

MINUTES DRAFT
Animal Welfare Advisory Committee

April 5, 2016 @ 3:30
EDGEWOOD ANIMAL SHELTER

Attending: Diana Honest, Celia Cook, Debbie Stack, Mike Ring, Jan Parks, Faye Niesen, Susan Simons

CALL TO ORDER: 3:30 PM

APPROVAL OF AGENDA: Moved by Mike Ring, second by Debbie Stack, approved unanimously.

APPROVAL OF MINUTES OF April 5, 2016: Moved by Mike Ring, second by Debbie Stack, approved unanimously.

UPCOMING RIBBON CUTTING CEREMONY OF NEW SHELTER: The Chief informed us that the Ribbon Cutting Ceremony of the new shelter will be Saturday, 4/23/16 at 2:00. Susan asked about volunteers to show the public around the shelter so Mike and Tim will be free to administer microchipping for anyone wanting that done. Anyone that wants to help with the tours, just show up at the shelter a little early.

Susan also asked if there was any way to make the Ribbon Cutting Ceremony a fundraiser. The Chief answered that it could not be done.

Mike stated that tables will be set up with informative literature on various subjects dealing with animals. He mentioned that the Facebook website will have information on the event and some future events such as Woofstock which will be held on 9/10/16 from 10:00 a.m. to 3:00 p.m. Celia said she would check on a local food truck coming to Woofstock. She has tried the food and found it very good. Susan volunteered to contact one of the TV stations.

REVIEW OF ANIMAL PROCEDURES: Susan had some questions. One was in Section II, A, 4. She wanted to know what the holding time was for animals not residing in Edgewood. Mike informed us that either Bernalillo or Santa Fe animal control would be contacted. There was no definite time on holding as it would depend on how full the shelter was at the time.

She also wanted to know what the fee schedule was in Section II, F. Mike has a fee schedule that can be distributed. He mentioned that there should be some parts of the procedures that still needed to be eliminated as the shelter could not do livestock removal or cremations. Also, some of the fees are not consistent and need to be reworked.

Susan wanted clarification on Section IV, B, 10, bullet 1, on proper amount food to be fed to the dogs. Mike explained that it depended on the size and condition of the animal. If food is left in the pan after feeding, he knows they were fed too much and an adjustment would be made to avoid food wasting.

Faye asked about Section II, C, 2 concerning the quarantined time. Mike stated that a 10 day time frame is standard. A proof of rabies shot would need to be presented by owner to shorten this time. It was questioned if Mike was able to tell if a dog had rabies. He stated that it was very easy to tell after 2-3 days in the behavior of the dog. He made it clear that any animal brought in sick would be quarantined till they were well as sickness travels very quickly through a shelter.

COMMITTEE MEMBER'S TERMS OF SERVICE: Susan reported that at the Town Meeting, the Council gave out the terms of service for the present committee members. They are as follows:

- Susan Simons and Diana Honest serve from present to 9/16/18.
- Debbie Stack serves from present to 9/16/16
- Celia Cook serves from present to 3/17/17
- Faye Niesen serves from present to 3/17/17

These people may choose to reapply at the end of their term if they so desire.

REPORTS ON NEW ITEMS: Susan informed us that the New Mexico Humane Conference will be in August. She will be presenting on Grant Writing. The fee was around \$125.00.

UPDATE ON NEW SHELTER: The Chief reported that all the gravel has been put down in the play area and river rock will be put on the outside of the fence. All security cameras are up and running.

BUDGET ISSUES: The Chief filled us in on the city's budget. He said a flat budget was put in at this time. The biggest increase will be the utilities for the shelter and the new police department buildings. Any other ideas will be put on a 'wish list' and the Council will review and decide if any extra can be done.

He stated that a priority for next year is a part time physician. All issues can be heard at public hearings.

The Chief informed us he will be retiring at the end of May, 2016. Steve Shepherd will also retire at the end of April, 2016.

SPAY NEUTER VAN: Celia reported on the spay/neuter van. A website, www.animals.org is taking contributions for Friends of Estancia Valley Animals. She said that not much has been contributed at this time but contributions can be made until April 27, 2016. The Chief mentioned that the city could supply \$1,000 toward the van if used before July 1, 2016. It could only be used for Edgewood residence who would have to show proof of residence through Mike. It would be for dogs only.

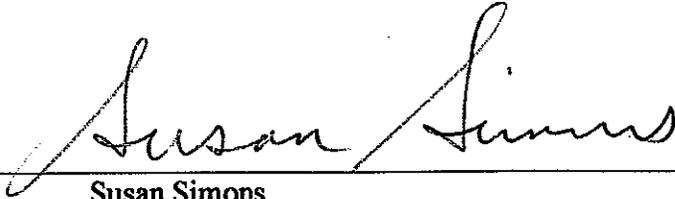
FUTURE AGENDA ITEMS:

ADJOURN: 4:34 P.M.

NEXT MEETING, May 3, 2016 @ 3:30 P.M. AT THE NEW SHELTER.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Clerk at the Town Offices located at 1911 Historic Route 66, at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Town Clerk at [860-426-2000](tel:860-426-2000), or by e-mail at clerk@townofshelton.com if a summary or other type of accessible format is needed. The complete council packet may be viewed on the web, visit www.townofshelton.com click on Agendas, Meetings & Minutes.

Chair



Susan Simons

Secretary



Diana Honest