

AGENDA
TOWN OF EDGEWOOD
REGULAR COUNCIL MEETING – May 18, 2016 @ 6:30 P.M.
EDGEWOOD COMMUNITY CENTER - #27 E. FRONTAGE ROAD
PLEASE SILENCE ALL ELECTRONIC DEVICES DURING MEETING
THANK YOU.

(The Town of Edgewood Council is pleased to have residents of the community take time to attend Council Meetings. Attendance and participation is encouraged. Individuals wishing to be heard during Public Hearing proceedings are encouraged to be prepared. Public comments may not be disruptive or harassing, and all persons are expected to maintain respect and decorum. Accordingly, rude, slanderous, or abusive comments and/or boisterous behavior will not be permitted. Written comments are welcomed and should be given to the Clerk-Treasurer prior to the start of the meeting).

- **CALL TO ORDER.**
- **PLEDGE OF ALLEGIANCE.**
- 1. **APPROVAL OF AGENDA.**
- 2. **APPROVAL OF CONSENT AGENDA.**
 - A. Approval of the Draft Regular Council Meeting Minutes of May 4, 2016.
 - B. Acknowledge Receipt of the Draft Planning & Zoning Commission Meeting Minutes of May 10, 2016.
 - C. Acknowledge Receipt of the Draft Library Board Meeting Minutes and Library Report for the month of April, 2016.
 - D. Acknowledge Receipt of the Draft Animal Control Advisory Board Meeting Minutes for the month of April, 2016.
- 3. **MATTERS FROM THE MAYOR.**
 - A. Update on the Police Chief Candidate Review Committee
- 4. **MATTERS FROM THE COUNCILORS and/or ANNOUNCEMENTS.**
- 5. **ESTANCIA BASIN RESOURCE ASSOCIATION (EBRA) – Mr. Art Swenka**
 - A. Annual Report
 - B. Approval to Authorize Membership Dues
- 6. **ESTANCIA BASIN WATER PLANNING AD HOC COMMITTEE (EBWPC) – Mr. Jon Jones**
 - A. Annual Report
 - B. Approval to Authorize Membership Dues
- 7. **TOWN OF EDGEWOOD POLICE REPORT – Chief Radosevich.**
 - A. Police Report and Animal Control Report for the month of April, 2016.
- 8. **PUBLIC COMMENTS OF GENERAL MATTERS. Limit to 2 minutes per person.**

9. **PUBLIC HEARING.**
Quasi Judicial Procedure: Certification that Public Notice of this Meeting has been posted as required:

This case is being heard under provisions required by the New Mexico Court of Appeals intended to protect the rights of all parties and their witnesses and the to cross-examine persons giving testimony.

Confirmation of no conflict of interest or ex-parte communication.

- A. Adoption of proposed Ordinance No. 2016-01 Amendments to the Uniform Traffic Ordinance by reference.

10. **PUBLIC HEARING.**
Quasi Judicial Procedure: Certification that Public Notice of this Meeting has been posted as required:

This case is being heard under provisions required by the New Mexico Court of Appeals intended to protect the rights of all parties and their witnesses and the to cross-examine persons giving testimony.

Confirmation of no conflict of interest or ex-parte communication.

- A. Request for a zone change from R-1 Residential to MU Mixed Use zoning for the property located at: 92A Church Street – Tract A - .95 acres, 92C Church Street – Tract D .86 acres and 88 Church Street – Tract B - .95 acres of the Lands of Gervais & Patricia Williams, Section 27 T10N R7E NMPM, Santa Fe County, Edgewood, NM.

11. **FINDINGS OF FACT, CONCLUSIONS OF LAW**

- A. Approval of the Zone designation of Mixed Use-MU for Unit 2 Periwinkle Ridge of Hillcrest Master Plan, Being a portion of Tract A of Highland Stock Farm LLC, Section 10 T10N, R7E, N.M.P.M., Town of Edgewood, Santa Fe County, New Mexico.

12. **MATTERS FROM THE CLERK/TREASURER.**

- A. Update on Office Phone System

13. **APPROVAL OF THE FINANCIAL REPORT FOR THE MONTH OF APRIL, 2016.**

14. **APPROVAL OF THE FY2017 INTERIM BUDGET.**

15. **ANNOUNCEMENTS and/or CALENDAR REVIEW.**

- A. Regular Council Meeting – June 1, 2016 @ 6:30 P.M.
B. Regular Council Meeting – June 15, 2016 @ 6:30 P.M.

NOTE: The Town Hall Offices will be closed on Monday, May 30, 2016 in observance of Memorial Day.

16. FUTURE AGENDA ITEMS.

17. CLOSED SESSION.

As per motion and roll call vote, pursuant to NMSA 1978, 10-15-1 (H)(7) the following will be discussed in Closed Session.

- Pending Litigation – John T. Hartigan v. Town of Edgewood; and Town of Edgewood Police Department; and Chief of Police Fred Radosevich, in his individual and representative capacities
- Possible Real Estate Transaction

17. ADJOURN.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Clerk at the Town Offices located at 1911 Historic Route 66, at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Town Clerk at (505)286-4518, or by e-mail at clerk@edgewood-nm.gov if a summary or other type of accessible format is needed. **The complete council packet may be viewed on the web, visit www.edgewood-nm.gov click on Agendas & Minutes.**

MINUTES
TOWN OF EDGEWOOD
REGULAR COUNCIL MEETING MAY 4, 2016 @ 6:30 P.M.
EDGEWOOD COMMUNITY CENTER - #27 E. FRONTAGE ROAD

• **CALL TO ORDER.**

Mayor Bassett called the meeting to order at 6:30 p.m.

Councilors Present: Chuck Ring, Sherry Abraham, and Rita Loy Simmons

Councilors Not Present: John Abrams

Also Present: Clerk-Treasurer Juan Torres and Deputy Clerk Linda Holle.

• **PLEDGE OF ALLEGIANCE.**

1. **APPROVAL OF AGENDA.**

MOTION: Councilor Abraham made a motion to approve the Agenda.
Councilor Ring seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

2. **APPROVAL OF CONSENT AGENDA.**

A. Approval of the Draft Budget Workshop Meeting Minutes of April 16, 2016.

B. Approval of the Draft Council Meeting Minutes of April 20, 2016.

C. Approval of the Draft Budget Workshop Meeting Minutes of April 23, 2016.

D. Acknowledge Receipt of the Draft Planning & Zoning Commission Meeting Minutes of April 19, 2016. (This meeting was cancelled.)

MOTION: Councilor Abraham made a motion to approve the Consent Agenda.
Councilor Simmons seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

3. **MATTERS FROM THE MAYOR.**

Mr. Bassett referred the Councilors to the handout he had distributed from the State of New Mexico Municipal Boundary Commission. The Boundary Commission's infill annexation order took effect May 2, 2016, which means we are already into the thirty-day appeals period.

4. **MATTERS FROM THE COUNCILORS and/or ANNOUNCEMENTS.**

Councilor Ring announced he will be attending the North Central Regional Transit District (NCRTD) Meeting on Friday, May 6, 2016 in Española. He stated the Town of Edgewood is assessed a Gross Receipt Tax (GRT) to help pay for it.

Councilor Abraham recently attended a grant writing class. She stated the application she submitted on behalf of the Town for the NM Clean & Beautiful Grant was rejected. There were more applicants than money. Councilor Abraham announced a Self-Reliance Fair

would be held at the LDS Church on Saturday, May 7, offering bee-keeping information, quilting and many other activities. Councilor Abraham stated she visited one of Edgewood's new local businesses, The Frozen Yogurt Parlor. She encouraged everyone to support local businesses.

Councilor Simmons stated there is another new business (Simple Abundance) next to the Yogurt Parlor and another new store in the Center at 344 and Dinkle called Redz Ragz. Councilor Simmons announced a meeting of the Estancia Basin Water Planning Committee at Magnum Steel in Moriarty at 9:00 am on May 12, 2016. This meeting will deal with updating the State plans. The Estancia Basin Region was the first to establish a plan after it was mandated by the State and the first to update their plan. The State has been sitting on it for five years and doesn't know what to do with it. Each region was to develop its own plan, knowing each region was distinct and different from every other region; however, the State is looking for a more homogeneous plan.

5. MATTERS FROM THE MUNICIPAL JUDGE.

A. Judge White will present his report for the month of April, 2016.

Mayor Bassett stated the Judge was not in attendance but the Mayor would be happy to pass any questions about the report on to the Judge.

MOTION: Councilor Ring made a motion to accept the Municipal Judge's Report for the month of April 2016.
Councilor Abraham seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

6. MATTERS FROM MORIARTY-EDGEWOOD SCHOOL DISTRICT.

Superintendent Sullivan stated the School District is in the middle of the budget and personnel season. He stated the District had its first flat student enrollment in many years, which translates to a flat budget. The District is down twelve students across thirteen grades; whereas last year they were down 185 students. He stated the last day of school is May 26, with graduation on Friday, May 20, 2016 at 6:00 pm. Tickets will be issued to graduates for distribution to family and friends. The Auxiliary Gym will be open with large screens and video and audio piped in for additional guests. Mr. Sullivan announced 20 students from both the Middle and High Schools will move on from the local National History Day Competition to compete in the next round in Washington DC. Mr. Sullivan stated Moriarty High School is completing renovation to the music building, as well as to the cafeteria, and a new student Commons space. He announced programming work has begun with an architectural firm on a Career and Technical Education (CATE) Center, where all the vocational programs such as welding, auto, woods, computer-assisted drafting will be under one roof. The District is partnering with CNM to help them design and equip the Center. It is about a three-million-dollar project, which they hope to have up and running by August 2017. Councilor Simmons asked if 4-H is still viable. Mr. Sullivan responded, absolutely. 4-H is the feeder program to the vocational-agriculture program which is very active and has had state and national offices go through it.

Councilor Ring inquired whether the drawing for the pick-up had been held. Mr. Sullivan responded it was held last Friday. He believed the organizers hit their mark in coming up with \$80,000 in gross proceeds to cover the prizes and still have funds remaining to run the student activity programs throughout the year.

7. **PUBLIC COMMENTS OF GENERAL MATTERS. Limit to 2 minutes per person.**

Ms. Julia Wood suggested that when the windmill is up and running on Section 16, a foot-deep tank be added for kids to paddle around in as well as a water overflow area for kids to splash in about an inch of water. She also suggested for consideration, adding a sensor to make the water squirt into the air.

8. **MATTERS FROM THE CLERK/TREASURER.**

A. 2017 Budget Update

Mr. Torres referenced a handout provided the Councilors of a summary of the budget decisions made at the final budget workshop for the 2017 budget. He stated the Interim Budget would be brought before Council for approval at the May 18 Council Meeting.

B. Annual Audit

Mr. Torres stated he procured services of the Auditor used previously, who agreed to conduct the audit once more for the same price as the previous three years. The contract was submitted to the State Auditor's Office for approval, at which time the audit will be scheduled.

C. Horton/Entrada del Norte Roads

Mr. Torres stated grading and drainage is being finished up on Entrada del Norte and paving will begin by the middle of the month. He announced groundbreaking has begun on Horton Road and stated the biggest effort will be installing the culvert system, which is a fifty-day build out. The project is waiting for easement agreements from the State Land Use Office; once the agreements are received that work can begin. Mayor Bassett stated State Senator Ted Barela offered to help expedite the paperwork through the Land Use Office. Councilor Simmons asked if anyone had reached out to Commissioner Aubrey Dunn. Mayor Bassett stated Senator Barela offered to do so.

9. **ANNOUNCEMENTS and/or CALENDAR REVIEW.**

A. Regular Council Meeting - May 18, 2016 @ 6:30 P.M.

B. Regular Council Meeting – June 1, 2016 @ 6:30 P.M.

NOTE: The Town Hall Offices will be closed on Monday, May 30, 2016 in observance of Memorial Day.

10. **FUTURE AGENDA ITEMS.**

Interim Budget – May 18, 2016

Public Hearing for Zone Change for Williams Ranch - May 18, 2016

11. ADJOURN.

MOTION: Councilor Simmons made a motion to adjourn the meeting of May 4, 2016. Councilor Ring seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

Mayor Bassett adjourned the meeting of May 4, 2016 at 6:52 p.m.

PASSED, APPROVED AND ADOPTED THIS 18th day of MAY, 2016

John Bassett, Mayor

ATTEST:

Juan Torres, Clerk/Treasurer

**DRAFT MINUTES
TOWN OF EDGEWOOD
PLANNING & ZONING COMMISSION MEETING
MAY 10, 2016 AT 6:00 PM
EDGEWOOD COMMUNITY CENTER
27 E. FRONTAGE ROAD, EDGEWOOD, NM 87015**

1. CALL TO ORDER & ROLL CALL:

Vice Chairman Thompson called the meeting to order at 6:00 pm.

Commissioners present were: Cheryl Huppertz, Garry Bryant, & Dan Thompson. Also present were: Juan Torres, Town Clerk/Treasurer & Bonnie Pettee, Planning & Zoning. Commissioner Larry Sullivan was not present.

2. APPROVAL OF AGENDA.

MOTION: Commissioner Bryant made a motion to approve the agenda for the May 10, 2016. Commissioner Huppertz seconded the motion.

VOTE: All Commissioners voted aye. Motion carried.

3. APPROVAL OF MINUTES:

A. Draft Planning & Zoning Commission Meeting Minutes of April 5, 2016

MOTION: Commissioner Huppertz made a motion to approve the minutes of the April 5, 2016 meeting. Commissioner Bryant seconded the motion.

VOTE: All Commissioners voted aye. Motion carried.

4. INTRODUCTION OF LARRY SULLIVAN

Commissioner Sullivan was not present. This item was postponed until later in the meeting.

5. PUBLIC COMMENT: (Limited to 2 minutes per person)

Mayor Bassett distributed a hand out to the Commissioners regarding "Options for Taking Action on Land Use". He explained the information and ask them to review it to know what choices they have when hearing a land use request. He stated that if the information regarding a case was not sufficient or didn't seem accurate, they had the option to ask the applicant to withdraw his request, until the supporting documents were complete.

6. ORGANIZATIONAL MEETING

Commissioner Huppertz stated she would like to step down as Secretary, since it's difficult for her to come into the office to sign documents. She asked Commissioner Bryant if he would mind serving as Commission Secretary. Commissioner Bryant agreed to serve as Secretary.

MOTION: Commissioner Huppertz made a motion to appoint Garry Bryant as PZ Commission Secretary. Vice Chairman Thompson seconded the motion.

VOTE: All Commissioner voted aye. Motion carried.

Vice Chairman Dan Thompson stated he would be willing to serve as the PZ Commission Chairman.

MOTION: Commissioner Huppertz made a motion to appointed Dan Thompson as the Chairman. Commissioner Bryant seconded the motion.

VOTE: All Commissioner voted aye. Motion carried.

Commissioner Huppertz stated she would be willing to serve as Vice Chairman.

MOTION: Chairman Thompson made a motion to appoint Cheryl Huppertz as the PZ Commission Vice Chairperson. Commissioner Bryant seconded the motion.

VOTE: All Commissioners voted aye. Motion carried.

7. LOT LINE VACATION/REPLAT

A. 6 & 8 Marietta Court, Section 28, T10N, R7E, NMPM, Edgewood, Santa Fe County, NM

Bonnie Pettee presented the staff report. She stated this request is for the vacation of an interior lot line to create one lot out of two lots. The request is necessary for the applicant to build a 72 room hotel. She noted that the utilities will not be affected by the property line that is to be vacated.

Staff found the plat to be in compliance with the requirements of the Subdivision 2014-03, Sections 8 & 14. Staff recommends approval of the lot line vacation. Ms. Pettee added, as a side note, that there was an outstanding issue with the sewer connection. The issue does not reflect on the request for vacation, but staff wanted the Commission to be aware of the situation, as the final plat will be sign tonight, should the Commission vote to approve the request.

Commissioner Huppertz inquired as to an available sewer line.

Mr. Torres replied that there is an existing line running parallel to the property, however, it is not adequate for the flow from the hotel. He added that the Town office had received a letter today from the Engineer stating that if the hotel were to connect to that line, it would be considered an "illegal" connection.

Mayor Bassett added that staff had spoken to both the applicant and the engineer today and received conflicting answers.

Ms. Pettee read a section of the Ordinance that specifies that approval is needed regarding utility companies not crossing over or across the property line.

Mayor Bassett commented that this does not hinder their decision.

MOTION: Commissioner Huppertz made a motion to approve the vacation of the interior lot line and re-plat of two lots into one lot, for the property at 6 & 8 Marietta Court, Lot 18R & Lot 19R, Edgewood Plaza, Section 28, T10N, R7E, Santa Fe County, Edgewood, NM. Commissioner Bryant seconded the motion.

VOTE: All Commissioners voted aye. Motion carried.

8. FINDINGS OF FACT, CONCLUSIONS OF LAW, AND RECOMMENDED ORDER.

A. Zone change for 88 Church St, 92A Church St and 92B Church St.

MOTION: Commissioner Bryant made a motion to approve the Findings of Fact, Conclusions of Law, and Recommended Order for the zone change from R-1 Residential to Mu-Mixed Use for property located at 88 Church St, Tract D, 92A Church St, Tract A, and 92B Church St, Tract B, Lands of Gervais & Patricia Williams, Section 27, T10N, R7E, NMPM, Santa Fe County, Edgewood, NM 87015. Commissioner Bryant seconded the motion.

VOTE: All Commissioners voted aye. Motion carried.

9. MATTERS FROM THE CHAIR AND COMMISSION MEMBERS.

Commissioner Sullivan arrived at this time.

Commissioner Huppertz inquired about the Town hiring a Code Enforcement Officer. There are a lot of problem properties in the area and she hears a lot of complaints.

Bonnie Pettee replied that is actually a part of her job description. There have been discussions regarding hiring another person to help with that, however, it is not in the budget at this time. She

added that Mr. Torres and she had met with Judge White earlier this week to discuss procedures and steps for possible prosecution. She assured the Commission that the Code Enforcement issues would be addressed in the near future.

Commissioner Sullivan apologized for his late arrival. He expressed interest in the Town's infrastructure, water & waste water procedures, current conditions and future plans for expansion. He suggested that possibly the Town Engineer could come to a future meeting to discuss these issues and answer questions the Commissioners may have.

Commissioner Huppertz agreed that it would be beneficial.

Mayor Bassett stated that Water & Waste Water were separate issues. He suggested that representatives from both entities come to a meeting for discussions.

Commissioner Sullivan also spoke about the definition of a Minor Subdivision as it related to the lot line vacation previously heard. He stated a Minor Subdivision, as defined in the Subdivision Ordinance, is without infrastructure needs. The property in question clearly has infrastructure needs. A brief discussion ensued regarding that topic.

Vice Chairman Thompson referred back to Item #4 on the Agenda; Introduction of Larry Sullivan. He introduced Mr. Sullivan as a new Commissioner.

Commissioner Sullivan stated he has lived in Edgewood for the last two years. He moved here because his relatives live in the area. He spoke briefly about his previous experience in land use.

10. MATTERS FROM STAFF.

Ms. Pettee gave a report of the New Mexico Municipal League Zoning Conference she attended last week. She stated that it was a very informative conference. The topics presented were pertinent to the recent requests/questions she has been faced with. She explained that a few topics presented would maybe need to be addressed by the Commissioners as they may be issues in Edgewood in the near future. Included in those would be Vendors License vs Business License, Short Term Rentals, and the new Tiny House movement. She suggested that the Commissioners consider drafting an Ordinance to forward to Council.

Ms. Pettee also reminded the Commissioners of the training at the Mid Region Council of Governments in downtown Albuquerque on Friday morning. She added that carpooling was available. If they would like to take advantage of that, they should be at the Town office at 8:00am on Friday.

11. RESOLUTION 2016-05 RESOLUTION FOR PLANNING & ZONING COMMISSION

Mayor Bassett explained that the Resolution for Planning & Zoning Commission was the rules that govern the Commission; how they conduct business, site visits, etc. He asked them to look it over and bring forward any changes they would like to see made. He stated that one change he would like to see made is the day on which the Commission would meet. He would like to have the meetings on the first and third Mondays, instead of Tuesdays. He explained the extra day would give staff more time to handle last minute postings. Mayor Bassett asked that they be ready to discuss and vote on the Resolution the first meeting in June.

12. CALENDAR UPDATE AND FUTURE AGENDA ITEMS.

A. Next Commission Meeting 5/17/16 -Minor Subdivision- Lone Pine Ranch

Mayor Bassett spoke regarding a Road Dedication Petition that was received in the office. He suggested that the Commissioners schedule a time for a site visit to the area. He added they might like to meet prior to a meeting, then come back and discuss with each other during the regular meeting and make a recommendation to Council.

Ms. Pettee explained a situation with a new application for a zone change. She stated that the subject property is pending a sale. The result of the zone change request is pertinent to the sale. She asked the Commission if they would like staff to move this forward quickly and add it to the next agenda. The Commission agreed it should be placed on the agenda for the May 17, 2016 meeting.

Ms. Pettee asked the Commissioners items they would like to be added to the next meeting. The Commissioners agreed the road dedication petition could be placed on the agenda for the first meeting in June. They asked staff if they would include a note on the agenda regarding the site visit. Ms. Pettee replied the first meeting in June would be June 6th. The Commissioners also agreed that they would like to have a discussion with the Town engineer added to the agenda for May 17th.

13. ADJOURN.

MOTION: Commissioner Bryant made a motion to adjourn tonight's meeting. Commissioner Sullivan seconded the motion.

VOTE: All Commissioners voted aye.

Chairman Thompson adjourned the meeting of May 10, 2016 at 7:20 pm.

PASSED, APPROVED and ADOPTED this 17th day of MAY, 2016.

Dan Thompson, Chairman

ATTEST:

Garry Bryant, Secretary

**Edgewood Community Library Advisory Board Meeting
Thursday April 21, 2016
#95 North Highway 344
Edgewood, New Mexico 87015**

Roll Call

Present were Vice-Chairman Kenny Adams, Secretary Sandy Madsen, Board Member Willie Ellis, Alternate Board Member Barbara Holden and Edgewood Community librarian Andrea Corvin.

Vice-Chairman Kenny Adams called the meeting to order at 6:31P.M.

Approval of Minutes

MOTION:

Barbara made a motion to approve the minutes as written.

Willie second the motion.

VOTE:

All board members voted aye.

Treasury Report

There is no paper treasury report. The biggest expenditure was approximately \$4,000 towards the purchase of new books using the 2014 GO Bond funding. Reimbursement requests for 2012 GO Bond funds have been completed, sent, and accepted by the NM State Library. The Town can expect to receive the remaining requested 2012 GO Bond reimbursements soon.

Andrea stated that she met with Mayor John Bassett, Steve Shepherd (town administrator) and Linda Holle (interim Clerk/Treasurer) to discuss next year's fiscal budget. They asked her to prepare a proposed allocation and expenditures budget for the remaining 2014 GO Bond funds. See attached. Andrea does not know the exact amount of what we will be receiving in State Grants in Aid until allocations are decided by state legislature.

Andrea also stated that she expects the library budget for the next fiscal year to remain flat. Andrea did state that she requested the office supply budget increase to its previous amount of \$1,400 and that acquisitions budget increase approximately \$2,500 to \$3,000 so the library can start a digital collection and use a digital lending platform.

Communications

There were no communications

Report of the Librarian

Andrea presented the report of the librarian. See attached.

MOTION:

Willie made a motion to accept the report of the librarian.

Sandy second the motion.

VOTE:

All board members voted aye.

Unfinished Business

Andrea has no news on the Municipal Complex. She did say that Mayo Bassett took a tour of the Edgewood elementary north building with Moriarty-Edgewood Schools Superintendent Sullivan. Item open.

Andrea and the board discussed the long range plans for the library, agreeing on a mission statement, vision statement, and goals and objectives. The board agreed on the vision statement, "Connecting neighbors through knowledge." Andrea will put together a final draft for approval in time for the next board meeting. POC Andrea. Item open.

New Business

There was no new business.

Announcements

There were no new announcements.

The next Board Meeting will be held on Thursday May 19, 2016 in the library.

PASSED AND APPROVED ON THS 19TH DAY OF MAY 2016

MOTION:

Kenny made a motion to adjourn at 8:00P.M.

VOTE:

Sandy second the motion.
All Board members voted aye.

Board Secretary
Sandy Madsen

Vice-Chairman
Kenny Adams

Draft



PO Box 3610 95 New Mexico 344 Edgewood, New Mexico 87015 Phone (505) 281-0138

Librarian Report

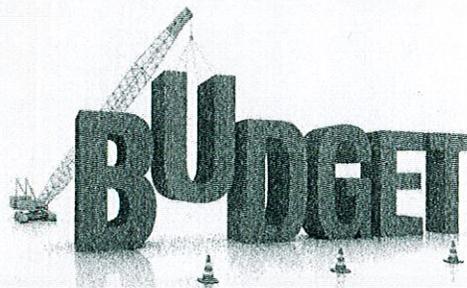
April 2016

Submitted by: Librarian, Andrea Corvin

Thank
You!
Volunteers!

During National Volunteer Week, April 10 through April 16, our lovely library volunteers were treated to a smorgasbord of yummy eats and homemade gifts in their honor, celebrating 2,543 hours logged in 2015! Although there are, most certainly, many other undocumented hours logged, our volunteers have contributed an amazing overall total of **15,670.75** hours since 2009! Thank you so very much to all our volunteers for all your hard work and unwavering dedication to the library! You all play such an integral role in everyday library operations; we would not be able to do it without you!

The Librarian met with Mayor Bassett, Administrator, Steve Shepherd, and Interim Clerk-Treasurer, Linda Holle to discuss next fiscal year's library budget including expected revenues from the state and remaining revenues from 2014 General Obligation (GO) Bond funding. Although, State Grants in Aid allocations for public libraries have yet to be decided by state legislature, the library can conservatively expect to receive about \$7,000 during the upcoming fiscal year. The carry over amount from 2014 GO Bond funding is approximately \$6700. Finally, the 2016 GO Bond or GO Bond "B" also needs to be decided upon by the public during the next general election in November. If the bond passes, the library can conservatively expect to receive \$12,000 in funding. Please see attached budget spreadsheets for proposed expenditures regarding State Grants in Aid and remaining 2014 GO Bonds for the upcoming fiscal year. So, what are GO Bonds and State Grants in Aid, you say?

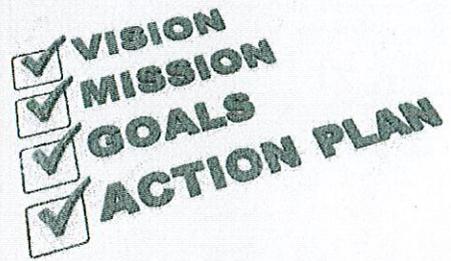


The public votes on General Obligation Bonds, which are allocated based on Legal Service Area Population via reimbursement requests over a period of four years in accordance with NM Administrative Code 4.5.8. The state legislature decides State Grants in Aid allocations, which are based on Legal Service Area Population, and are usually deposited directly in two installments around October and January and must be utilized by the end of each fiscal year in accordance with NM Administrative Code 4.5.2. There are specific requirements the TOE and library must fulfill (as outlined in NMAC 4.5.8 and 4.5.2) to keep receiving these funds. For instance, to receive State Grants in Aid, a municipality must provide a minimum of \$1.50 per capita of a library's legal service area population towards collections and monies must be used to supplement a library's budget and not replace it. For additional information about GO Bonds and State Grants in Aid, please refer to the following links below:

- **Legal Service Area Population** - <http://www.nmstatelibrary.org/services-for-nm-libraries/funding-libraries?id=122>
- **GO Bonds** - <http://www.nmstatelibrary.org/funding-libraries172>
- **NMAC 4.5.8** - <http://164.64.110.239/nmac/parts/title04/04.005.0008.htm>

- **State Grants in Aid** - <http://www.nmstatelibrary.org/services-for-nm-libraries/funding-libraries?id=844>
- **NMAC 4.5.2** - <http://164.64.110.239/nmac/parts/title04/04.005.0002.htm>

The Library Advisory Board (LAB), along with the Librarian, have spent the last two meetings evaluating and revising the library's long-range plans both because they haven't been updated since 2009 and the NM State Library is encouraging all NM libraries to do so to gain a better perspective of how they can assist. So far, the LAB and Librarian have put together a working draft (see attached) of a new mission statement, vision statement, and a new set of goals and objectives for the next five years! Final adoption of the long range plans is expected to take place during the next LAB meeting in May.



Attached, please find proposed budget allocation spreadsheets, a copy of the current long-range plans & a draft of the proposed long-range plans, library statistics, & materials added report.

FY16-17 State Grants in Aid

Proposed Allocation and Expenditures

Allocation \$7,000.00

Account #: 213-410-48061

Date	Vendor/Company	Description	PO #	Check #	Invoice/Ref #	Amount	Balance
		Museum Pass Membership Renewals				400.00	\$6,600.00
		Summer Reading Program 2017				1,000.00	\$5,600.00
		Office & Library supplies				3,000.00	\$2,600.00
		Other Library Programs				500.00	\$2,100.00
		NMLA Annual Conference in Nov2016				200.00	\$1,900.00
		Youth Collection DVD's and Audiobooks				1,900.00	\$0.00

Total Expenditures \$7,000.00
Remaining Balance \$0.00

*** Must be spent by June 30, 2017**



Long Range Plan (2016 – 2021)

Service Responses

- **Friendly Commons:** A library that provides a *Friendly Commons* helps address the need of people to meet and interact with others in their community in a welcoming, safe, and comfortable environment while providing positive, timely, and effective customer service.
- **Community Engagement:** A library that is open to *Community Engagement* offers library programs, services, and collections that reflect community needs and interests, feature community voices, and create meaningful experiences.
- **Basic Literacy:** A library that offers *Basic Literacy* service addresses the need to read and to perform other essential daily tasks.
- **General Information:** A library that offers *General Information* helps meet the need for information on a broad array of topics related to work, school, and personal life.
- **Current Topics and Titles:** A library that provides *Current Topics and Titles* helps to fulfill community residents' appetite for information about popular cultural and social trends and their desire for satisfying recreational experiences.
- **Lifelong Learning:** A library that provides *Lifelong Learning* service helps address the desire for self-directed personal growth and development opportunities for both its patrons and staff.

Mission Statement

The Edgewood Community Library serves as a commons for residents of Edgewood and surrounding neighborhoods by offering free, community-centered programming that encourages togetherness, the exchange and discovery of ideas, and a love of knowledge, all within a friendly setting. With a community driven dedication to open and equal access to all resources, the library strives to provide general information on a broad array of topics that promote personal growth, lifelong learning, and a joy of reading.

Vision Statement

Connecting neighbors through knowledge.

Goals & Objectives

Goal 1: *Library patrons shall enjoy comfortable, functional, and safe library spaces to facilitate a welcoming environment, self-led discovery, and a joy of reading and learning.*

Objective: The number of patrons who strongly agree that the library offers a welcoming atmosphere will increase by 15% by 2021.

Activities:

- Develop understanding for how library spaces are utilized and how often
- Identify unsafe and worn library furnishings
- Research costs associated with updating furnishings
- Develop hierarchy according to which furnishings should be replaced first based on usage
- Seek out alternative capital to cover costs (currently no municipal funding for this type of expenditure)
- Ask Friends of Our Library to fundraise specifically for this project

Goal 2: *Library patrons shall have access to collections that meet their digital educational/recreational needs.*

Objective: eBook circulation/usage will increase by 25% by 2021.

Activities:

- Research possible digital lending platforms and consortia
- Identify and choose best fit for library based on community need, acquisitions budget, other available funding, content ownership, data hosting, patron interface, etc.
- Purchase eBooks and integrate into online library catalog (if possible)
- Train staff on eBook lending procedures/policies
- Inform public about new service by way of public service announcements to local newspapers, on library webpages, and in-library handouts/displays

Goal 3: *Library patrons shall have a welcoming commons that adequately supports and engages the educational needs and interests of the community.*

Objective: Increase library space by 100% or more by 2021.

Activities:

- Conduct spatial needs analysis based on current and projected legal service area population (expected to increase with next US Census) and compare with current library space
- Reach out to other libraries for information/advice regarding their own experiences with building/renovating
- Be fully engaged in planning process by collaborating closely with municipality, advisory board, and other stakeholders
- Request Librarian be a member of planning committee if one is formed
- Come up with a moving plan

Goal 4: *Library patrons shall experience positive, timely, and effective customer service that also supports community engagement and lifelong learning.*

Objective: The number of patrons who strongly agree that the library staff and volunteers are polite, helpful, and knowledgeable will increase by 15% by 2021.

Activities:

- Identify unaddressed areas in which library needs additional support regarding customer service and general library operations
- Hire a part-time or seasonal staff member
- Train new staff to assist with one-on-one patron computer inquiries/instruction, volunteer training/support, library programs support, and additional support/coverage in other library operations as needed

EDGEWOOD COMMUNITY LIBRARY LONG RANGE PLAN AUGUST 2009

MISSION STATEMENT

The mission of the Edgewood Community Library is to provide access to reference and reading materials in the form of print or other media to people within the town of Edgewood and neighboring areas.

PHILOSOPHY

The Edgewood Community Library Advisory Board, staff, and volunteers believe all New Mexicans have the right to library services that meet personal and professional needs and interests. We pledge to adhere to the highest standards of honesty and integrity. We strive to attain and hold the highest levels of public trust.

The Library is dedicated to promoting the concept of life-long learning, to opening the doors of exploration and discovery to all ages through print and media.

We are committed to creating a true sense of community through effective outreach and development of programs and services that address the diverse needs of its residents.

EXISTING STATUS OF LIBRARY

On January 3, 2009, the library had its grand opening in its 4,000 square foot facility at #95 Hwy 344 North, Edgewood. The new facility provides a children's area with seating and two filtered computers, two small study areas with seating, an adult computer area with ten computer stations, a small sitting area in the front lobby, a circulation desk, and a separate conference room with capacity for about twenty people.

The collection consists of three areas: the adult collection, the children's collection that includes youth titles, and the media collection. Within each collection are fiction, non-fiction and reference materials. Media includes DVD's, CD's, VCR and audiocassettes. Special collections are Spanish, large print, biography, bestsellers, and southwest. The collection also includes current local newspapers on display in the front lobby. Nearby are monthly magazines from donated subscriptions. Additionally, the library has professional manuals for staff resource that are not available to the public. All circulating items are cataloged into the library database Spectrum. Library items are cataloged using the Dewey Decimal System.

The librarian and an assistant constitute the full-time staff. Approximately twenty volunteers dedicate time and effort to help keep the library doors open. With its new,

visible location, the library has seen a large increase in patron visits and circulation. The trend is expected to continue as the Town of Edgewood grows.

GOALS

The library's mission statement is to provide access to materials for Edgewood and the surrounding communities. To obtain this mission the library seeks to improve and/or expand current resources or to introduce new resources. The listed goals reflect on both aforementioned categories:

Goal 1 Meet Technology Needs of the Community:

- Circulation software: replace existing circulation software (Spectrum) with an updated software that is compatible to a growing community library.
- Computers: replace and upgrade computer systems with new components on a scheduled basis. To ensure the library receives the best in new and updated computers, the Town of Edgewood should include funds for this requirement.

Goal 2 Acquire and Install a Security System:

- It is important to secure materials for the current and future generations of Edgewood.
- An electromagnetic 3M single aisle system would provide the necessary security for the library.
- Procurement is determined by the success of grant funding.

Goal 3 Provide Appropriate Levels of Staffing to Serve Community Needs:

- Volunteers: More aggressive recruitment is needed to keep the level adequate. Recruitment will include advertisements in local newspapers, posters in local businesses, and continuation of library posters and flyers.
- Staff: Submit a budget request to the Town of Edgewood for an additional full-time employee.

Goal 4 Provide Adequate and Appropriate Materials:

- Update and expand the reference and adult non-fiction collections.
- Expand the children's collection.

Goal 5 Establish a Reading/Periodical Area:

- Select and design a reading/periodical area for the library.
- Seek donated materials and labor for shelving.
- Request a periodical subscription budget for next fiscal year.

SUMMARY

The Edgewood Community Library is an old library in a new location. Started several years ago by dedicated town residents, the library has grown from a small self-supporting facility to incorporation by the town of Edgewood. With two full-time staff members, a library advisory board, friends group, and a handful of volunteers, the library works hard to provide the best possible service to its patrons. The library envisions a bright future that grows with the town.

The Town of Edgewood realizes the importance of future planning. Twelve acres were purchased and set aside for a new library and municipal offices. The site, section 16, is located a mile north of the current library location. Once appropriate funding is obtained, construction can begin for a larger, more modern library. Meanwhile, the library will remain in its current location at # 95 Hwy 344 North.

Edgewood Community Library Statistics FY15 & FY16 Compared

Library Stats	Jul-15	Jul-14	Aug-15	Aug-14	Sep-15	Sep-14	Oct-15	Oct-14	Nov-15	Nov-14	Dec-15	Dec-14
Adults	1,465	1,388	1,069	1,341	1,457	993	1,397	1,140	1,343	1,011	1,132	926
Children	464	686	312	358	439	326	409	305	407	277	293	235
Total Visitors	1,929	2,074	1,381	1,699	1,896	1,319	1,806	1,445	1,750	1,288	1,425	1,161
Reference Questions	541	260	334	255	506	213	501	225	662	176	351	151
Computer Usage	664	747	493	690	506	495	409	621	694	539	525	479
Checkouts	1,742	2,152	1,474	1,502	1,662	1,407	1,484	1,449	1,295	1,464	1,133	1,138
Staff Renewals	109	113	93	107	118	92	86	94	94	59	121	85
Patron Renewals	36	48	55	72	46	72	58	63	36	40	31	51
Total Circulation	1,887	2,313	1,622	1,681	1,826	1,571	1,628	1,606	1,425	1,563	1,285	1,274

Library Stats	Jan-16	Jan-15	Feb-16	Feb-15	Mar-16	Mar-15	Apr-16	Apr-15	May-16	May-15	Jun-16	Jun-15
Adults	1,295	989	1,360	836	1,425	1,340	1,511	1,362		1,198		
Children	278	282	370	310	377	423	376	386		336		
Total Visitors	1,573	1,271	1,730	1,146	1,802	1,763	1,887	1,748		1,534		
Reference Questions	429	183	493	263	421	305	401	407		289		
Computer Usage	626	487	643	539	680	423	729	654		553		
Checkouts	1,307	1,389	1,387	1,429	1,396	1,521	1,456	1,614		1,419		
Staff Renewals	105	87	102	107	115	117	106	74		95		
Patron Renewals	33	33	17	51	34	44	46	29		36		
Total Circulation	1,445	1,509	1,506	1,587	1,545	1,682	1,608	1,717		1,550		

Library Program / Meeting / Event Stats FY16

Program/Meeting/Event Stats	2015											
	Jul		Aug		Sep		Oct		Nov		Dec	
	Qty.	Attnd.										
Weekly Story Time	5	115	5	77	5	97	4	80	3	56	5	88
Computer Tutoring	0	0	0	0	0	0	0	0	3	6	0	0
L.A.B. Meeting	0	0	1	6	1	6	1	6	0	0	1	5
Read Write Adult Literacy Program	4	8	5	9	9	24	10	22	8	20	0	0
Family Fun Night	1	12	1	7	1	11	1	8	0	0	1	33
Summer Reading Program	4	240	0	0	0	0	0	0	0	0	0	0
Paws for Reading	1	5	1	16	1	5	1	4	1	8	0	0
Star Gazing Party	0	0	0	0	0	0	1	32	0	0	0	0
Proctored Tests	0	0	0	0	0	0	1	1	0	0	0	0
Volunteer Xmas Party	0	0	0	0	0	0	0	0	0	0	1	53
NMSL Makerstate Tour - eTextiles	0	0	0	0	0	0	0	0	0	0	1	21

Program/Meetings/ Events Stats	2016											
	Jan		Feb		Mar		Apr		May		Jun	
	Qty.	Attnd.										
Weekly Story Time	4	98	4	103	5	142	4	114				
Computer Tutoring	0	0	0	0	2	2	0	0				
L.A.B. Meeting	1	4	1	5	1	4	1	5				
Read Write Adult Literacy Program	3	6	0	0	12	25	8	19				
Family Fun Night	0	0	0	0	1	16	1	19				
Summer Reading Program	0	0	0	0	0	0	0	0				
Paws for Reading	1	3	1	6	1	3	1	7				
Star Gazing Party	0	0	0	0	0	0	0	0				
Proctored Tests	0	0	0	0	0	0	0	0				

STEM Program Checkouts	2016					
	Jul	Aug	Sep	Oct	Nov	Dec
	Qty.	Attnd.	Qty.	Attnd.	Qty.	Attnd.
Museum Passes	3	3	2	1	4	3
Learning Backpacks	12	3	1	2	5	6
NM FamilyPass	n/a	0	0	3	2	3

Export

Materials by Date Added

- 4/1/2016 through 4/30/2016
- Items still in catalog as of Wednesday, May 11, 2016

103 items, \$1519.47 total price

Material Type	Items Added	Value Added (\$)
1 - Default		
2 - 0-99		
3 - 100-199	1	25.00
4 - 200-299		
5 - 300-399	2	41.95
6 - 400-499		
7 - 500-599		
8 - 600-699	1	40.00
9 - 700-799	3	69.89
10 - 800-899		
11 - 900-999		
12 - Best Seller/Recent Acquisition	16	401.82
13 - Biography		
14 - Board Book	1	7.99
15 - Books on CD	2	29.98
16 - Computer Equipment		
17 - DVD	12	180.00
18 - Easy	2	36.99
19 - Easy Reader	1	3.99
20 - Fiction	3	42.97
21 - J Biography		
22 - J Books on CD		
23 - J DVD	15	225.00
24 - J Fiction		
25 - J Graphic Novel	1	14.99
26 - J Nonfiction	5	54.89
27 - J VHS		
28 - Kit (Easy Reader)		
29 - Kit (Easy)		
30 - Kit (Juvenile)		
31 - Large Print		
32 - Learning Backpacks		
33 - Museum Pass		
34 - Mystery	4	76.88

35 - NM FamilyPass		
36 - Oversized		
37 - Romance	21	161.75
38 - Science Fiction	5	39.95
39 - Southwest	1	12.95
40 - Western	4	29.49
41 - YA Biography		
42 - YA Books on CD		
43 - YA DVD		
44 - YA Fiction	1	22.99
45 - YA Graphic Novel		
46 - YA Nonfiction		

MINUTES DRAFT
Animal Welfare Advisory Committee

April 5, 2016 @ 3:30
EDGEWOOD ANIMAL SHELTER

Attending: Diana Honest, Celia Cook, Debbie Stack, Mike Ring, Jan Parks, Faye Niesen, Susan Simons

CALL TO ORDER: 3:30 PM

APPROVAL OF AGENDA: Moved by Mike Ring, second by Debbie Stack, approved unanimously.

APPROVAL OF MINUTES OF April 5, 2016: Moved by Mike Ring, second by Debbie Stack, approved unanimously.

UPCOMING RIBBON CUTTING CEREMONY OF NEW SHELTER: The Chief informed us that the Ribbon Cutting Ceremony of the new shelter will be Saturday, 4/23/16 at 2:00. Susan asked about volunteers to show the public around the shelter so Mike and Tim will be free to administer microchipping for anyone wanting that done. Anyone that wants to help with the tours, just show up at the shelter a little early.

Susan also asked if there was any way to make the Ribbon Cutting Ceremony a fundraiser. The Chief answered that it could not be done.

Mike stated that tables will be set up with informative literature on various subjects dealing with animals. He mentioned that the Facebook website will have information on the event and some future events such as Woofstock which will be held on 9/10/16 from 10:00 a.m. to 3:00 p.m. Celia said she would check on a local food truck coming to Woofstock. She has tried the food and found it very good. Susan volunteered to contact one of the TV stations.

REVIEW OF ANIMAL PROCEDURES: Susan had some questions. One was in Section II, A, 4. She wanted to know what the holding time was for animals not residing in Edgewood. Mike informed us that either Bernalillo or Santa Fe animal control would be contacted. There was no definite time on holding as it would depend on how full the shelter was at the time.

She also wanted to know what the fee schedule was in Section II, F. Mike has a fee schedule that can be distributed. He mentioned that there should be some parts of the procedures that still needed to be eliminated as the shelter could not do livestock removal or cremations. Also, some of the fees are not consistent and need to be reworked.

Susan wanted clarification on Section IV, B, 10, bullet 1, on proper amount food to be fed to the dogs. Mike explained that it depended on the size and condition of the animal. If food is left in the pan after feeding, he knows they were fed too much and an adjustment would be made to avoid food wasting.

Faye asked about Section II, C, 2 concerning the quarantined time. Mike stated that a 10 day time frame is standard. A proof of rabies shot would need to be presented by owner to shorten this time. It was questioned if Mike was able to tell if a dog had rabies. He stated that it was very easy to tell after 2-3 days in the behavior of the dog. He made it clear that any animal brought in sick would be quarantined till they were well as sickness travels very quickly through a shelter.

COMMITTEE MEMBER'S TERMS OF SERVICE: Susan reported that at the Town Meeting, the Council gave out the terms of service for the present committee members. They are as follows:

- Susan Simons and Diana Honest serve from present to 9/16/18.
- Debbie Stack serves from present to 9/16/16
- Celia Cook serves from present to 3/17/17
- Faye Niesen serves from present to 3/17/17

These people may choose to reapply at the end of their term if they so desire.

REPORTS ON NEW ITEMS: Susan informed us that the New Mexico Humane Conference will be in August. She will be presenting on Grant Writing. The fee was around \$125.00.

UPDATE ON NEW SHELTER: The Chief reported that all the gravel has been put down in the play area and river rock will be put on the outside of the fence. All security cameras are up and running.

BUDGET ISSUES: The Chief filled us in on the city's budget. He said a flat budget was put in at this time. The biggest increase will be the utilities for the shelter and the new police department buildings. Any other ideas will be put on a 'wish list' and the Council will review and decide if any extra can be done.

He stated that a priority for next year is a part time physician. All issues can be heard at public hearings.

The Chief informed us he will be retiring at the end of May, 2016. Steve Shepherd will also retire at the end of April, 2016.

SPAY NEUTER VAN: Celia reported on the spay/neuter van. A website, www.foxglove.com is taking contributions for Friends of Estancia Valley Animals. She said that not much has been contributed at this time but contributions can be made until April 27, 2016. The Chief mentioned that the city could supply \$1,000 toward the van if used before July 1, 2016. It could only be used for Edgewood residence who would have to show proof of residence through Mike. It would be for dogs only.

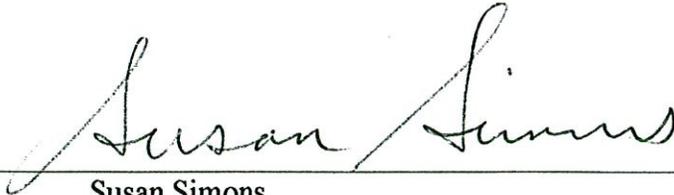
FUTURE AGENDA ITEMS:

ADJOURN: 4:34 P.M.

NEXT MEETING, May 3, 2016 @ 3:30 P.M. AT THE NEW SHELTER.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Clerk at the Town Offices located at 1911 Historic Route 66, at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Town Clerk at [redacted], or by e-mail at [redacted] if a summary or other type of accessible format is needed. The complete council packet may be viewed on the web, visit [redacted] click on Agendas, Meetings & Minutes.

Chair

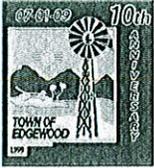


Susan Simons

Secretary



Diana Honest



Edgewood Police Department
P.O. Box 3610
Edgewood, NM 87015
ph. 505.281.5717
fax.505.281.3869



Fred Radosevich
Chief of Police

To: Mayor and Council

From: Chief Fred Radosevich *FR*

Subject: April 2016 Monthly Report

I have attached the April 2016 Monthly report for your review. During the Month the Police Department had 493 Dispatch Activities, 129 Traffic Stops, issued 49 Traffic Citations, took 32 Offense Reports, 6 Crash Reports and made 5 arrests. The Animal Control Division took in 15 animals. We reclaimed 9, adopted 6 and transferred 0 to other agencies. Volunteers donated 38.5 hours during the month also.

EDGEWOOD POLICE DEPARTMENT
1916 HISTORIC RT 66

P.O. BOX 3610
EDGEWOOD, NM 87015

Date : 05/11/2016
Page : 1
Agency : EPD

Calls For Service Totals By Call Type

04/01/2016 to 04/30/2016

Call Type	Totals
1033 Alarm	2
415 Disturbance	5
911 9-1-1 Hangup	2
ACCCH Accident Hit and Run	1
ACCPD Accident Property Damage Only	6
ALARMBU Alarm Business	6
ANIMAL Animal Complaint	5
AOA Assist Other Agency	2
ARL Animal Running at Large	8
ASNMSD Assist State Police	1
ASSAMB Assist Ambulance	3
ASSFCS Assist Santa Fe County	10
ASSMOTO Assist Motorist	6
ASTOCO Assist Torrance County	3
BURGR Burglary Residential	1
CIVIL Civil Dispute	3
CIVSTAND Civil Standby	2
CKWEL Check Welfare	12
CORD Careless or Reckless Driver	19
DEATH Death Investigation	1
DIST Disturbance	3
DOM Domestic Problem	6
DWI DWI	3
FOLLOW Follow-up	6
FRAUD Fraud	2
HARRASS Harrassment	1
IDT Identity Theft	1
LOST/FOU Animal Lost or Found	2
MISC Miscellaneous	6
MISPERS Missing Person	2
PARK Parking Complaint	1
SHOPLIFT Shoplifting	2
SUSPP Suspicious Person	10
SUSPV Suspicious Vehicle	14
THEFT Theft	4
THREAT Threats	1
VANDAL Vandalism/Criminal Damage	2
WARRANT Warrant Arrest	2

EDGEWOOD POLICE DEPARTMENT
1916 HISTORIC RT 66

P.O. BOX 3610
 EDGEWOOD, NM 87015

Date : 05/11/2016
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 Agency : EPD

Calls For Service Totals By Call Type in Beat

04/01/2016 to 04/30/2016

Call Type		Totals
Beat 01		
1033	Alarm	1
415	Disturbance	2
ACCHR	Accident Hit and Run	1
ACCPD	Accident Property Damage Only	3
ALARMBU	Alarm Business	4
ANIMAL	Animal Complaint	3
ARL	Animal Running at Large	3
ASNMS	Assist State Police	1
ASSAMB	Assist Ambulance	1
ASSEFCS	Assist Santa Fe County	4
ASSMOTO	Assist Motorist	1
CIVIL	Civil Dispute	1
CIVSTAND	Civil Standby	2
CKWEL	Check Welfare	5
CORD	Careless or Reckless Driver	11
DEATH	Death Investigation	1
DIST	Disturbance	2
DOM	Domestic Problem	2
FOLLOW	Follow-up	4
HARRASS	Harrassment	1
IDT	Identity Theft	1
MISC	Miscellaneous	2
SUSPP	Suspicious Person	1
SUSPV	Suspicious Vehicle	7
THEFT	Theft	2
VANDAL	Vandalism/Criminal Damage	1
WARRANT	Warrant Arrest	1
Beat 01	Total for Beat	68

EDGEWOOD POLICE DEPARTMENT
1916 HISTORIC RT 66

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Calls For Service Totals By Call Type in Beat

04/01/2016 to 04/30/2016

Call Type		Totals
Beat 02		
415	Disturbance	1
911	9-1-1 Hangup	2
ACCPD	Accident Property Damage Only	3
ALARMBU	Alarm Business	1
ANIMAL	Animal Complaint	2
AOA	Assist Other Agency	2
ASSAMB	Assist Ambulance	2
ASSFCS	Assist Santa Fe County	5
ASSMOTO	Assist Motorist	5
ASTOCO	Assist Torrance County	3
CIVIL	Civil Dispute	2
CKWEL	Check Welfare	6
CORD	Careless or Reckless Driver	5
DIST	Disturbance	1
DOM	Domestic Problem	4
DWI	DWI	3
FRAUD	Fraud	2
MISC	Miscellaneous	3
MISPERS	Missing Person	2
SHOPLIFT	Shoplifting	2
SUSPP	Suspicious Person	9
SUSPV	Suspicious Vehicle	5
THEFT	Theft	2
THREAT	Threats	1
VANDAL	Vandalism/Criminal Damage	1
WARRANT	Warrant Arrest	1
Beat 02	Total for Beat	75

EDGEWOOD POLICE DEPARTMENT
1916 HISTORIC RT 66

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Date : 05/11/2016
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Agency : EPD

Calls For Service Totals By Call Type in Beat

04/01/2016 to 04/30/2016

Call Type		Totals
Beat 03		
1033	Alarm	1
ARL	Animal Running at Large	3
CORD	Careless or Reckless Driver	2
LOST/FOU	Animal Lost or Found	2
PARK	Parking Complaint	1
SUSPV	Suspicious Vehicle	1
Beat 03	Total for Beat	10

EDGEWOOD POLICE DEPARTMENT
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Agency : EPD

Calls For Service Totals By Call Type in Beat

04/01/2016 to 04/30/2016

Call Type		Totals
Beat 04		
415	Disturbance	2
ALARMBU	Alarm Business	1
ARL	Animal Running at Large	2
ASSFCS	Assist Santa Fe County	1
BURGR	Burglary Residential	1
CKWEL	Check Welfare	1
CORD	Careless or Reckless Driver	1
FOLLOW	Follow-up	2
MISC	Miscellaneous	1
SUSPV	Suspicious Vehicle	1
Beat 04	Total for Beat	13
Grand Total for all calls		166

EDGEWOOD POLICE DEPARTMENT

P.O. BOX 3610

P.O. BOX 3610
EDGEWOOD, NM 87015

Date : 05/11/2016
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Agency : EPD

Calls For Service Totals By Beat

04/01/2016 to 04/30/2016

Beat	Description	# Calls For Service	% Calls
01	Beat #1	68	40.96 %
02	Beat #2	75	45.18 %
03	Beat #3	10	6.02 %
04	Beat #4	13	7.83 %
Total Calls For Service		166	

EDGEWOOD POLICE DEPARTMENT
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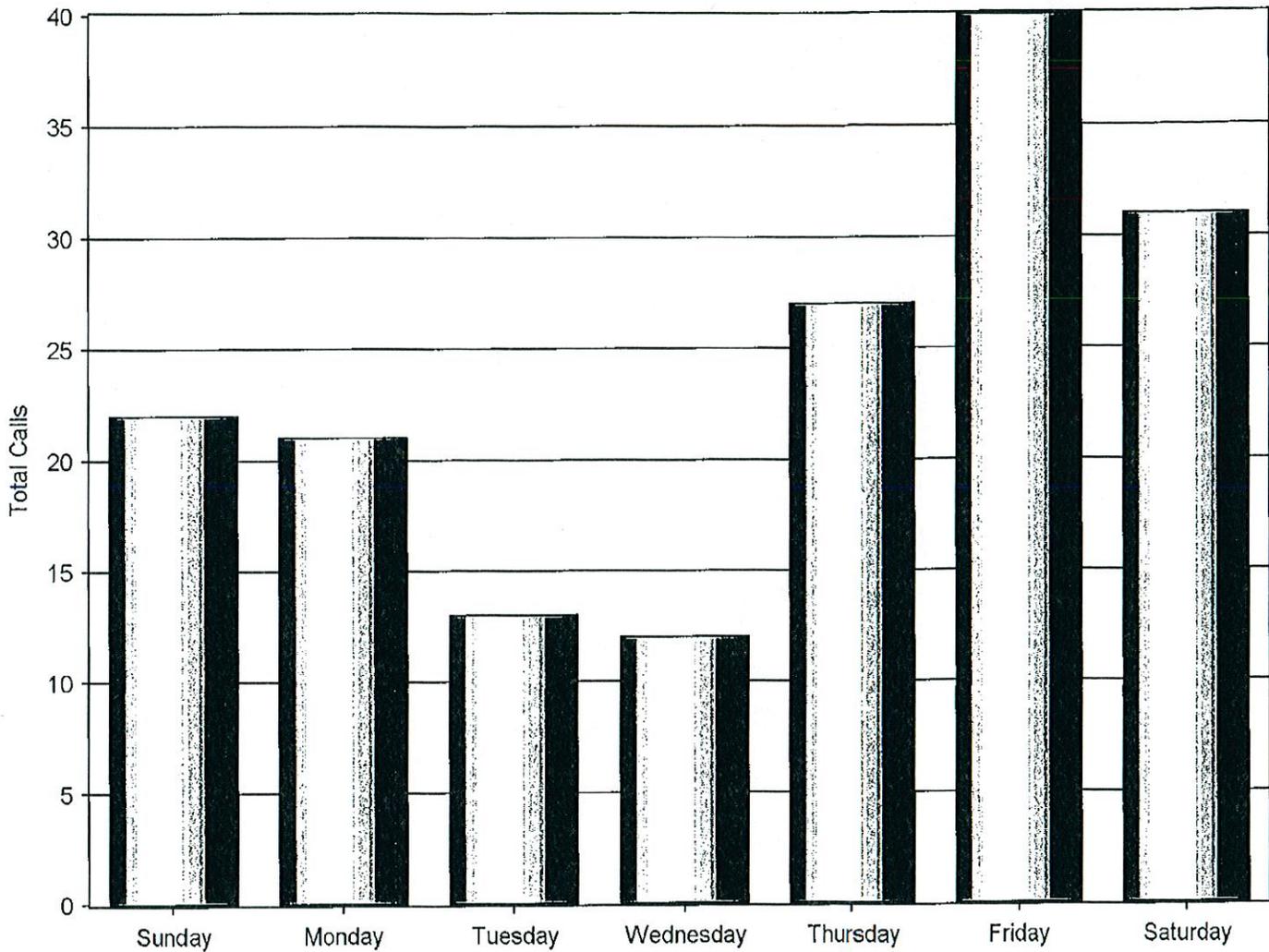
Calls For Service By Time of Day / Day of Week

04/01/2016... to 04/30/2016...

Time of Day / Day of Week	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
0000 - 0059 Hrs	1	0	0	0	1	0	0	2
0100 - 0159 Hrs	1	2	0	1	1	0	1	6
0200 - 0259 Hrs	2	0	0	0	1	0	2	5
0300 - 0359 Hrs	0	1	0	0	0	0	2	3
0400 - 0459 Hrs	0	0	2	0	0	0	0	2
0500 - 0559 Hrs	1	0	0	0	1	0	0	2
0600 - 0659 Hrs	1	1	1	0	1	1	0	5
0700 - 0759 Hrs	0	0	0	0	0	2	0	2
0800 - 0859 Hrs	0	0	0	1	3	3	3	10
0900 - 0959 Hrs	2	0	0	0	0	0	0	2
1000 - 1059 Hrs	4	0	0	2	3	3	1	13
1100 - 1159 Hrs	1	4	0	1	1	3	2	12
1200 - 1259 Hrs	1	2	1	0	1	1	0	6
1300 - 1359 Hrs	1	0	0	0	0	2	3	6
1400 - 1459 Hrs	0	0	2	0	1	3	1	7
1500 - 1559 Hrs	0	1	1	0	1	2	3	8
1600 - 1659 Hrs	1	3	1	0	1	4	2	12
1700 - 1759 Hrs	0	2	0	1	0	1	2	6
1800 - 1859 Hrs	1	0	1	1	1	2	1	7
1900 - 1959 Hrs	1	1	1	0	1	3	2	9
2000 - 2059 Hrs	0	0	0	2	2	3	4	11
2100 - 2159 Hrs	1	4	2	1	4	0	1	13
2200 - 2259 Hrs	2	0	1	1	3	3	1	11
2300 - 2359 Hrs	1	0	0	1	0	4	0	6
Total	22	21	13	12	27	40	31	166

EDGEWOOD POLICE DEPARTMENT
1916 HISTORIC RT 66

Calls For Service By Day of Week
From: 04/01/2016 To: 04/30/2016 For Agency:EPD



EDGEWOOD POLICE DEPARTMENT
1916 HISTORIC RT 66

P.O. BOX 3610
EDGEWOOD, NM 87015

Date: 05/11/2016
Page: 1
Agency: EPD

Incident Primary Offense Totals

04/01/2016 to 04/30/2016

Offense	Total Incidents
30-15-1 CRIMINAL DAMAGE TO PROPERTY	2
30-16-1 LARCENY	1
30-16-20 SHOPLIFTING	2
30-16-24.1 THEFT OF IDENTITY	1
30-16-3 BURGLARY	2
30-16-6 FRAUD	1
30-3-4 BATTERY	1
66-3-504 UNLAWFUL TAKING OF A VEHICLE OR MOTOR...	1
66-5-39 DRIVING ON SUSPENDED OR REVOKED	1
66-8-102 DRIVING UNDER THE INFLUENCE (D.W.I.)	2
ASST Assist Other Agency	2
Death Death Investigation	1
Domestic Domestic Violence	4
MISSING PERSON MISSING PERSON	1
POLICE INFO POLICE INFO	7
SUSPICIOUS ACTIVITY SUSPICIOUS ACTIVITY	1
WARRANT-Magistrate Warrant Magistrate Court	2
Grand Total	32

EDGEWOOD POLICE DEPARTMENT
1916 HISTORIC RT 66

P.O. BOX 3610
EDGEWOOD, NM 87015

Date : 05/11/2016
Page : 1
Agency : EPD

Incident Primary Offense Totals By Beat

04/01/2016 to 04/30/2016

Beat: 01	Beat #1		Total Incidents
Offense			
30-15-1	CRIMINAL DAMAGE TO PROPERTY		1
30-16-1	LARCENY		1
30-16-24.1	THEFT OF IDENTITY		1
30-16-3	BURGLARY		1
30-3-4	BATTERY		1
WARRANT-Magistrate	Warrant Magistrate Court		1

Beat: 02	Beat #2		Total Incidents
Offense			
30-15-1	CRIMINAL DAMAGE TO PROPERTY		1
30-16-20	SHOPLIFTING		2
30-16-6	FRAUD		1
66-3-504	UNLAWFUL TAKING OF A VEHICLE OR MOTOR...		1
66-5-39	DRIVING ON SUSPENDED OR REVOKED		1
66-8-102	DRIVING UNDER THE INFLUENCE (D.W.I.)		2
ASST	Assist Other Agency		2
Death	Death Investigation		1
Domestic	Domestic Violence		4
MISSING PERSON	MISSING PERSON		1
POLICE INFO	POLICE INFO		4
SUSPICIOUS ACTIVITY	SUSPICIOUS ACTIVITY.		1
WARRANT-Magistrate	Warrant Magistrate Court		1

Beat: 03	Beat #3		Total Incidents
Offense			
POLICE INFO	POLICE INFO		1

Beat: 04	Beat #4		Total Incidents
Offense			
30-16-3	BURGLARY		1
POLICE INFO	POLICE INFO		2

Town of Edgewood

Animal Control Department

Council Report for April 2016

Animals cared for in April

<u>Animals from March</u>	<u>4</u>
<u>Owner Surrendered</u>	<u>0</u>
<u>Stray dog (s)</u>	<u>14</u>
<u>Wildlife</u>	<u>0</u>
<u>Stray cats(s)</u>	<u>1</u>
<u>Monthly Holding End</u>	<u>4</u>

<u>Sterility Deposit</u>	<u>8=\$200.00</u>
<u>Surrender Fee</u>	<u>0=\$0.00</u>
<u>Animal Reclaim(s)</u>	<u>11=\$220.00</u>
<u>License Fees</u>	<u>\$15.00</u>
<u>Microchip</u>	<u>8=\$150.00</u>

Total \$585.00

Animal Dispositions

<u>Reclaimed</u>	<u>9</u>
<u>Adopted</u>	<u>6</u>
<u>Transferred</u>	<u>0</u>
<u>Protective Custody</u>	<u>0</u>
<u>RTW</u>	<u>0</u>
<u>Euthanized</u>	<u>0</u>
<u>DOA</u>	<u>0</u>

Licenses Purchased in April

<u>1 Yr Sterile</u>	<u>5 @ \$3.00=\$15.00</u>
<u>3 Yr Sterile</u>	<u>0 @ \$8.00=\$0.00</u>

License Total \$15.00

Volunteer hours for April : 38.5 Hours Total

ORDINANCE NO. 2016-01

**AN ORDINANCE ADOPTING THE NEW MEXICO UNIFORM TRAFFIC
ORDINANCE BY REFERENCE.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF EDGEWOOD,
NEW MEXICO**

SECTION 1. ADOPTING BY REFERENCE:

The 2010 Compilation of the New Mexico Uniform Traffic Ordinance, inclusive, and all changes through July 2016 to include:

Section 12-7-9.2 "Off-Highway Motor Vehicles".

This section is adopted by reference, pursuant to Section 3-17-6 NMSA 1978.

This Ordinance as adopted shall be available for inspection in the office of the Municipal Clerk during regular and normal business hours of the Municipal Clerk. A copy of the code shall be available upon request and payment of a reasonable charge.

SECTION 2. EFFECTIVE DATE:

This Ordinance shall take effect on the 18th day of May 2016.

SECTION 3. REPEALER:

Ordinance No. 2015-08 is hereby repealed.

PASSED, APPROVED and ADOPTED this 18th day of May, 2016.

John Bassett, Mayor

ATTEST:

Juan Torres, Clerk/Treasurer

2016 UTO Changes

Underlined is new material

[bracketed is deleted material]

12-7-9.2 OPERATION OF OFF-HIGHWAY MOTOR VEHICLES ON STREETS OR HIGHWAYS -- PROHIBITED AREAS.

A. No person shall operate an off-highway motor vehicle on any limited access street at any time or any paved street or highway except as provided in Subsection B, C or D of this section.

B. Off-highway motor vehicles may cross streets or highways, except limited access highways or freeways, if the crossings are made after coming to a complete stop prior to entering the street. Off-highway motor vehicles shall yield the right of way to oncoming traffic and shall begin a crossing only when it can be executed safely and then crossing in the most direct manner, as close to a perpendicular angle as possible.

C. If authorized by ordinance or resolution of a local authority or the State Transportation Commission, a recreational off-highway vehicle or an all-terrain vehicle may be operated on a paved street or highway owned and controlled by the authorizing authority if:

(1) the vehicle has one or more headlights and one or more taillights that comply with the Off-Highway Motor Vehicle Act;

(2) the vehicle has brakes, mirrors and mufflers;

(3) the operator has a valid driver's license, instruction permit or provisional license and an off-highway motor vehicle safety permit;

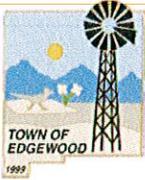
(4) the operator is insured in compliance with the provisions of the Mandatory financial Responsibility Act; and

(5) the operator of the vehicle is wearing eye protection and a safety helmet that comply with the Off-Highway Motor Vehicle Act.

D. By ordinance or resolution, a local authority or the State Transportation Commission may establish separate speed limits and operating restrictions for off-highway vehicles where they are authorized to operate on paved streets or highways pursuant to Subsection C of this section.

~~[E.]~~ E. A person shall not operate an off-highway motor vehicle on state game commission-owned, -controlled or -administered land except as specifically allowed pursuant to Chapter 17, Article 6 NMSA 1978.

~~[D.]~~ F. A person shall not operate an off-highway motor vehicle on land owned, controlled or administered by the state parks division of the Energy, Minerals and Natural



BEFORE THE TOWN OF EDGEWOOD TOWN COUNCIL

FINDINGS OF FACT, CONCLUSIONS OF LAW AND RECOMMENDED ORDER

IN THE MATTER OF AN APPLICATION BY:

HILLCREST LLC/TIM ODEN & ASSOCIATES

CASE# 2016-MP001

AMENDMENT TO THE HILLCREST MASTER PLAN, UNIT 2, BEING A PORTION OF TRACT A OF THE LANDS OF HIGHLAND STOCK FARM LLC, SECTION 10, T10N, R7E, TOWN OF EDGEWOOD, SANTA FE COUNTY, NEW MEXICO, N.M.P.M.

1. APPLICATION PROCESS:

1.1 LEGAL:

The applicant is seeking an amendment to the Hillcrest Master Plan, Unit 2, being a portion of Tract A of the Lands of Highland Stock Farm LLC, Section 10, T10N, R7E, Town Of Edgewood, Santa Fe County, New Mexico, N.M.P.M.

2. PUBLIC MEETING:

On April 20, 2016 the Governing Body reviewed this application for approval for a MU-Mixed Use Zoning designation for Unit 2 of the Hillcrest Master Plan.

2.1 APPLICANT SWORN IN FOR TESTIMONY: Mr. Tim Oden, Agent

2.2 WITNESSES SWORN IN FOR TESTIMONY: Ms. Janelle Turner, Paul Kuehne, Randy Rembold, and Tim Sandy

2.3 STAFF SWORN IN FOR TESTIMONY: Ms. Bonnie Pettee and Mr. Steve Shepherd

3. FINDINGS OF FACT:

3.1 The Edgewood Planning & Zoning Commission heard this case on April 5, 2016 and made a recommendation to Town Council for final approval of a zoning designation for the subject property.

3.2 MU-Mixed Use zoning is a permissive use within a Master Plan Zone.

3.3 The request is suitable for this site without disturbing existing neighborhoods or adversely affecting the other proposed uses in the Hillcrest Master Plan.

3.4 Exceeds the District Standards of Open Space (28.80%) and Density (3.10 DU/Acre).

3.5 Satisfies the criteria of Section 24, Master Plan Zone, A. Purpose of the Ordinance 2014-02, as amended August 5, 2015.

4. CONCLUSIONS OF LAW:

The request for an Amendment to Hillcrest Master Plan, Unit 2, being a portion of Tract A of the Lands of Highland Stock Farm LLC, Section 10 T10N, R7E, Town Of Edgewood, Santa Fe County, New Mexico, N.M.P.M is:

4.1 Determined to have met the requirements of the Zoning Ordinance 2014-02, with the following conditions:

A. Future development of Unit 2, Hillcrest Master Plan shall be required to meet the provisions of the following Town of Edgewood Ordinances:

- Fire and Rescue Impact Fees 2004-09
- Grading & Drainage 2001-01,
- Landscaping Ordinance 2000-25
- Uniform Fire Code 1999-T
- Sign Ordinance 2009-02
- Subdivision Ordinance 2014-03
- Zoning Ordinance 2014-02

4.2 Water services shall be provided to adequately meet domestic uses and fire protection. A waste water treatment package will be provided as part of the infrastructure development for this project.

4.3 The developer will work with NMDOT to provide safe and adequate circulation of traffic at major intersections adjacent to new development.

4.4 MU-Mixed Use zoning is not detrimental to the public health, safety or welfare in the area in which it is proposed.

5. ORDER OF DECISION:

Based on the Findings of Fact, Conclusions of Law, and the reasons stated, the Town of Edgewood Governing Body grants approval of the zone designation of Mixed Use-MU for Unit 2 Periwinkle Ridge of Hillcrest Master Plan, Being a portion of Tract A of Highland Stock Farm LLC, Section 10 T10N, R7E, N.M.P.M., Town Of Edgewood, Santa Fe County, New Mexico.

WRITTEN FINDINGS OF FACT AND CONCLUSIONS OF LAW WERE APPROVED BY THE EDGEWOOD GOVERNING BODY ON MAY 18, 2016.

John Bassett, Mayor

Date

Attest:

Linda Holle, Interim Deputy Clerk

Date

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AAA Pumping Service, Inc.	4/15/16	handicap toilet rental	OPERATING FUND	Community Center	134.11
				TOTAL:	134.11
Administrative Office of the Courts	4/04/16	Monthly report fee	OPERATING FUND	Judicial	288.00
				TOTAL:	288.00
Albuquerque Publishing Company	4/12/16	employment ad	OPERATING FUND	Finance/Administration	985.70
				TOTAL:	985.70
Auto Zone, Inc.	4/20/16	veh maintenance	MUNICIPAL STREET F	MUNICIPAL STREETS	67.81
				TOTAL:	67.81
Barbara Hambek	4/04/16	mileage reimbursement	LIBRARY FUND	LIBRARY	39.05
				TOTAL:	39.05
Bohannon Huston	4/20/16	computer maintenance	OPERATING FUND	Finance/Administration	876.00
	4/20/16	computer maintenance	OPERATING FUND	Judicial	101.00
	4/20/16	computer maintenance	OPERATING FUND	Animal Control	101.00
	4/20/16	computer maintenance	OPERATING FUND	Planning & Zoning	51.00
	4/20/16	computer maintenance	LIBRARY FUND	LIBRARY	774.00
	4/20/16	computer maintenance	MUNICIPAL STREET F	MUNICIPAL STREETS	51.00
	4/20/16	computer maintenance	RECREATION FUND	PARKS & RECREATION	101.00
	4/20/16	computer maintenance	POLICE SP REVENUE	PUBLIC SAFETY	774.75
				TOTAL:	2,829.75
Bonnie Pettee	4/11/16	80% perdiem	OPERATING FUND	Planning & Zoning	81.60
	4/20/16	20% perdiem	OPERATING FUND	Planning & Zoning	20.40
				TOTAL:	102.00
CENTURYLINK	4/11/16	street lights	MUNICIPAL STREET F	MUNICIPAL STREETS	56.13
	4/11/16	PW telephone bill	MUNICIPAL STREET F	MUNICIPAL STREETS	200.85
	4/11/16	lift station	WASTEWATER FUND	Ww Collection Line	56.13
				TOTAL:	313.11
Central New Mexico Pumping, Inc.	4/20/16	handicap toilet rental	OPERATING FUND	Finance/Administration	145.80
				TOTAL:	145.80
Charles Ring	4/11/16	mileage reimbursement	OPERATING FUND	Legislative	78.65
				TOTAL:	78.65
Christopher Crespin	4/18/16	PR- closed bank account	OPERATING FUND	Finance/Administration	50.00
				TOTAL:	50.00
Corwin Research & Investigations, LLC	4/12/16	background ck Joseph Finfr	OPERATING FUND	Finance/Administration	95.50
				TOTAL:	95.50
County of Santa Fe	4/15/16	SFC fire protection for Ma	OPERATING FUND	SFC Fire JPA	19,605.69
	4/15/16	impact fee for Feb 2016	IMPACT FEE ESCROW	NON-DEPARTMENTAL	3,054.56
				TOTAL:	22,660.25
Dennis Engineering Company	4/15/16	review grading plan AC fac	OPERATING FUND	Animal Control	194.40
	4/15/16	Entrada del Norte reconstr	CAPITAL PROJECTS F	MUNICIPAL STREETS	11,472.30
				TOTAL:	11,666.70
DMW Gas Association	4/11/16	Gas bill	OPERATING FUND	Finance/Administration	98.40
	4/11/16	Gas bill	OPERATING FUND	Animal Control	24.00

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/11/16	Gas bill	OPERATING FUND	Community Center	58.69
	4/11/16	Gas bill	MUNICIPAL STREET F	MUNICIPAL STREETS	115.04
	4/11/16	Gas bill	POLICE SP REVENUE	PUBLIC SAFETY	123.09
				TOTAL:	419.22
EPCOR WATER	4/12/16	water usage	OPERATING FUND	Finance/Administration	136.34
	4/20/16	water usage	OPERATING FUND	Animal Control	90.69
	4/12/16	water usage	OPERATING FUND	Community Center	28.41
	4/20/16	water usage PW	MUNICIPAL STREET F	MUNICIPAL STREETS	121.40
	4/20/16	water usage	MUNICIPAL STREET F	MUNICIPAL STREETS	223.17
	4/20/16	water consumption 92500	RECREATION FUND	PARKS & RECREATION	836.85
	4/20/16	water usage	POLICE SP REVENUE	PUBLIC SAFETY	79.96
				TOTAL:	1,516.82
EPCOR Water	4/15/16	WWTP EOM	WASTEWATER FUND	Ww Collection Line	17,085.28
	4/15/16	WWTP EOM	WASTEWATER FUND	Ww Collection Line	232.53
				TOTAL:	17,317.81
East Mountain Disposal	4/12/16	quarterly charges recycle	OPERATING FUND	Finance/Administration	159.38
				TOTAL:	159.38
East Mountain Specialty, Inc.	4/20/16	WWTP alarm monitoring	WASTEWATER FUND	Ww Collection Line	80.39
				TOTAL:	80.39
Edgewood Chamber of Commerce	4/15/16	independent contractor ser	OPERATING FUND	Finance/Administration	1,000.00
				TOTAL:	1,000.00
Edgewood Commercial LLC	4/04/16	monthly library lease	LIBRARY FUND	LIBRARY	5,092.00
				TOTAL:	5,092.00
Entranosa Water & Wastewater	4/12/16	meter rental	MUNICIPAL STREET F	MUNICIPAL STREETS	85.31
				TOTAL:	85.31
Estancia Valley Solid Waste Authority	4/12/16	small animal disposal	OPERATING FUND	Animal Control	52.50
				TOTAL:	52.50
Grants & Technology Veterans, LLC	4/20/16	Modems	LAW ENFORCEMENT FU	LAW ENFORCEMENT PROTEC	2,051.96
				TOTAL:	2,051.96
HELENA CHEMICAL COMPANY	4/15/16	sahara/ranger pro	MUNICIPAL STREET F	MUNICIPAL STREETS	2,660.00
				TOTAL:	2,660.00
Hobby Lobby Stores, Inc	4/12/16	frame	OPERATING FUND	Finance/Administration	29.99
				TOTAL:	29.99
Honstein Oil Company	4/12/16	fuel	MUNICIPAL STREET F	MUNICIPAL STREETS	821.30
				TOTAL:	821.30
IMSCO	4/20/16	Wrench	MUNICIPAL STREET F	MUNICIPAL STREETS	26.67
				TOTAL:	26.67
INGRAM LIBRARY SERVICES	4/20/16	Books	LIBRARY FUND	LIBRARY	231.54
				TOTAL:	231.54
IR'S Tire & Auto Parts, Inc.	4/12/16	tires for dump truck	MUNICIPAL STREET F	MUNICIPAL STREETS	1,500.00
	4/15/16	tires for water truck	MUNICIPAL STREET F	MUNICIPAL STREETS	650.00

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	2,150.00
James Solomon	4/20/16	parts for bobcat sprayer	MUNICIPAL STREET F	MUNICIPAL STREETS	62.07
				TOTAL:	62.07
John C Bassett	4/12/16	mileage reimbursement	OPERATING FUND	Legislative	28.60
	4/15/16	phone case	OPERATING FUND	Finance/Administration	43.15
				TOTAL:	71.75
Judicial Education Center Institute of	4/04/16	monthly report fee	OPERATING FUND	Judicial	144.00
				TOTAL:	144.00
L. Mora Trash Co.	4/12/16	trash service	OPERATING FUND	Animal Control	55.78
	4/12/16	trash service	MUNICIPAL STREET F	MUNICIPAL STREETS	55.78
	4/12/16	trash service	POLICE SP REVENUE	PUBLIC SAFETY	55.79
	4/12/16	trash service	WASTEWATER FUND	Ww Collection Line	55.78
				TOTAL:	223.13
Made to Order Stamp & Seal	4/15/16	name plates	OPERATING FUND	Finance/Administration	12.82
	4/15/16	name plates	OPERATING FUND	Planning & Zoning	11.61
				TOTAL:	24.43
Monica Sanchez	4/20/16	bond conversion	OPERATING FUND	Finance/Administration	6.00
				TOTAL:	6.00
Nationwide Retirement Solutions	4/12/16	RETIREMENT	OPERATING FUND	NON-DEPARTMENTAL	275.00
	4/26/16	RETIREMENT	OPERATING FUND	NON-DEPARTMENTAL	275.00
	4/12/16	RETIREMENT	POLICE SP REVENUE	NON-DEPARTMENTAL	245.00
	4/26/16	RETIREMENT	POLICE SP REVENUE	NON-DEPARTMENTAL	245.00
				TOTAL:	1,040.00
New Mexico One Call, Inc.	4/12/16	qtr membership fee	OPERATING FUND	Finance/Administration	196.06
				TOTAL:	196.06
New Mexico Self Insurer's Fund	4/20/16	claim payments	OPERATING FUND	Finance/Administration	5,000.00
	4/20/16	claim payments	POLICE SP REVENUE	PUBLIC SAFETY	2,673.48
				TOTAL:	7,673.48
Number Nine Media Inc.	4/12/16	advertising employment	OPERATING FUND	Finance/Administration	82.92
	4/12/16	advertising p&z volunteers	OPERATING FUND	Planning & Zoning	29.34
				TOTAL:	112.26
Office Depot	4/15/16	supplies	OPERATING FUND	Finance/Administration	13.98
	4/15/16	2 drawer lateral file	POLICE SP REVENUE	PUBLIC SAFETY	284.99
	4/15/16	supplies	POLICE SP REVENUE	PUBLIC SAFETY	6.12
				TOTAL:	305.09
PERA	4/12/16	RETIREMENT CONTRIBUTIONS	OPERATING FUND	NON-DEPARTMENTAL	1,223.27
	4/26/16	RETIREMENT CONTRIBUTIONS	OPERATING FUND	NON-DEPARTMENTAL	1,268.00
	4/12/16	RETIREMENT CONTRIBUTIONS	OPERATING FUND	Finance/Administration	599.55
	4/26/16	RETIREMENT CONTRIBUTIONS	OPERATING FUND	Finance/Administration	639.66
	4/12/16	RETIREMENT CONTRIBUTIONS	OPERATING FUND	Judicial	138.59
	4/26/16	RETIREMENT CONTRIBUTIONS	OPERATING FUND	Judicial	138.59
	4/12/16	RETIREMENT CONTRIBUTIONS	OPERATING FUND	Animal Control	232.72
	4/26/16	RETIREMENT CONTRIBUTIONS	OPERATING FUND	Animal Control	232.72
	4/12/16	RETIREMENT CONTRIBUTIONS	OPERATING FUND	Planning & Zoning	126.06

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/26/16	RETIREMENT CONTRIBUTIONS	OPERATING FUND	Planning & Zoning	126.06
	4/12/16	RETIREMENT CONTRIBUTIONS	LIBRARY FUND	NON-DEPARTMENTAL	303.40
	4/26/16	RETIREMENT CONTRIBUTIONS	LIBRARY FUND	NON-DEPARTMENTAL	303.40
	4/12/16	RETIREMENT CONTRIBUTIONS	LIBRARY FUND	LIBRARY	272.06
	4/26/16	RETIREMENT CONTRIBUTIONS	LIBRARY FUND	LIBRARY	272.07
	4/12/16	RETIREMENT CONTRIBUTIONS	MUNICIPAL STREET F	NON-DEPARTMENTAL	912.92
	4/26/16	RETIREMENT CONTRIBUTIONS	MUNICIPAL STREET F	NON-DEPARTMENTAL	912.92
	4/12/16	RETIREMENT CONTRIBUTIONS	MUNICIPAL STREET F	MUNICIPAL STREETS	818.63
	4/26/16	RETIREMENT CONTRIBUTIONS	MUNICIPAL STREET F	MUNICIPAL STREETS	818.63
	4/12/16	RETIREMENT CONTRIBUTIONS	POLICE SP REVENUE	NON-DEPARTMENTAL	140.92
	4/26/16	RETIREMENT CONTRIBUTIONS	POLICE SP REVENUE	NON-DEPARTMENTAL	140.92
	4/12/16	RET CONTRIBUTIONS POLICE	POLICE SP REVENUE	NON-DEPARTMENTAL	1,298.28
	4/26/16	RET CONTRIBUTIONS POLICE	POLICE SP REVENUE	NON-DEPARTMENTAL	1,298.28
	4/12/16	PERA-TOWN OF EDGEWOOD,NM	POLICE SP REVENUE	NON-DEPARTMENTAL	201.39
	4/26/16	PERA-TOWN OF EDGEWOOD,NM	POLICE SP REVENUE	NON-DEPARTMENTAL	201.39
	4/12/16	RETIREMENT CONTRIBUTIONS	POLICE SP REVENUE	PUBLIC SAFETY	126.37
	4/26/16	RETIREMENT CONTRIBUTIONS	POLICE SP REVENUE	PUBLIC SAFETY	126.37
	4/12/16	RET CONTRIBUTIONS POLICE	POLICE SP REVENUE	PUBLIC SAFETY	3,175.60
	4/26/16	RET CONTRIBUTIONS POLICE	POLICE SP REVENUE	PUBLIC SAFETY	3,175.60
	4/12/16	PERA-TOWN OF EDGEWOOD,NM	POLICE SP REVENUE	PUBLIC SAFETY	1,182.68
	4/26/16	PERA-TOWN OF EDGEWOOD,NM	POLICE SP REVENUE	PUBLIC SAFETY	1,182.68
				TOTAL:	21,589.73
Plateau	4/15/16	telephone bill	OPERATING FUND	Finance/Administration	323.68
	4/15/16	internet service	OPERATING FUND	Community Center	43.15
	4/15/16	telephone bill	LIBRARY FUND	LIBRARY	142.67
	4/15/16	telephone bill	POLICE SP REVENUE	PUBLIC SAFETY	258.12
				TOTAL:	767.62
RAKS Building Supply Inc	4/15/16	padlock	OPERATING FUND	Finance/Administration	48.66
	4/15/16	AC shelter/drain/play area	OPERATING FUND	Animal Control	221.69
	4/15/16	supplies	MUNICIPAL STREET F	MUNICIPAL STREETS	64.82
				TOTAL:	335.17
Rich Ford Sales	4/20/16	Blanket Oil Changes	POLICE SP REVENUE	PUBLIC SAFETY	42.00
				TOTAL:	42.00
SAFETY FLARE INC.	4/20/16	first aid, nitrile gloves	POLICE SP REVENUE	PUBLIC SAFETY	294.60
				TOTAL:	294.60
SPEC	4/20/16	Polymer	WASTEWATER FUND	Ww Collection Line	787.75
				TOTAL:	787.75
Santa Fe County	4/04/16	JPA RECC	POLICE SP REVENUE	PUBLIC SAFETY	6,250.00
				TOTAL:	6,250.00
Secretary of State	4/15/16	notary app for Rebecca	OPERATING FUND	Finance/Administration	20.00
				TOTAL:	20.00
Security USA Protection LLC	4/12/16	annex alarm monitoring	OPERATING FUND	Finance/Administration	125.41
				TOTAL:	125.41
Southwest Copy Systems, Inc.	4/15/16	copier maintenance	OPERATING FUND	Finance/Administration	52.94
	4/15/16	copier maintenance	POLICE SP REVENUE	PUBLIC SAFETY	51.58
				TOTAL:	104.52

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
Southwest Cyberport	4/15/16	internet service	OPERATING FUND	Judicial	29.69
	4/15/16	internet service	WASTEWATER FUND	Ww Collection Line	21.22
				TOTAL:	50.91
Taxation & Revenue Department	4/12/16	WC FEE	OPERATING FUND	NON-DEPARTMENTAL	16.00
	4/12/16	WC FEE	OPERATING FUND	Finance/Administration	9.20
	4/12/16	WC FEE	OPERATING FUND	Judicial	2.30
	4/12/16	WC FEE	OPERATING FUND	Animal Control	4.60
	4/12/16	WC FEE	OPERATING FUND	Planning & Zoning	2.30
	4/12/16	WC FEE	LIBRARY FUND	NON-DEPARTMENTAL	4.00
	4/12/16	WC FEE	LIBRARY FUND	LIBRARY	4.60
	4/12/16	WC FEE	MUNICIPAL STREET F	NON-DEPARTMENTAL	12.00
	4/12/16	WC FEE	MUNICIPAL STREET F	MUNICIPAL STREETS	13.80
	4/12/16	WC FEE	RECREATION FUND	NON-DEPARTMENTAL	2.00
	4/12/16	WC FEE	RECREATION FUND	PARKS & RECREATION	2.30
	4/12/16	WC FEE	POLICE SP REVENUE	NON-DEPARTMENTAL	18.00
	4/12/16	WC FEE	POLICE SP REVENUE	PUBLIC SAFETY	20.70
				TOTAL:	111.80
Teodorita Garcia	4/11/16	mileage reimbursement	OPERATING FUND	Finance/Administration	171.05
				TOTAL:	171.05
The Center for Municipal Solutions	4/20/16	cell tower review	CELL TOWER ESCROW	CELL TOWER ESCROW	994.86
	4/20/16	cell tower review	CELL TOWER ESCROW	CELL TOWER ESCROW	100.00
				TOTAL:	1,094.86
The Independent	4/15/16	employment ad	OPERATING FUND	Finance/Administration	69.12
	4/15/16	P&Z volunteers	OPERATING FUND	Planning & Zoning	129.60
	4/15/16	P&Z meeting	OPERATING FUND	Planning & Zoning	25.17
				TOTAL:	223.89
The Maids International, Inc.	4/15/16	janitorial services	OPERATING FUND	Animal Control	167.22
	4/15/16	janitorial services	LIBRARY FUND	LIBRARY	603.19
	4/15/16	janitorial services	POLICE SP REVENUE	PUBLIC SAFETY	907.90
				TOTAL:	1,678.31
United States Treasury	4/12/16	FED W/H	OPERATING FUND	NON-DEPARTMENTAL	1,385.49
	4/26/16	FED W/H	OPERATING FUND	NON-DEPARTMENTAL	1,214.88
	4/12/16	FICA W/H	OPERATING FUND	NON-DEPARTMENTAL	1,028.28
	4/26/16	FICA W/H	OPERATING FUND	NON-DEPARTMENTAL	791.52
	4/12/16	MEDICARE W/H	OPERATING FUND	NON-DEPARTMENTAL	240.48
	4/26/16	MEDICARE W/H	OPERATING FUND	NON-DEPARTMENTAL	185.12
	4/12/16	FICA W/H	OPERATING FUND	Legislative	161.20
	4/12/16	MEDICARE W/H	OPERATING FUND	Legislative	37.70
	4/12/16	FICA W/H	OPERATING FUND	Finance/Administration	476.59
	4/26/16	FICA W/H	OPERATING FUND	Finance/Administration	456.26
	4/12/16	MEDICARE W/H	OPERATING FUND	Finance/Administration	111.46
	4/26/16	MEDICARE W/H	OPERATING FUND	Finance/Administration	106.71
	4/12/16	FICA W/H	OPERATING FUND	Judicial	151.62
	4/26/16	FICA W/H	OPERATING FUND	Judicial	89.62
	4/12/16	MEDICARE W/H	OPERATING FUND	Judicial	35.46
	4/26/16	MEDICARE W/H	OPERATING FUND	Judicial	20.96
	4/12/16	FICA W/H	OPERATING FUND	Animal Control	158.04
	4/26/16	FICA W/H	OPERATING FUND	Animal Control	164.81
	4/12/16	MEDICARE W/H	OPERATING FUND	Animal Control	36.96
	4/26/16	MEDICARE W/H	OPERATING FUND	Animal Control	38.55

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/12/16	FICA W/H	OPERATING FUND	Planning & Zoning	80.83
	4/26/16	FICA W/H	OPERATING FUND	Planning & Zoning	80.83
	4/12/16	MEDICARE W/H	OPERATING FUND	Planning & Zoning	18.90
	4/26/16	MEDICARE W/H	OPERATING FUND	Planning & Zoning	18.90
	4/12/16	FED W/H	LIBRARY FUND	NON-DEPARTMENTAL	282.24
	4/26/16	FED W/H	LIBRARY FUND	NON-DEPARTMENTAL	282.24
	4/12/16	FICA W/H	LIBRARY FUND	NON-DEPARTMENTAL	164.11
	4/26/16	FICA W/H	LIBRARY FUND	NON-DEPARTMENTAL	164.11
	4/12/16	MEDICARE W/H	LIBRARY FUND	NON-DEPARTMENTAL	38.38
	4/26/16	MEDICARE W/H	LIBRARY FUND	NON-DEPARTMENTAL	38.38
	4/12/16	FICA W/H	LIBRARY FUND	LIBRARY	164.11
	4/26/16	FICA W/H	LIBRARY FUND	LIBRARY	164.11
	4/12/16	MEDICARE W/H	LIBRARY FUND	LIBRARY	38.38
	4/26/16	MEDICARE W/H	LIBRARY FUND	LIBRARY	38.38
	4/12/16	FED W/H	MUNICIPAL STREET F	NON-DEPARTMENTAL	467.98
	4/26/16	FED W/H	MUNICIPAL STREET F	NON-DEPARTMENTAL	475.82
	4/12/16	FICA W/H	MUNICIPAL STREET F	NON-DEPARTMENTAL	499.40
	4/26/16	FICA W/H	MUNICIPAL STREET F	NON-DEPARTMENTAL	502.64
	4/12/16	MEDICARE W/H	MUNICIPAL STREET F	NON-DEPARTMENTAL	116.79
	4/26/16	MEDICARE W/H	MUNICIPAL STREET F	NON-DEPARTMENTAL	117.55
	4/12/16	FICA W/H	MUNICIPAL STREET F	MUNICIPAL STREETS	499.40
	4/26/16	FICA W/H	MUNICIPAL STREET F	MUNICIPAL STREETS	502.64
	4/12/16	MEDICARE W/H	MUNICIPAL STREET F	MUNICIPAL STREETS	116.79
	4/26/16	MEDICARE W/H	MUNICIPAL STREET F	MUNICIPAL STREETS	117.55
	4/12/16	FED W/H	RECREATION FUND	NON-DEPARTMENTAL	102.78
	4/26/16	FED W/H	RECREATION FUND	NON-DEPARTMENTAL	107.32
	4/12/16	FICA W/H	RECREATION FUND	NON-DEPARTMENTAL	55.78
	4/26/16	FICA W/H	RECREATION FUND	NON-DEPARTMENTAL	57.67
	4/12/16	MEDICARE W/H	RECREATION FUND	NON-DEPARTMENTAL	13.04
	4/26/16	MEDICARE W/H	RECREATION FUND	NON-DEPARTMENTAL	13.49
	4/12/16	FICA W/H	RECREATION FUND	PARKS & RECREATION	55.78
	4/26/16	FICA W/H	RECREATION FUND	PARKS & RECREATION	57.67
	4/12/16	MEDICARE W/H	RECREATION FUND	PARKS & RECREATION	13.04
	4/26/16	MEDICARE W/H	RECREATION FUND	PARKS & RECREATION	13.49
	4/12/16	FED W/H	POLICE SP REVENUE	NON-DEPARTMENTAL	1,437.47
	4/26/16	FED W/H	POLICE SP REVENUE	NON-DEPARTMENTAL	1,278.89
	4/12/16	FICA W/H	POLICE SP REVENUE	NON-DEPARTMENTAL	1,195.04
	4/26/16	FICA W/H	POLICE SP REVENUE	NON-DEPARTMENTAL	1,114.31
	4/12/16	MEDICARE W/H	POLICE SP REVENUE	NON-DEPARTMENTAL	279.48
	4/26/16	MEDICARE W/H	POLICE SP REVENUE	NON-DEPARTMENTAL	260.59
	4/12/16	FICA W/H	POLICE SP REVENUE	PUBLIC SAFETY	1,195.04
	4/26/16	FICA W/H	POLICE SP REVENUE	PUBLIC SAFETY	1,114.31
	4/12/16	MEDICARE W/H	POLICE SP REVENUE	PUBLIC SAFETY	279.48
	4/26/16	MEDICARE W/H	POLICE SP REVENUE	PUBLIC SAFETY	260.59
				TOTAL:	20,787.43
VISION SERVICE PLAN - (IC)	4/12/16	Insurance Contributions	OPERATING FUND	NON-DEPARTMENTAL	1.76
	4/12/16	Insurance Contributions	OPERATING FUND	Finance/Administration	3.52
	4/12/16	Insurance Contributions	OPERATING FUND	Animal Control	3.52
	4/12/16	Insurance Contributions	LIBRARY FUND	NON-DEPARTMENTAL	2.47
	4/12/16	Insurance Contributions	LIBRARY FUND	LIBRARY	9.90
	4/12/16	Insurance Contributions	MUNICIPAL STREET F	NON-DEPARTMENTAL	5.05
	4/12/16	Insurance Contributions	MUNICIPAL STREET F	MUNICIPAL STREETS	20.21
	4/12/16	Insurance Contributions	POLICE SP REVENUE	NON-DEPARTMENTAL	9.20
	4/12/16	Insurance Contributions	POLICE SP REVENUE	PUBLIC SAFETY	36.84
				TOTAL:	92.47

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
Verizon Wireless Service, LLC	4/20/16	cell phone usage	OPERATING FUND	Finance/Administration	111.05
	4/20/16	cell phone mayor	OPERATING FUND	Finance/Administration	99.99
	4/20/16	cell phone usage	OPERATING FUND	Animal Control	115.98
	4/20/16	cell phone usage	MUNICIPAL STREET F	MUNICIPAL STREETS	217.61
	4/20/16	cell phone usage	RECREATION FUND	PARKS & RECREATION	63.14
	4/20/16	cell phone usage	POLICE SP REVENUE	PUBLIC SAFETY	55.14
	4/15/16	PD laptop	POLICE SP REVENUE	PUBLIC SAFETY	294.82
				TOTAL:	957.73
Waste Management of New Mexico	4/04/16	waste disposal service	OPERATING FUND	Finance/Administration	152.54
	4/04/16	waste disposal service	OPERATING FUND	Community Center	153.36
				TOTAL:	305.90
Wells Fargo Card Service Payment Remit	4/12/16	supplies	OPERATING FUND	Finance/Administration	27.18
	4/12/16	charger phone case Mayor	OPERATING FUND	Finance/Administration	46.70
	4/14/16	2.1 megapixel security cam	OPERATING FUND	Animal Control	1,284.06
	4/14/16	Markant line 100 drain/ken	OPERATING FUND	Animal Control	742.25
	4/12/16	audio books	LIBRARY FUND	LIBRARY	367.63
				TOTAL:	2,467.82
Windmill Water, Inc.	4/15/16	bottled water	OPERATING FUND	Finance/Administration	19.58
	4/04/16	bottled water	OPERATING FUND	Animal Control	14.45
	4/04/16	bottled water	POLICE SP REVENUE	PUBLIC SAFETY	14.45
				TOTAL:	48.48
**PAYROLL EXPENSES	4/01/2016 - 4/30/2016		OPERATING FUND	Legislative	2,600.00
			OPERATING FUND	Finance/Administration	15,220.20
			OPERATING FUND	Judicial	3,902.41
			OPERATING FUND	Animal Control	5,445.46
			OPERATING FUND	Planning & Zoning	2,640.00
			LIBRARY FUND	LIBRARY	5,697.61
			MUNICIPAL STREET F	MUNICIPAL STREETS	17,196.27
			RECREATION FUND	PARKS & RECREATION	1,829.88
			POLICE SP REVENUE	PUBLIC SAFETY	39,087.33
				TOTAL:	93,619.16

VENDOR NAME	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
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===== FUND TOTALS =====

100	OPERATING FUND		76,523.69		
211	LAW ENFORCEMENT FUND		2,051.96		
213	LIBRARY FUND		15,494.03		
216	MUNICIPAL STREET FUND		31,105.95		
217	RECREATION FUND		3,325.23		
299	POLICE SP REVENUE FUND		72,494.54		
399	CAPITAL PROJECTS FUND		11,472.30		
503	WASTEWATER FUND		18,319.08		
600	IMPACT FEE ESCROW FUND		3,054.56		
700	CELL TOWER ESCROW FUND		1,094.86		

 GRAND TOTAL: 234,936.20

TOTAL PAGES: 8

State GRT Revenue

10/17/14	\$6,605.39	\$127,020.37	\$15,754.50	\$127,066.79	\$81,511.28	\$270,420.29
11/17/14	\$7,577.26	\$48,234.06	\$5,741.69	\$76,565.24	\$41,496.08	\$159,371.70
12/16/14	\$5,840.98	\$183,888.64	\$17,371.06	\$135,477.71	\$43,658.31	\$289,413.47
1/16/15	\$24,388.30	\$142,261.41	\$18,832.47	\$142,644.43	\$75,561.28	\$305,243.39
2/16/15	\$19,872.33	\$163,149.65	\$18,060.43	\$119,547.29	\$48,838.72	\$278,346.22
3/17/15	\$33,935.44	\$103,060.33	\$13,016.17	\$113,427.88	\$42,566.01	\$241,204.40
4/20/15	\$15,026.03	\$106,695.07	\$11,134.06	\$84,485.87	\$38,725.93	\$200,833.36
5/15/15	\$32,230.45	\$127,060.57	\$27,078.97	\$171,308.76	\$170,845.18	\$382,610.40
6/17/15	\$25,280.20	\$120,897.61	\$26,216.91	\$166,955.70	\$165,093.06	\$373,004.84
7/16/15	\$75,058.82	\$133,030.99	\$23,126.65	\$151,850.64	\$76,728.29	\$340,458.00
8/14/15	\$42,190.40	\$134,242.73	\$21,832.60	\$145,209.61	\$73,698.44	\$325,633.88
9/21/15	\$72,913.26	\$131,172.91	\$24,237.64	\$157,471.25	\$77,130.16	\$352,818.31
10/16/15	\$22,297.32	\$130,332.29	\$18,778.90	\$129,785.84	\$79,574.10	\$291,590.27
11/17/15	\$40,070.66	\$124,783.79	\$20,447.69	\$138,262.78	\$74,808.72	\$310,352.29
12/16/15	\$41,856.08	\$127,953.04	\$20,117.07	\$148,440.49	\$75,648.01	\$306,615.13
1/14/16	\$27,739.77	\$130,796.16	\$17,523.39	\$123,723.81	\$31,959.35	\$277,842.58
2/16/16	\$14,833.69	\$168,172.15	\$21,683.70	\$144,562.75	\$69,304.41	\$323,421.48
3/18/16	\$10,656.58	\$107,686.83	\$12,453.43	\$98,028.44	\$31,838.59	\$221,317.44
4/12/16	\$13,066.53	\$112,847.06	\$28,341.38	\$177,438.64	\$211,692.46	\$394,333.26
Construction Total		Retail Trade Total	**645-Total Muni Infra-Structure	**650-Total Municipal GRT	Food Distributions:	Total Distributed: