are just waiting for the end of the fiscal year to start spending again.

Kenny wanted to know why there is no money to buy a paper shredder and Sandy also stated that Barbara's office printer is no longer functioning. Willie stated that the shredder is important in maintaining patron confidentiality. While Andrea stated that she is aware of these issues, she explained that the library's budget for these types of items has been exhausted and will need to be addressed in the new fiscal year. Board members were concerned that if there was an immediate need for purchases this late in the fiscal year and the library lacks funding, what can be done? Andrea stated that she will ask the town when there is an emergency and something needs to be replaced what is the process? Andrea also stated that she will ask the town if amounts unused one fiscal year can carry over to the next fiscal year. Andrea also stated that with the new administration she does not know what the new procurement process will be, so policies and procedures may change.

Barbara wanted to know if the library really needs its online subscription to Encyclopedia Britannica in this digital age. Barbara pointed out that, these days, patrons utilize the internet to complete research and thought it might be a good way to cut library costs. Andrea stated that the NM State Library requires all libraries to have some form of encyclopedia access for patrons in order to receive public funding. Andrea stated that she will ask the NM State library if it is still a requirement.

**Communications**

There were no communications.

**Report of the Librarian**

Andrea presented the report of the librarian. See attached.

**MOTION:** Barbara made a motion to accept the report of the librarian  
Sandy second the motion.

**VOTE:** All Board members voted aye.

### **Unfinished Business**

Andrea stated that there is nothing new on the Municipal Complex. Item open. POC Andrea

### **New Business**

Barbara printed out some minor changes to the Long range plans. See attached.

**MOTION:** Sandy made a motion to accept the long range plans changes that we discussed.

Willie second the motion.

**VOTE:** All board members voted aye.

Andrea will include the newly adopted long range plans in next month's librarian report and she will email it to the town of Edgewood and to the NM state library. Item closed.

Sandy stated that Barbara Holden was approved at last night's town council meeting as our new Library Advisory Board Chairman. She was no.1 on the agenda! Item closed.

There was some discussion regarding library advisory board terms in the town's library ordinance. Some of the ordinance language appears to be contrary and the board wants to clean it up. Sandy will put it on the agenda for next month's meeting to be discussed and will e-mail Linda Holle at the town for more information. Item open.

Sandy stated that in the past the board would usually take the month of July off for vacations. The board decided to meet next month. Item closed

### **Announcements**

There were no announcements

**The next Board Meeting will be held on Thursday, July 21, 2016 in the library.**

### **PASSED AND APPROVED ON THIS 21 DAY OF JULY 2016**

**MOTION:** Kenny made a motion to adjourn at 7:30P.M.

Sandy second the motion.

**VOTE:** All board members voted aye.

---

Secretary  
Sandy Madsen

---

Vice Chairman  
Kenny Adams