

AGENDA
TOWN OF EDGEWOOD
REGULAR COUNCIL MEETING – September 7, 2016 @ 6:30 P.M.
EDGEWOOD COMMUNITY CENTER - #27 E. FRONTAGE ROAD
PLEASE SILENCE ALL ELECTRONIC DEVICES DURING MEETING
THANK YOU.

(The Town of Edgewood Council is pleased to have residents of the community take time to attend Council Meetings. Attendance and participation is encouraged. Individuals wishing to be heard during Public Hearing proceedings are encouraged to be prepared. Public comments may not be disruptive or harassing, and all persons are expected to maintain respect and decorum. Accordingly, rude, slanderous, or abusive comments and/or boisterous behavior will not be permitted. Written comments are welcomed and should be given to the Clerk-Treasurer prior to the start of the meeting).

- **CALL TO ORDER.**
 - **PLEDGE OF ALLEGIANCE.**
1. **APPROVAL OF AGENDA.**
 2. **APPROVAL OF CONSENT AGENDA.**
 - A. Approval of the Draft Regular Council Meeting Minutes of August 24, 2016.
 - B. Approval of the Draft Special Council Meeting Minutes of August 26, 2016.
 - C. Acknowledge Receipt of the Draft Planning & Zoning Commission Meeting Minutes of August 22, 2016.
 3. **MATTERS FROM THE MAYOR.**
 4. **MATTERS FROM THE COUNCILORS and/or ANNOUNCEMENTS.**
 5. **SPEAKERS**
 - A. Yvonne Chicoine.
 - B. John Wallace
 - C. Harold Murphee
 6. **PUBLIC COMMENTS OF GENERAL MATTERS. Limit to 2 minutes per person.**
 7. **PROCLAMATION FOR CONSTITUTION WEEK 2016.**
 8. **MATTERS FROM MORIARTY-EDGEWOOD SCHOOL DISTRICT.**
 9. **PUBLIC HEARING.**

Quasi-Judicial Procedure: Certification that Public Notice of this Meeting has been posted as required:

This case is being heard under provisions required by the New Mexico Court of Appeals intended to protect the rights of all parties and their witnesses and the to cross-examine persons giving testimony.

Confirmation of no conflict of interest or ex-parte communication.

- A. Appeal of a Minor Subdivision for property located at: Woods End Ranch, located along Woodline Drive, Tract P-1-R-1-B, Section 21, T10N, R7E, N. M.P.M, Town of Edgewood, New Mexico. Mr. Johnathan Pillars – Appellant/Applicant
- 10. **DISCUSSION ON FUNDING CITY OF MORIARTY VETERANS MEMORIAL PARK.**
- 11. **MATTERS FROM THE CLERK/TREASURER.**
- 12. **ANNOUNCEMENTS and/or CALENDAR REVIEW.**
 - A. Regular Council Meeting – September 21, 2016 @ 6:30 P.M.
 - B. Regular Council Meeting – October 5, 2016 @ 6:30 P.M.
- 13. **FUTURE AGENDA ITEMS.**
 - A. Public Hearing, September 21, 2016 – Ordinance 2016-06, Adoption of New Speed Limits on Various Roads.
- 14. **ADJOURN.**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Clerk at the Town Offices located at 1911 Historic Route 66, at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Town Clerk at (505)286-4518, or by e-mail at clerk@edgewood-nm.gov if a summary or other type of accessible format is needed. **The complete council packet may be viewed on the web, visit www.edgewood-nm.gov click on Agendas & Minutes.**

MINUTES
TOWN OF EDGEWOOD
SPECIAL COUNCIL MEETING –AUGUST 26, 2016 @ 6:00 P.M.
EDGEWOOD TOWN HALL – 1911 OLD HISTORIC ROUTE 66

• **CALL TO ORDER.**

Mayor Bassett called the meeting to order at 6:00 p.m.
Councilors Present: Chuck Ring
Councilors Present via Phone: Sherry Abraham
Also Present: Clerk/Treasurer Juan Torres

• **PLEDGE OF ALLEGIANCE.**

1. APPROVAL OF AGENDA.

MOTION: Councilor Abraham made a motion to approve the Agenda.
Councilor Ring seconded the motion.

VOTE: All Councilors and Mayor Bassett voted aye. The motion carried.

2. APPROVAL OF RESOLUTION NO. 2016-16

Adopting an Infrastructure Capital Improvement Plan (ICIP) FY 2018-2022.

Mayor Bassett stated the requested changes from the Governing Body have been made, including a deletion of EMWT McIntosh Drinking Water Dispensing Station.

MOTION: Councilor Ring made a motion to approve Resolution No. 2016-16
Adopting an Infrastructure Capital Improvement Plan (ICIP).
Councilor Abraham seconded the motion.

VOTE: Councilor Abraham voted aye. Councilor Ring voted aye. Mayor Bassett voted aye. The motion carried.

3. ADJOURN.

MOTION: Councilor Abraham made a motion to adjourn the meeting of August 26, 2016. Councilor Ring seconded the motion.

VOTE: All Councilors and Mayor Bassett voted aye. The motion carried.

Mayor Bassett adjourned the meeting of August 26, 2016 at 6:03 p.m.

PASSED, APPROVED AND ADOPTED THIS 26th day of AUGUST, 2016

John Bassett, Mayor

ATTEST:

Juan Torres, Clerk/Treasurer

**DRAFT MINUTES
TOWN OF EDGEWOOD
PLANNING & ZONING COMMISSION MEETING
AUGUST 22, 2016 AT 6:00 PM
EDGEWOOD COMMUNITY CENTER
27 E. FRONTAGE ROAD, EDGEWOOD, NM 87015**

1. CALL TO ORDER & ROLL CALL

Chairman Dan Thompson called the meeting to order at 6:05 pm and asked for Roll Call. Commissioners present were: Larry Sullivan, Cheryl Huppertz, and Garry Bryant. Also present were: Juan Torres, Clerk/Treasurer and Bonnie Pettee, Planning & Zoning.

2. APPROVAL OF AGENDA

MOTION: Commissioner Bryant made a motion to approve the agenda as presented. Commissioner Sullivan seconded the motion.

VOTE: All Commissioners present voted aye.

3. APPROVAL OF MINUTES:

A. Draft Planning & Zoning Commission Meeting Minutes of August 1, 2016

MOTION: Commissioner Sullivan made a motion to strike all minutes of the Workshop discussion.

He explained the workshops should be an informal discussion to express ideas and expand views. Since they are not action items, it is not necessary to record them.

Commissioner Huppertz replied she would like to see the main topics mentioned in the minutes. A brief discussion followed.

MOTION: Commissioner Huppertz amended the motion to include the main points of the discussion. Commissioner Bryant seconded the motion.

VOTE: All Commissioners present voted aye.

4. PUBLIC COMMENTS

There were none.

5. WORKSHOP

A. Amendments to the Zoning Ordinance – District Standards

The Commissioners discussed the Height Restriction portion of the District Standards. They talked about what should be the appropriate maximum building height and if it was necessary to change the verbiage in the definition. They would like to continue this conversation at the next meeting and asked if a representative from Santa Fe County Fire Dept. could be there.

B. Road Standards & Paving Priority List

The criteria for road standards and the priority list was discussed and also the budget available to make improvements in the Edgewood roads. The Commissioners discussed some possible options to help private road residents make improvements to their roads.

6. MATTERS FROM THE CHAIR AND COMMISSION MEMBERS

Commissioner Huppertz said she would like to see some amendments to the Minor Subdivision Ordinance take place. She expressed the need to work out the issues before more applications are

submitted. She suggested that this discussion be placed on the agenda for the meeting of the 19th of September.

Commissioner Sullivan stated he would like to know more about the water requirements for subdivisions. He suggested "Water Requirements" as another Workshop discussion item for the 19th of September. Commissioner Sullivan added it would be good to have a representative from Entranosa Water at the meeting.

7. MATTERS FROM STAFF

Ms. Pettee informed the Commission on upcoming cases. She stated there has been one Conditional Use application submitted and another one should be submitted shortly.

8. CALENDAR UPDATE AND FUTURE AGENDA ITEMS.

A. Next Commission Meeting – TBD

Because of the holiday on September 5th, the Commissioners agreed to move the regular meeting to September 6, 2016.

9. ADJOURN.

MOTION: Commissioner Sullivan made a motion to adjourn tonight's meeting.
Commissioner Bryant seconded the motion.

VOTE: All Commissioners present voted aye.

Chairman Thompson adjourned the meeting of August 22, 2016 at 8:08 pm.

PASSED, APPROVED AND ADOPTED on this 6th day of SEPTEMBER.

Dan Thompson, Chairman

ATTEST:

Garry Bryant, Secretary

PROCLAMATION

Constitution Week 2016

Whereas, September 17, 2016 marks the two hundred and twenty-ninth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

Whereas, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

Whereas, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

Whereas, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week;

NOW, THEREFORE, I, John Bassett, Mayor of the Town of Edgewood, New Mexico do hereby proclaim September 17 through 23, 2016 to be

CONSTITUTION WEEK

In Edgewood, and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the Town of Edgewood, New Mexico on this seventh day of September in the year of our Lord two thousand sixteen and of the Independence of the United States of America the two hundred and fortieth and of the Statehood of New Mexico the one hundred and fourteenth.

REQUEST FOR APPEAL

of

Case 2016-Sub 004, Minor Subdivision

Woodline Drive-Jonathon Pillars

Staff Narrative

On July 5, 2016, the Planning & Zoning Commission heard the request for a minor subdivision along Woodline Drive for a land division of 1 lot into 3 lots. Woodline Drive is a private gravel road and is privately maintained. A Road Maintenance Agreement was put into effect in 1985 that would require the property owners to maintain a 50-foot road easement on each parcel within Woods End Subdivision. There is a cul-de-sac at the north end of Woodline Drive and an easement to extend the road westerly for Tracts 3, 4 & 5. Tracts 3 & 4 are owned by a separate party and not included in this request.

In the staff report, it was recommended that the subdivision be approved with the condition that the utilities lines and road (to Town standards) are extended up to Tract 5 before any parcels can be sold and/or developed. The cul-de-sac is sufficient for emergency vehicles to turn around in servicing this portion of the subdivision.

The P & Z Commission had an "in depth" discussion regarding the request. Their concerns were the development of the road only to Tract 5, the condition of the road, and the potential for another land division at a later date that would cause smaller lots. They eventually approved the request subject to conditions that would require the applicant to extend the road to Tracts 3, 4 & 5, install another cul-de-sac at the end of that portion of road, bring the road to Local Sub Collector Standards and create a Covenant to allow no parcels less than 2 acres.

The conditions would have to be completed before the subdivision would be approved.

These above mentioned conditions is what has brought about this request for appeal.

Parties sworn in at the Public Hearing were: Mr. Tim Oden, Agent for the applicant, Mr. Richard Martin, Proponent, and Ms. Bonnie Pettee, Planning & Zoning Asst.